

LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, February 24, 2010

Work Session - 5:00 p.m.

Regular Session - 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

A. Work Session – 5:00 p.m.

1. Call to Order
2. Roll Call
3. City Council Rules and Procedures (general review)
4. Resolution No. 2010-05
A resolution creating the City of La Pine Transportation Advisory Committee; prescribing the Committee's powers and duties; and establishing the Committee members' terms of office.
5. Adjourn Work Session

B. Regular Session – 6:00 p.m.

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda.
5. Consent Agenda
Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.
 - a. Approval of Minutes
 1. February 10, 2010 - Work Session and Regular Meeting Minutes
 2. February 16, 2010 LOC Orientation Minutes
 - b. Bills and Invoices
 1. Approval of Reimbursements

6. Sponsorship for 2010 La Pine Rodeo, In Honor of 100 Year Celebration
Tony Borba, La Pine Rodeo Association
7. 2008-2009 City Audit Report
John Gregor, Gregor Professional Corporation
8. Ordinance No. 2010-01
An ordinance repealing Ordinance No. 2007-4, an ordinance requiring licenses for trades, shops, occupations, professions, and certain other businesses for the purpose of revenue and regulation.
9. Resolution No. 2010-05
A resolution creating the City of La Pine Transportation Advisory Committee; prescribing the Committee's powers and duties; and establishing the Committee members' terms of office.
10. City Streets – Discussion of Potential Street Improvement Projects
11. Appointment of Tourism Committee Member
12. 3 Sisters Scenic Bikeway Committee (3SSB) – City Support Letter and Designate City Representative
13. Other Matters
Only those matters properly added to this Agenda under line item No. 4 will be discussed at this time.
14. Public Comments for Items not on the Agenda
15. Staff Comments
16. Council Comments
17. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meetings are subject to cancellation without notice. The meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

LA PINE CITY COUNCIL WORK SESSION MINUTES

Wednesday, February 24, 2010

Work Session - 5:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

A. Work Session – 5:00 p.m.

1. Call to Order

The meeting was called to order at 5:02 pm by Mayor Shields.

2. Roll Call

Roll Call

Present Were:

Mayor Kitty Shields
Councilor Doug Ward
Councilor Barbara Hedges
Councilor Adele McAfee
Councilor Don Greiner
City Attorney Jeremy Green
City Recorder Luana Damerval
Admin Ass't Patricia Morgan

Quorum established.

3. City Council Rules and Procedures (general review)

Councilor McAfee stated that at section 1.1 regarding the first Monday in January having to schedule a meeting it should probably be changed. City Attorney Green said the first Monday in January was put in there for appointment of Mayor and Mayor Pro Tem and also for setting goals and priorities. Council agreed to decide in December 2010 if a first Monday meeting in January will be necessary. City Attorney Green suggested they rewrite the meeting schedule to state after noting the Wednesday meetings, and also on the first Monday in January if necessary and appropriate.

Councilor McAfee noted in section 3.8 regarding a dissenting vote on a motion requiring a written dissent. She said that the dissent would have been noted in the minutes and the wording written dissent should be removed. City Recorder Damerval stated that she understood it related to a majority vote and if a Councilor on the majority side wanted to change their vote at some future date.

Councilor McAfee also noted in section 8.2 having the City Attorney at meetings unless excused by the Council. Mayor Shields stated that it seems pretty clear that the City Attorney is needed at the meetings. City Attorney Green suggested that the Council might want to have some flexibility and give the Mayor or Mayor Pro Tem the authority to excuse the City Attorney from a meeting.

City Attorney Green stated that some of the meetings could be teleconferenced with him depending on what is on the agenda. He also suggested identifying an alternate parliamentarian for when he does not attend a meeting.

Councilor Greiner stated he was disappointed in the Councilor Orientation Training that had recently

been held in La Pine. He said he would have liked more information on city finances. Mayor Shields stated that the training was specifically on the role of the Council. It was agreed that Councilor Greiner should be included in the budget preparation meetings between the Budget Officer and City Recorder Damerval. City Attorney Green stated that he will e-mail Councilor Greiner links to the publications.

00:24:35

Councilor Hedges stated she was not very impressed with the training either and that she still has a lot of questions that she would like answered. She said it just seemed to go really fast and the questions and answers were flying fast.

