

LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, January 27, 2010

Work Session - 4:30 p.m.

Regular Session - 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

A. Work Session – 4:30 p.m.

1. Call to Order
2. Roll Call
3. Public Records Request Policy
4. Business License Ordinance
5. Low Income Rental Housing Tax Exemption Program
6. Adjourn Work Session

B. Regular Session – 6:00 p.m.

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda.
5. Consent Agenda
Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.
 - a. Approval of Minutes
 - i. December 9, 2009 - Work Session and Regular Meeting Minutes
 - ii. January 4, 2010 - Work Session and Regular Meeting Minutes
 - iii. January 13, 2010 - Work Session and Regular Meeting Minutes
 - b. Bills and Invoices
 - i. Approval of Bills
 - ii. Financial Report
 - iii. Approval of Reimbursements
6. City Goals and Priorities for Balance of 2009-2010 Fiscal Year

7. Liquor License New Ownership Application
Tom's Country Market
8. Establishment of Bank Account for Huntington Lighting Project
9. City Grants
Councilor Don Greiner
10. Other Matters
Only those matters properly added to this Agenda under line item No. 4 will be discussed at this time.
11. Public Comments for Items not on the Agenda
12. Staff Comments
13. Council Comments
14. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, January 27, 2010
Work Session - 4:30 p.m.
51340 Highway 97, La Pine, Oregon 97739
South County Building Meeting Room

B. Work Session – 4:30 p.m.

1. Call to Order

The meeting was called to order by Mayor Shields at 4:35 pm.

2. Roll Call

Roll Call

Present Were:

Mayor Kitty Shields
Councilor Doug Ward
Councilor Barbara Hedges
Councilor Adele McAfee
Councilor Don Greiner
City Attorney Jeremy Green
City Recorder Luana Damerval
Admin Ass't Patricia Morgan

Quorum established.

3. Public Records Request Policy

Mayor Shields stated that there will not be any public comment during the Work Session because we have to do that in the interest of time. She said no decisions would be made on this agenda item today, so there will be opportunities for the public to comment later on the item.

City Attorney Green stated that he hoped the Council could flush out those issues on the policy today and answer any questions regarding our legal options. He said perhaps at the next City Council Meeting a resolution could be prepared that would reflect Council's adoption of the policy.

City Attorney Green stated that every person has a right to inspect any non exempt public records. He said the identity and motive of the person seeking disclosure may be relevant if the document is exempt under a conditional exemption. City Attorney Green said the policy would apply to all public records. He said under the Public Records Law the public bodies do not have to disclose a reason behind their actions or the knowledge that staff may have or require public bodies to explain and answer questions or provide legal research or analysis. City Attorney Green stated that the Public Records Law authorizes public bodies to protect the records and to prevent interference from the custodian's regular duties.

City Attorney Green then went through Sections 1 through 4 of the Public Records Request Policy and gave an explanation of the procedures, fee schedule and original records.

00:15:50

Mayor Shields stated that if someone is looking at original documents and later it is discovered that something is altered or missing the City would be in real trouble. She said that is why someone needs to be supervising the review of original documents.

Councilor McAfee stated that we only get certain opportunities to interact with the public and based on those limited opportunities they are going to base our success on like if they say it is hard to get records out of the City. She also said she would like the policy slimmed down and simplified in the language.

00:20:35

Councilor Greiner stated that since City Hall is open only four days a week that affects the ability of the staff to get their work done while also getting the public records request done. He said the City should be reimbursed for the expense it costs because our staff has other duties also. Mayor Shields stated it did not make a difference to her to have the fee schedule on a separate page it might be more organized to have them on a separate page. Councilor Ward stated we should stick with the way the policy is written right now.

City Recorder Damerval stated that City Hall does not a private area for records to be reviewed that would not interfere with City Hall business. Mayor Shields stated that she did not see it happening very often that a person would come in and spend time reviewing original records rather than just purchasing a cd or purchasing paper copies which would be more convenient. Councilor Ward stated that charging for staff time and office supplies when public records are requested is done by many cities.

In response to a question from Councilor McAfee, City Recorder Damerval stated that City Hall is open for approximately 20 hours per week. She also said that when public records request come into the office it is hard to tell what we are in the middle of at the time so the request could really interrupt our workday.

City Attorney Green stated that he would like to see City Recorder Damerval put the Record's Request Form on the City's website. He also said he would like to see the Resolutions and Ordinances for the City of La Pine put on the website. There was also a discussion of having the audio recording of Council Meetings put on the website. City Recorder Damerval stated putting the audio recordings on the website could use up a lot of memory and may not be practical. Admin. Ass't Patti Morgan said that all the resolutions and ordinances have already been scanned into computer files so it may be fairly easy to send them to the website for viewing by the public.