Mayor Shields discussed section 2.2 order of business regarding Council committees. She said we may want to have a place on the agenda for committee reports. Mayor Shields said she would like to hear from the committees. She said she would like to see it included as a new line item on the agenda.

Councilor Hedges discussed section 2.4 regarding adding an item to the agenda. City Attorney Green stated that it could be added under section 2.24 as an added agenda item. Mayor Shields stated that if the added item is going to be too lengthy it may have to be put off to a work session.

Councilor Hedges requested to have an added agenda item regarding the proposal from the Range Riders. City Recorder Damerval mentioned that the proposal stated that the work could be done from March 8th to March 12th. It was decided to add this item to the agenda under Other Matters because of the deadline as item 13a.

City Attorney Green stated if an added agenda item was deemed an emergency issue it could be addressed during that same meeting, otherwise, it could probably go on the next meeting agenda. Councilor McAfee requested to add an item to the agenda seeking approval from the Council for City Attorney Green to write a memorandum concerning the Water and Sewer Districts absorption. Mayor Shields said it would be added to the agenda as item 13b.

00:37:40

Mayor Shields noted a possible change under section number 3.4 regarding voting. She said the Council has been doing a roll call vote on every vote. The Council decided to continue with the roll call form of voting. Mayor Shields also recommended that 3.5 regarding ayes followed by nays in the voting procedure should be changed to just voting yes or no. Council agreed with the change.

39:44

Mayor Shields suggested a change under section number 4.1 regarding transcription of meeting minutes. She said the word transcribed may not be the right word as we do not do a word by word record of the meetings. Councilor Greiner stated that according to the rules it says the substance of the meeting, not word for word. Mayor Shields suggested stating instead that the City Recorder will create a written record of the Council meetings.

Mayor Shields stated that under section 5.3 regarding the removal of the Mayor and Mayor Pro Tem she thought a warning or something should be given prior to that occurring. Councilor McAfee stated that the nature of it allows for this type of language, if someone is going to be removed from office they would probably know it is coming down the pike. Mayor Shields stated that Jennie Messmer from the League of Oregon Cities advised at the Councilor Orientation Training that if a

Councilor or Councilors have an issue with another Councilor they should bring it up in private to that Councilor. She said the way it is written now it leaves it open for a back door conspiracy by the majority of the Council to make plans together and then decide to remove the Mayor or Mayor Pro Tem. In response to a question from Councilor Ward, City Attorney Green stated that he does not believe there needs to be an acquisition made before removal; the Mayor and Mayor Pro Tem are appointed by a majority of votes and so can be removed by a majority. City Attorney Green stated he could come up with some different language and present it to the Council at a future meeting for consideration.

00:51:05

4. Resolution No. 2010-05

A resolution creating the City of La Pine Transportation Advisory Committee; prescribing the Committee's powers and duties; and establishing the Committee members' terms of office.

City Attorney Green stated that he had received a memo from the Planning Commission requesting to create this committee. He said Deborah McMahon, DMC Consulting Inc., suggested one change in section 9 regarding staff work for the committee, that in order for that to happen they would have to first get approval from the City Council. City Attorney Green recommended that it be changed to read that the Mayor, Council, City Manager or City Attorney direct City staff to assist the committee if the request for staff time was time sensitive.

City Attorney Green stated that there are seven members with only five voting members. He also said that regarding the terms of the members, some of the term lengths are different so there will be rotating terms. In response to a question from Councilor McAfee, City Attorney Green stated that he could create a similar document for the Utilities Committee.

5. Adjourn Work Session

A motion was made by Councilor Greiner and seconded by Councilor Ward to Adjourn the Work Session.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, February 24, 2010

Regular Session - 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

01:01:13

B. Regular Session – 6:00 p.m.

1. Call to Order

Mayor Shields called the meeting to order at 6:10 pm.

2. Establish Quorum

Roll Call

Present Were:

Mayor Kitty Shields

Councilor Doug Ward

Councilor Barbara Hedges

Councilor Adele McAfee

Councilor Don Greiner

City Attorney Jeremy Green

City Recorder Luana Damerval

Admin Ass't Patricia Morgan

Quorum established.

3. Pledge of Allegiance

City Recorder Damerval led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda.

13a) Consideration of League of Oregon Cities Proposal

13b) Consideration for Consensus for the City Attorney to write a Legal Memorandum for the Utilities Committee

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

a. Approval of Minutes

1. February 10, 2010 - Work Session and Regular Meeting Minutes

2. February 16, 2010 LOC Orientation Minutes

- b. Bills and Invoices
 - 1. Approval of Reimbursements

Corrections to Feb. 10th Meeting Minutes:

- Page 9, at 56:04, on second line, please change investigative committee to steering committee
- Page 3, first item #3 – second paragraph, last sentence, please clarify and put in context

A motion was made by Councilor Hedges and seconded by Councilor Ward to Approve the Consent Agenda with corrections as noted on the February 10th Meeting Minutes.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

01:07:21

- 6. Sponsorship for 2010 La Pine Rodeo, In Honor of 100 Year Celebration

Tony Borba, La Pine Rodeo Association, introduced Greg Rush the Vice President of the Rodeo Association. He said it would be a great honor to have the City of La Pine be one of the major sponsors for the La Pine Rodeo. Mr. Borba than discussed the various levels of sponsorship available for the rodeo. The Council also considered that any tickets, etc. , they might receive for being sponsors would be donated to organizations. In response to a question from Councilor Ward, Mr. Borba stated that they do not receive direct TRT funds but do receive some assistance through advertising.

Regarding the 30% of TRT funds that are collected for the City’s use, City Attorney Green suggested City Recorder Damerval prepare a staff report that identifies potential budget constraints and what options the City Council has available. Mayor Shields stated she favored the City providing some type of support for the rodeo. Council had consensus for City Recorder Damerval to prepare a staff report regarding the budget issues.

01:18:50

- 7. 2008-2009 City Audit Report

John Gregor, Gregor Professional Corporation, was present via tele-conference. He said that there were no material weaknesses under the internal control structure for the standards established under the Certified Public Accountant. Mr. Gregor stated that the legal fees went over budget but that was probably due to the start up work involved for a new City. He said there were six adjusting entries for yearend but that was not unusual.

Mr. Gregor said the tax payers are paying their taxes and there is really not much leftover at the end of the fiscal year. He said there was an over expenditure on General Fund and Material Services of \$48,791 because of funds needed to get the City up and running.

01:33:05

Councilor McAfee stated that she had some corrections or changes on the following parts of the audit report:

- Page 5, under A, Reporting, the City Council operates under a Manager and Council Form
- Page 8, under Investments, change the word District to City

A motion was made by Councilor McAfee and seconded by Councilor Greiner to Approve the 2008-2009 City Audio Report subject to the revisions as requested by Councilor McAfee.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

01:42:35

8. Ordinance No. 2010-01
An ordinance repealing Ordinance No. 2007-4, an ordinance requiring licenses for trades, shops, occupations, professions and certain other businesses for the purpose of revenue and regulation.

Public Comments

Dan Varcoe, Chamber of Commerce, thanked the Council for putting forth this ordinance to assist the business people of La Pine especially during these difficult economic times.

City Recorder Damerval read the title of the ordinance prior to the vote.

A motion was made by Councilor Greiner and seconded by Councilor McAfee to Adopt Ordinance No. 2010-05.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

01:47:30

9. Resolution No. 2010-05

A resolution creating the City of La Pine Transportation Advisory Committee; prescribing the Committee's powers and duties; and establishing the Committee members' terms of office.

Mayor Shields stated that this item had been discussed prior to this meeting during the Work Session. She said Council had approved this Resolution subject to legal revision in Section 9 of the Resolution.

City Recorder Damerval read the title of the Resolution prior to the vote. There was no further discussion on this item.

The motion was re-voted on due to some wording being left out of the original motion.

A motion was made by Councilor Greiner and seconded by Councilor McAfee to Adopt Ordinance No. 2010-05 subject to legal revisions.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

01:51:45

10. City Streets – Discussion of Potential Street Improvement Projects

City Recorder Damerval stated that something needs to be prepared for spring and fall road work to be done. Councilor Greiner said he has received several e-mails from Bob Ziegert, area resident, and is very upset about the condition of Cagle road. Mayor Shields also stated that she has been in communication with Mr. Ziegert regarding the road improvement work that the City is in the process of doing.

In response to a question from Councilor Ward, City Recorder Damerval stated that she has checked with a local contractor on what needs to be done on the roads. She said the roads need to be coned and re-ditched and the potholes need to be dragged but the roads do not need more gravel at this point in time. City Attorney Green stated that he could follow up with Joe Stutler from Deschutes County regarding the road right-of-ways. There was also a brief discussion on the private roads that are located in the City but are not maintained by the City. City Attorney Green stated that it is important to require that any private roads be brought up to standard before the City would want to make them public City roads or it could become very costly.