Mayor Shields stated that the Council had consensus to separate out the fee schedule. She said there was also discussion on some discretionary language in the policy under section 4.2 which the Council was in favor of using.

01:01:49

City Attorney Green stated that he has asked some of the other cities he has prepared a similar document for that all the cities share in the cost of the policy and also the forms. He said he will total up the costs and then divide the total so that La Pine will only have to pay their portion of the cost.

Mayor Shields clarified with City Attorney Green that there will be three opportunities for the public to comment on the record's request policy. At the Public Comments section of today's meeting, before the resolution is adopted at the next meeting and also during the Public Comments section at the next meeting

4. Business License Ordinance on February 10, 2010.

Mayor Shields stated that in the interest of time item #4 Business License Ordinance will be skipped because there is a time sensitive issue with item #5 Low Income Rental Housing Tax Exemption Program.

5. Low Income Rental Housing Tax Exemption Program

01:04:40

City Attorney Green stated that the Pacific Crest Project was not completed on January 1, 2010 as required. Additionally, as of yesterday at 4 pm they still had not met their required 50% tax ratio. He said had there been no delays the City could have reviewed their application and made a decision on it already.

City Attorney Green stated that the contractor for the Pacific Crest Project has requested that they be allowed to extend their construction date. He said there is a State statute that allows a delay under certain circumstances. City Attorney Green stated that if the City Council believes the delay was caused by circumstances beyond the contractor's control the deadline can be extended up to 12 months.

City Attorney Green stated that a Council decision would need to be rendered by the end of the week which would require a Special Meeting, a resolution to be approved or not approved, and the contractor would also need to present to the Council why the delay occurred.

01:13:15

Mayor Shields stated it would be nice to have language written to make the painting completion not the criteria or just say the painting will be completed by such and such date. City Attorney Green said he would be reviewing the painting completion issue and he would like to tie it into the certificate of occupancy.

Mayor Shields stated that the Special Meeting will be at 11 am on Friday, January 29, 2010. She said she may have to teleconference in due to work conflicts. City Attorney Green requested City Recorder Damerval to prepare a meeting notice for distribution on Thursday morning, January 28, 2010.

Mayor Shields announced that she will not be available on Thursday, January 28th, and that she has asked Pro Tem Doug Ward to assist with any legal or administration issues with the City.

A motion was made by Councilor Greiner and seconded by Councilor Ward to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

6. Adjourn Meeting

Mayor Shields adjourned the meeting at 5:56 pm.

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, January 27, 2010

Regular Session - 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

B. Regular Session – 6:00 p.m.

1. Call to Order

Mayor Shields called the meeting to order at 6:12 pm.

2. Establish Quorum

Present Were:

Mayor Kitty Shields

Councilor Doug Ward

Councilor Barbara Hedges

Councilor Adele McAfee

Councilor Don Greiner

City Attorney Jeremy Green

City Recorder Luana Damerval

Admin Ass't Patricia Morgan

Quorum established.

3. Pledge of Allegiance

Vicky Jackson, area resident, led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda.

City Recorder Damerval stated that she would like to add to the agenda a request from the Tourism Committee that since they are one member short of a full committee that the Council assign Ann Gawith to that committee. She said this is necessary because they are gearing up for the tourism application funds for the 2010-11 tourism grant year. Item #10a Request to Appoint a member to the Tourism Committee was added to the agenda under Other Matters.

00:02:32

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

a. Approval of Minutes

- i. December 9, 2009 - Work Session and Regular Meeting Minutes
- ii January 4, 2010 - Work Session and Regular Meeting Minutes
- iii January 13, 2010 - Work Session and Regular Meeting Minutes

City Attorney Green stated that the meeting agenda packet should have a copy of minutes showing all the changes made by the Mayor and Councilors as well as a second copy incorporating all those changes.

Mayor Shields asked to move the January 4, 2010 minutes to item 10a and Councilor McAfee requested to have the January 13, 2010 minutes moved to item 10b.

Mayor Shields stated that Approval of Bills and the Financial Report bi and bii were mistakenly put on the agenda since they are usually only on the agenda at the first meeting of the month.

b. Bills and Invoices

- i. Approval of Bills
- ii. Financial Report
- iii Approval of Reimbursements

A motion was made by Councilor Greiner and seconded by Councilor Ward to approve the Consent Agenda with the 5ai Dec. 9, 2009 Meeting Minutes as presented and 5bi Reimbursements as submitted.