In response to a question from Councilor Hedges regarding bids, City Attorney Green stated that

doing sealed bids for smaller bids would be costly for the City and really not necessary. He also said that after the City has selected the contractor for the road work a contract will be proposed for the contractor to sign. City Attorney Green said that in the solicitation there will be details as to what needs to be done and also what is required by the City. Councilor Ward stated that he would like to see a contractor selected for the road projects as soon as possible so that the City will not experience delays in getting the work completed.

Mayor Shields listed the road projects are for Cagle Sub-division and Drafter Road. She said the road work only for Cagle Road was awarded to bid Vic Russell and he will do this work sometime this spring. Mayor Shields said that road project work should include all City gravel roads.

The Council directed City Recorder Damerval to identify the projects and the work to be done and bring back to Council in a staff report.

02:10:21

11. Appointment of Tourism Committee Member

City Recorder Damerval stated that there is only one vacancy on the committee right now but on June 30th there may be two vacancies. The Council asked the three applicants present, the fourth (Ann Gawith) was not able to attend, to give a brief statement of their qualifications.

Justin Cutler, Parks & Rec Districts, stated he applied because he thought it would be a way to bridge the relationship between the tourism, Parks and Recreation and the City of La Pine. In response to a question from Councilor Ward, Mr. Cutler stated he would abstain from any votes regarding TRT funds for the Parks and Rec District.

Michael Jensen, area resident, stated that he has a broad background in marketing and has also organized special events such as home shows, garden shows, etc. He said there is an untapped market in La Pine and we have to stop limiting ourselves and think big.

Justin Cutler stated that regarding the property that is going to be transferred to the Parks District, as a community we need to think about what we want to do with it year round to get the most from a future facility there or whatever.

02:26:25

Linda Johnson, area resident, stated that her background is in the planning of international and national meetings. She said that La Pine is in need of promotion and advertising of various tourism opportunities. Ms. Johnson stated promoting astronomy clubs to come into the area for the clear skies would be one idea of increasing tourism.

Councilor Ward stated he would like the three candidates not selected to keep their applications on file. He also said all the candidates seemed very well qualified. Justin Cutler stated that he would like to remove his application and just have the three other candidates be considered for the committee. He said he would be involved with the committee anyway, representing the Parks and Rec District.

A motion was made by Councilor Greiner and seconded by Councilor McAfee to appoint Michael Jensen to the Tourism Committee through June 30, 2010.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed unanimously.

02:39:30

12. 3 Sisters Scenic Bikeway Committee (3SSB) – City Support Letter and Designate City Representative

City Recorder Damerval stated that the City of La Pine has been asked to support the project with a Letter of Support. Councilors Hedges, Greiner and McAfee stated their support of the project. Mayor Shields stated that she has some real safety issues concerning the proposed route in the La Pine area. She said not only is the route unsafe but also she does not believe the route will really bring much business into the City. Mayor Shields stated that Dorrance Meadows road is another road that she does not want to see used as a bicycle route and prefers a route that would go west on Burgess Road. Councilor Ward said that he felt it was also an unsafe route.

Councilor McAfee stated that by designating a route there may be federal funds available to mitigate some of the safety issues with the routes. She said this area is unique because it has three bi-ways.

Public Comments

Dan Varcoe, Chamber of Commerce, stated that biking is getting to be a large part of recreational tourism in the area. He said it is a way of linking our community with the rest of Central Oregon because we tend to be a bit like isolationists. Mr. Varcoe stated that everybody is responsible for their personal safety. He also suggested wording in the letter of support to state that the City does have some safety concerns.

Ms. Vicky Jackson, area resident, stated that the bike events she has witnessed in the Sunriver area had roads blocked off and it was a very organized event.

Gloria Fleming, Planning Commissioner, stated that the Transportation Systems Committee could look at bike paths in the future for the City.

City Attorney Green stated that he would be willing to volunteer as the City representative on the committee because he is a bicycle rider. Council directed staff to prepare a Letter of Support and e-mail it to the Councilors for feedback prior to sending it out.

A motion was made by Councilor McAfee and seconded by Councilor Greiner to issue a Letter of Support but include some of the safety concerns that have been expressed and designate City Attorney Green as the City representative.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>		<i>X</i>
<i>Councilor Doug Ward</i>		<i>X</i>
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

Motion passed 3 to 1.