Vote as follows:

	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

00:12:42

6. City Goals and Priorities for Balance of 2009-2010 Fiscal Year

City Recorder Damerval stated that Timothy Lindsey with the Central Region's Economic Revitalization Team is asking about our goals for this year and where the City is at regarding items that have been completed. She said the Council may want to have another Work Session to update the goals and priorities.

Councilor Ward stated some of the City goals previously discussed were the franchise agreement with Midstate Electric, the public record's request policy, City Charter, employee handbook, job descriptions, road work and also dust abatement.

City Attorney Green suggested maybe in March to have a meet to start scheduling City projects for 2011. Mayor Shields went through the list of City goals and discussed what the Council had accomplished so far this year.

Council gave direction for City Recorder Damerval to update the Goals and Priorities list and bring it back to the Council for review.

00:21:00

7. Liquor License New Ownership Application
Tom's Country Market

Mayor Shields in response to question posed by Gloria Fleming, area resident, stated that the new owners did not realize that they were not in the City limits so mistakenly sent it to the City.

City Recorder Damerval mentioned that she had made an error in putting it on the Meeting Agenda.

00:22:30

8. Establishment of Bank Account for Huntington Lighting Project

City Recorder Damerval stated that she needs the authority from the Council to open an account to hold the monies to pay for the electricity for the outdoor lighting. In response to a question from Councilor Ward, City Recorder Damerval stated that it was over \$16,000 for approximately ten years of electricity.

Mayor Shields stated that she liked City Recorder Damerval's suggestion to put the money in a savings account and accrue interest. City Recorder Damerval stated that once the account is drained, interest and all, the City will have to start depositing funds into the account since the electric bill is set up to automatically withdraw from that account to pay for the electricity used by the outdoor lighting.

A motion was made by Councilor Hedges and seconded by Councilor Ward to authorize City Recorder Damerval to open a savings account strictly for deposit of the funds for street lighting electricity cost.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

Mayor Shields asked that City Recorder Damerval print out the letter giving her this authority and put it on City letterhead.

00:30:50

9. City Grants
Councilor Don Greiner

Councilor Greiner introduced this agenda item and stated that how a grant is written up makes a significant difference on the likelihood of obtaining the grant. Councilor Hedges stated that a Mr. Stein had volunteered to write grants in the past for the City. She also suggested that there may be people in the La Pine business community that probably have experience in grant writing. Dan Varcoe, Chamber of Commerce, stated that there are people in the community who have experience and training in writing grants for non profits.

Councilor Greiner stated that the City of La Pine is missing the boat by not having a person, in this position that is checking daily basis to see what grant possibilities are out there. City Recorder Damerval stated that she had passed along Mr. Stein's contact information, to Deborah McMahon at DMC Inc., and she thought she may be able to use him for our process. Mayor Shields stated that perhaps City Recorder Damerval also contact him about staying on grant possibilities for the City of La Pine. Councilor Hedges

stated that Mr. Stein did not have experience in grant writing but was willing to learn about it to assist the City.

City Recorder Damerval also stated that grants do come through the e-mail and that is where the City has applied for grants in the past. She said that sometimes other entities inform the City about grants that they know might fit our needs.

00:39:30

Mayor Shields stated that it would be great if we could find someone qualified who would volunteer to stay on top of this for us. She said the best volunteer would be someone knowing what would be suitable for our City.

Mayor Shields stated that we would like to find a qualified volunteer to help us with writing grants or a paid person. She said a lot of times the grant writer gets paid if the grant comes through out of the grant monies.

Council gave direction for Councilor Greiner to look for volunteers to do grant writing for the City.

00:47:42

10. Other Matters

Only those matters properly added to this Agenda under line item No. 4 will be discussed at this time.

10a. Request to Appoint Ann Gawith to the Tourism Committee

City Recorder Damerval stated that the position will need to be advertised prior to the Council appointing someone to the committee. She said the Tourism Committee had lost a member recently and needed to fill the vacancy. City Attorney Green recommended submitting the advertisement for the next two weeks and bringing applications received back to the Council at the next Council Meeting. Council gave direction for staff to advertise for the Tourism Committee member.

10b. January 4, 2010 Meeting Minutes – Mayor Shields

Mayor Shields stated that she will forgo punctuation and some sentence structure things per Council desire. She said on page 6, middle of the page, second paragraph, last sentence regarding the tentative date for the training... need to add Councilor training, otherwise it is not clear what it is about.

Mayor Shields also said that on the bottom of page 6, it should state written by her and City Recorder Damerval, I did make that clear. She said the first sentence on the next page is not representative at all of what I said. Mayor Shields stated it should be explained that this had been assigned to her and City Recorder Damerval soon after incorporation but at some point they had too many duties to keep this up. She said she would like to get back to doing a monthly update and Councilor McAfee volunteered.

Councilor McAfee stated that on page 5, 4th line from the bottom regarding the current Mayor having any expressed administrative authority. She asked that the recording be checked to see exactly how she had stated it.

00:55:30

10c. January 13, 2010 Meeting Minutes – Councilor McAfee

Councilor McAfee stated that on page three, second paragraph from the bottom, can you please check the recording and stick in something about the memorandum I did not receive. Just for clarification, Administrative Assistant Morgan confirmed that this was the memo that the Mayor was going to write to the Councilors regarding a staff meeting that had occurred.

Mayor Shields stated that on page 4, third paragraph down regarding a ten day time limit it should probably read rather than five. She said on page 6, item #6 regarding comments made by Joe Stutler where he said there are two sites it should read north of here in Sunriver.

A motion was made by Councilor McAfee and seconded by Councilor Hedges to approve the January 4, 2009 and January 13, 2009 meeting minutes with changes as noted.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

01:00:19

11. Public Comments for Items not on the Agenda

Dan Varcoe, Chamber of Commerce, stated he is going to be attending, tomorrow, a rural development access to grant money and he will bring back any information he has learned. He said some grant writers do it on a contingency basis where they only get paid if the grant is awarded. In response to a question from Dan Varcoe, City Recorder Damerval announced that the Councilor Training will be held on Tuesday, February 16th from 3 to 6 pm. It will be held in the Finley Park Building at Finley Park. Mr. Varcoe recommended, regarding the public record's policy, that it be postured in a way where it is friendly.

Mayor Shields stated that City Attorney Green will be capturing that in the wording change that the Council talked about in the public record's policy.

James Fleming, area resident, stated that there is a grant out there that pertains to municipalities that the City could use for some project they want to do. He said to check with Andrew Spreadborough for more information about it.

Vicky Jackson, area resident, stated at the last Town Hall meeting it was mentioned that the public is not reading Council Meetings notices in the Wisebuys and Frontier because they are not received before the paper's deadline. She said she thought the Council had directed the City Recorder to be sure to get the meeting notices out in time to make the papers. Ms. Jackson discussed section 4.2 regarding originals and the charging for staff time to review them with the public. She also suggested making a copy of the original audio cd of the meeting so that staff would not have to supervise the cd being listened to by a member of the public. Ms. Jackson stated that the Oregon Attorney General has a transparency initiative that he is working on and he is going to be holding meetings in Central Oregon. She said she plans to attend these meetings. Vicky Jackson said the public record's request policy is not very friendly. She also said she would like to see the resolutions and ordinances posted on the website.

In response to a question from Mayor Shields, City Attorney Green said that there would not be charges to view copies only originals. He said it states original records in the policy.

City Attorney Green stated that it makes more sense for someone to purchase an audio cd of a meeting rather than pay for staff supervision time to listen to the cd at City Hall.

01:11:25

Tom McAfee, area resident, stated aren't they called public records and shouldn't the public be able to view public records during normal business hours. He said in his mind public records are public records and you should be able to get them anytime you want and have them readily available without any discussion and without any problem.

City Attorney Green, public records are public records and the City does have a legal obligation to produce public records for inspection and copying subject to certain exceptions. He said the fees relate to the time it would take staff to copy the audio meeting cd and give them to a member of the public.

01:13:58

Gloria Fleming, area resident, stated that with every grant you have restrictions on what it can be used for and there is also accountability so that someone has to keep track of every dime that was spent. She said a lot of these grants require the City to put up matching funds along with the grant.

Karen Ward, area resident, asked how does someone do an electronic withdrawal from a savings account. City Recorder Damerval stated that the account was set up that way.

01:16:13

12. Staff Comments

City Recorder Damerval discussed the following:

- Basic Local Budget Law Workshop will be held in Albany and Oregon City during the month of February. She said she thought they were free workshops.
- She has submitted an updated status of current projects and assignments
- She has submitted an updated Council membership list.
- There will be a one night homeless count occurring tomorrow night at the Community Kitchen
- She has designed a new monthly calendar with a different format. Council agreed that they preferred the new format to the old calendar format.

City Attorney Green stated the Memorandum of Understanding between the County, LIGI, ODOT and the City regarding traffic issues, he has received approval from ODOT and also received some comments from the County, have received nothing from LIGI.

Mayor Shields directed staff that the MOU be on the next meeting agenda.