03:11:08

13. Other Matters

Only those matters properly added to this Agenda under line item No. 4 will be discussed at this time.

13a) Consideration of League of Oregon Cities Proposal

Mayor Shields introduced this item that was a result of the visit from the Range Riders at a Special Council Meeting held on January 29th. She noted that the title, proposal for training would need to be changed to City services and management audit.

Councilor Ward stated that this proposal for the cost and to also basically tell us what we already know is financially irresponsible. Councilor Greiner stated that at the meeting with the Range Rider they recommended hiring a retired City Manager. He said the proposal does not include the things the Range Riders originally told us we needed before hiring someone such as giving guidance. He said that unless the proposal were to change he is against it. Councilor McAfee suggested modifying the scope to take care of some of the concerns just noted like maybe go with just one consultant. Mayor Shields stated that the intent was to get someone in to analyze what we have and also what we need assistance with regarding City management.

Councilor McAfee suggested the Range Riders expand on their scope of work and provide a detailed doc stating what precisely they are going to do. She said that the City needs to make some hard decisions and to do that they will need to receive some outside consulting assistance. Councilor McAfee stated that currently the City is depending too heavily on the City Attorney to do a lot of tasks.

Councilor Greiner stated that Range Riders need to revise the proposal. He said they should be able to tell us what are the steps we need to take to achieve our goal of hiring a full time City Manager. Mayor Shields stated she understood from them that we need a City Manager more now than later because of not having any departments to manage. Councilor McAfee suggested having the proposal revised.

Councilor Hedges suggested hiring a retired City Manager for at least six months to organize City administration, etc. She said she would like to find out who these former Managers are who are retired and would be willing to help.

Councilor McAfee recommended having consensus as to what the scope and authority of the Manager would be prior to hiring. She advised against the Council trying to micromanage the Manager by prohibiting them from access to City documents which could interfere with their City administration analysis work.

Mayor Shields stated she saw the person acting as a City Manager and being in charge of the office and staff for the City. She also said she envisioned the Manager being there until the Council is certain of exactly what we need and perhaps even going full time with them. City Attorney Green suggested that the person hired should have the authority to act and engage as a City Manager but only be a contract employee with the City for the time being.

Mayor Shields stated that when this person comes onboard they will be doing a lot of the managerial work that is being handled by City Attorney Green right now and that could provide additional income for their compensation. City Attorney Green stated that he and City Recorder Damerval will be investigating available funding and bring it back to the Council at the next meeting.

Councilor McAfee stated she would like to volunteer with the City Manager hiring tasks and also assist with the job description. City Attorney Green said he would stay in e-mail contact with Councilor McAfee and keep her updated and involved with the steps needed for hiring a City Manager.

03:45:15

- 13b) Consideration for Consensus for the City Attorney to write a Legal Memorandum for the Utilities Committee

Councilor McAfee discussed the three options that the Utilities Committee is reviewing for the Water and Sewer Districts absorption by the City. City Attorney Green stated he could write a memorandum regarding the procedural steps to absorb the Districts and what the potential legal issues would be that are associated with those steps. He said Councilor McAfee and he could get together and figure out exactly what he needs to write up. Council had consensus for City Attorney Green to prepare the memorandum requested by Councilor McAfee for the Utilities Committee.

03:51:51

14. Public Comments for Items not on the Agenda

Dan Varcoe, Chamber of Commerce, stated that there will be a spring festival and Easter egg hunt down at the White School as a fundraiser for the Parks and Rec District and they are looking for sponsors. It will be held on Saturday, April 3rd. He also said that they are planning a Two day walk/run/bike event on June 19th and 20th. He said it will be a benefit for all non profits that want to participate.

Mr. Varcoe stated, regarding hiring an interim City Manager, it is his observation that this Council needs to decide first who they are and also how involved they want to get. He said it is not fair to a new Manager unless the Council has decided how they want to govern, how deep they want to go

with it on a consistent basis. Mr. Varcoe stated that the right consultant could help the Council clarify how they want to govern.

Vicky Jackson, area resident, stated that the Range Riders help cities get on their feet, and she thought the Council should try to work with them again, have them modify their proposal, because in a week they would be gone and you would have their information to help you. She said a retired person will not want a full time job, that is why they retired.

Gloria Fleming stated she hopes that the advertising and applications for the Transportation Systems Committee will occur soon. She said she will be attending the Deschutes County Planning Commission meeting in Bend on February 25th. Ms. Fleming said after reviewing Deschutes County applications, there is no way the Commission believes there is enough revenue generation to implement a planning department for the coming fiscal year. She said the Commission does think that in the 2011-2012 fiscal year that may be more practical. Ms. Fleming also requested that the current Planning Commissioner vacancy be advertised soon as they would like to create a pool of candidates. Mayor Shields commented to Ms. Fleming that there will be an agenda item every meeting for City committee reports, if any committees want to give reports at that time.

03:59:10

15. Staff Comments

City Recorder Damerval stated the following:

- County has advised us that our City Hall's lease is expiring May 31st. Council decided to wait to see the proposed lease before responding to the notice of expiration.
- Rare Intern Program has their application open period right now. She said it would cost about \$19,000 to pay for 1700 hours or eleven months. She said the deadline is April 15th. Mayor Shields said that the City probably does not have the monies available for this program if they try to hire an interim or part time City Manager.

16. Council Comments

Councilor Ward stated he only had one committee meeting to attend and it was cancelled. He had nothing else to say.

Councilor McAfee stated that on March 9th the Sewer District is having a Work Shop on Biogreen, and that Barbeann Nelson-Dodson told them that it was up to the Sewer District whether or not Biogreen would obtain the sewer water they need to operate their business. She said she would urge people to attend the work shop regarding this issue. Councilor McAfee stated that we need to start looking for a coordinated effort between the City and the Water and Sewer Districts and that the Biogreen issue really brought this home.

Councilor McAfee stated that she would like a couple of different scenarios to have City Hall office hours open longer. Mayor Shields stated that she wanted staff to come up with a schedule for City Hall to be open full time without costing the City overtime. Councilor McAfee requested that City Recorder Damerval continue working on getting the Ordinances, Resolutions and Franchise Agreements on the City website.

City Attorney Green stated in regard to the LIGI, ODOT, County and City Memorandum of Understanding (MOU) concerning the traffic analysis for La Pine, he hopes to have all issues

resolved and have it before the City Council on the March 10th Meeting Agenda.

Councilor Greiner discussed a request from an organization in La Pine asking for an ordinance approving card games inside the City. He said he is not sure the City would want to do it but this organization seems to be willing to pay for some of the costs of an ordinance and also some other related costs. City Attorney Green stated that the City of Bend had an ordinance on social gaming but repealed it since it was already being regulated by the State of Oregon. Councilor McAfee suggested putting the subject on a future work session for further discussion. Mayor Shields stated that it should be put on a future work session as scheduling permits.

Councilor Hedges requested to have a discussion of City Hall hours placed on the next agenda. She also said she attended the Deschutes Water Alliance meeting in Bend. City Attorney Green stated that he also attended the meeting and said that there are some water districts that are concerned about what the DWA's agenda is going to be.

Mayor Shields discussed a candidate for a Deschutes County Judgeship contacting her about coming to speak at a future Council meeting. Councilor McAfee stated if we allowed this we would then have to accommodate all candidates. Mayor Shields said it is a candidate's responsibility to seek out groups to speak to and not the Council's responsibility to seek them out.

Public Comments

Gloria Fleming, area resident, suggested prior to the start time for the April 10th Town Hall meeting schedule a meet and greet with various candidates and the public.

Councilor Greiner stated that he would want to make sure something like this meet and greet was advertised. Mayor Shields recommended putting a meet and greet on the agenda for the Town Hall meeting, starting at 12:30 pm. Councilor Hedges suggested putting out a flyer for the Town Hall meeting with the agenda topics listed on it. Council had consensus to include a meet and greet with candidates prior to the start of the City Council Town Hall meeting.

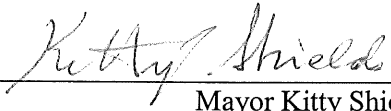
17. Adjourn

A motion was made by Councilor Hedges and seconded by Councilor Greiner to Adjourn the Meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor McAfee</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	

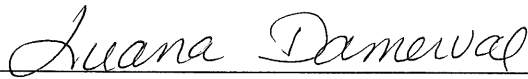
Motion passed unanimously.

The meeting was adjourned by Mayor Shields at 9:32 pm.



Mayor Kitty Shields

Attest:



City Recorder Luana Damerval