01:19:50

13. Council Comments

Councilor Ward stated that at the last TAG meeting on January 21st, the Biomass plant has passed all their requirements through the County and will begin doing some construction when weather permits. He said Subway is up in the area and negotiations are ongoing. Councilor Ward again requested the County to put in the asphalt aprons off of Burgess on Antler and Pine. He said they agreed to it but requested that City Recorder Damerval send the County a reminder note.

Councilor Ward stated that ODOT and 1st Street, they agreed that they will do something as a band aid

safety measure. He said that LIGI wants assurance that if they pay for a traffic analysis study something will result from that study.

City Recorder Damerval stated that at that same meeting which she also attended, that the next TAG meeting will be focused on dust abatement in some of the neighborhoods in the area. She said maybe the City can get in on the dust abatement program that some of these neighborhoods are planning to do.

Councilor Greiner thanked staff for the new monthly calendar format and the time it took to produce it. He also discussed the COACT meeting and learned about the Hwy 97 project from Washington to California that is going to be designated as a WW11 Veterans Hwy. Councilor Greiner stated that Alexis Phillips from the Bicycle Recreation Coordinator for Oregon Scenic Bikeways would like to have a scenic bike path put around the La Pine area. He said it should be about 40 miles long and they are looking for scenic route ideas to be presented to them. Councilor Greiner stated that Harold Lasley an Access Program Manager from ODOT. He said Mr. Lasley updated ODOT's rules on allowing access on exits from roadways in Oregon. Councilor Greiner stated that Scott Cooper, a former Cook County Judge, reported on funding for state wide program. He said he was not clear if any projects were funded for this area and did not recall Mr. Cooper saying so.

In response to a question from Councilor Greiner about the status on the Subway building application, City Recorder Damerval stated that the Hearings Officer has not yet made a determination on the application.

Mayor Shields stated that she attended the last City of La Pine Utilities Committee as did some of the other Councilors. She said Barbeann Nelson-Dodson, Chair of the Water District, had a list of answers to a lot of the questions brought up at the December 17, 2009 Utilities Committee Meeting. Mayor Shields stated that some of the answers from Barbeann actually seemed to create more questions. She said the answers appeared to be controversial to some members of the committee and also unclear. She said we will see what the January 21, 2010 Utilities Committee Meeting Minutes state and also what happens at the next committee meeting.

01:29:31

Councilor Hedges stated that on February 4th there is a DEQ meeting regarding the nitrates issue. The meeting will be held at 6 pm at the Senior Center. Mayor Shields directed staff to place those meetings on the monthly calendar as it is a meeting that the Councilors may want to attend. She suggested staff check out the calendar that is e-mailed from the Chamber of Commerce for additional meeting information. Councilor Greiner stated he will attend the COIC meeting on February 4th since Councilor Hedges will be attending the DEQ meeting.

01:31:30

Councilor McAfee stated that it was always her impression that the City and the Water and Sewer Districts had a good relationship. She said when she reviewed the Water and Sewer District Minutes it seemed to support her impression. Councilor McAfee stated she was curious about a comment made by Mayor Shields in the December 2009 Water and Sewer Districts Meeting Minutes, 'Kitty stated that the Committee feels that taking over the Water and Sewer District would provide more income for the City...' In response to this statement from Councilor McAfee, Mayor Shields answered that she received the information from Ted Scholar, Chair of the Utilities Committee. Councilor McAfee stated it was not the charge of the Utilities Committee. Mayor Shields stated that she did not say it was the charge of that committee and if they worded it that way in their Minutes they misquoted her. Councilor McAfee stated that 'you, Mayor Shields, are the City's representative to the Districts and it would be a good thing if you resolve this misunderstanding with the Districts.' Councilor McAfee also said the committee was charged to explore the absorption steps and the committee understood that the rate payer monies were to stay with the utilities for improvement and maintenance. Councilor McAfee said they also acknowledged that the

Districts will have to agree to be absorbed and nothing will happen until they agree. She said the committee has agreed that the City is not ready to absorb the Districts at this point in time. Councilor McAfee requested that Mayor Shields clear up, in her opinion, this misunderstanding with the Districts.

Councilor McAfee stated she wanted to give Mayor Shields an opportunity to explain her business relationship with the Districts, with her company Shields Septic. Mayor Shields answered she had none. She then said that she remember that Shields Septic use to do the pumping of the Sewer District tanks many years ago.

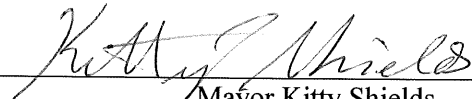
14. Adjourn

A motion was made by Councilor Greiner and seconded by Councilor Ward to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

Mayor Shields adjourned the meeting at 7:48 pm.



Mayor Kitty Shields

Attest:



City Recorder Luana Damerval