

CITY OF LA PINE, OREGON
REGULAR CITY COUNCIL MEETING

Wednesday, June 10, 2020 at 5:30 PM
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

MINUTES

1. CALL TO ORDER

Mayor Richer opened the meeting at 5:30 pm.

2. ESTABLISH A QUORUM

PRESENT

Mayor Daniel Richer
Council President Don Greiner
Councilor Connie Briese (telephonically)
Councilor Colleen Scott
Councilor Mike Shields
Student Councilor Max Miller

STAFF

City Manager Melissa Bethel
Public Works Manager Jake Obrist
City Recorder Robin Neace

3. PLEDGE OF ALLEGIANCE

4. ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

5. CONSENT AGENDA

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. 5.27.20 Regular City Council Meeting Minutes
- b. 5.27.20 Budget Committee Meeting Minutes
- c. 3.18.20 Planning Commission Meeting Minutes- Approved

Motion made by Council President Greiner, Seconded by Councilor Shields

Voting Yea: Council President Greiner, Councilor Briese, Councilor Scott, Councilor Shields, Student Councilor Miller

6. BUDGET HEARING ON THE FY 2020-21 FISCAL YEAR BUDGET

a. Open Public Hearing

Mayor Richer introduces the budget hearing

b. Staff Comments

Bethel explains that this Final hearing for the budget where the council will approve the 20-21 FY budget and resolution to receive state revenues.

c. Public Comments on Budget Hearing

None.

d. Close the Public Hearing

e. Council Deliberation

Councilor Briese thanks staff for making a conservative budget due to Covid-19. Councilor Scott thanks city staff for a conservative budget and making everything understandable. Council President Greiner notes that he is happy with the budget. Mayor Richer thanks staff for conservative view of the budget.

ROLL CALL VOTE

Council President Greiner- Yea

Councilor Briese- Yea

Councilor Scott- Yea

Councilor Shields- Yea

7. RESOLUTION NO. 2020-06 – A RESOLUTION DECLARING THE CITY’S ELECTION TO RECEIVE STATE REVENUES – ACTION ITEM

Staff report from Bethel, stating that the City is required to pass this resolution for the state.

Motion made by Council President Greiner. Second by Scott

Voting Yea: Council President Greiner, Councilor Briese, Councilor Scott, Councilor Shields, Student Councilor Miller

8. RESOLUTION NO. 2020-07 – A RESOLUTION ADOPTING THE FY 2020-21 FISCAL YEAR BUDGET AND APPROPRIATING FUNDS FOR THE CITY OF LA PINE- ACTION ITEM

Motion made by Council President Greiner, Seconded by Councilor Shields

ROLL CALL VOTE

Council President Greiner- Yea

Councilor Briese- Yea

Councilor Scott- Yea

Councilor Shields- Yea

9. ASSIGNMENT OF WILDERNESS GARBAGE FRANCHISE- ACTION ITEM

Staff report from Bethel stating that this agenda item was left it on as a place holder. The City did not get the amended franchise ordinance in time, and everyone will be getting it tomorrow. Bethel suggests to take the matter up at a special meeting next week.

Item set aside the franchise action item until next meeting. 10 am on Wednesday the 17th.

10. APPROVAL OF PURCHASE OF PLEXIGLASS SAFETY PARTITION FOR ADMINISTRATION DESKS- ACTION ITEM

Staff report from Bethel stating that we need to protect staff when opening City Hall and protect front line employees with plexiglass partitions. The total estimate was between \$600- \$680.

Councilor Scott asked if the lobby is open. Bethel noted that the doors were unlocked, but that staff has not made an announcement that the lobby is open in order to protect staff. Council President Greiner noted that the estimate They are expensive. Is there a cheaper way to do this? Bethel notes that she is unclear if the amount was for all the plexiglass or for each one. Bethel notes that she will make sure to send a final total before purchase. Councilor Briese noted that if the plexiglass is necessary to protect staff it is important to fund.

Motion made by Council President Greiner, Seconded by Councilor Briese

Voting Yea: Council President Greiner, Councilor Briese, Councilor Scott, Councilor Shields, Student Councilor Miller

11. APPROVAL OF SALARY SURVEY REPORT & LADDER

Staff report from Bethel noting that this project was budgeted last year. Historically, La Pine hasn't had a salary schedule or ladder for employees. Employees didn't know where they were going or how much they were going to make. The City contracted with McGrath, who was highly recommended. The report is in the packet. Employees will be on salary schedule on July 1, 2020. Raises will be minimal. Goal is to get employees on salary schedule and if work is being performed at adequate level, they will move up. Every five years the schedule will be updated. There are other positions on the report that the city currently does not have, but that might be needed in the future.

Councilor Shields noted that looks like it fits in well with the demographics here with wages. Councilor Briese commented that she appreciates staff for getting this done. She believes it will reduce turnover and give employees some direction as to where they can go in the future with the city. Council President Greiner remarked that he had a hard time understanding how it worked and then got an explanation and the City needs it to get on it so that city employees know where they stand, and that they get a higher wage the more they stay with the work.

Motion made by Councilor Scott, Seconded by Council President Greiner

Voting Yea: Council President Greiner, Councilor Briese, Councilor Scott, Councilor Shields, Student Councilor Miller

12. APPROVAL OF SOCIAL MEDIA ARCHIVING CONTRACT- ACTION ITEM

Staff report from Bethel explaining that the City is required to document its social media usage under open records laws, and this service is what the research shows is best for the City.

Council President Greiner objected to the state forcing another requirement on the City, but acknowledged that the City must comply with open records rules.

Motion made by Council President Greiner, Seconded by Councilor Briese

Voting Yea: Council President Greiner, Councilor Briese, Councilor Scott, Councilor Shields, Student Councilor Miller

13. COMMITTEE TO REVIEW COUNCIL RULES & PROCEDURES

Mayor Richer gave a report noting that the Rules and Procedures have not been updated since 2011. Mayor Richer has asked six citizens to serve on the committee: three men and three women; four in city, two outside of city; no one with business interests inside the City. Advisory Committee Applicants are: Larry Baker, Teri Meyers, Brian Schmidt, Suzanne Rhoades, Sharon Reeder, Dennis Scott.

Councilor Briese wondered if it was normal to not have council members on the committee. Mayor Richer indicated that he had asked legal counsel, who stated it did not matter and that generally, Council people usually do not make their own rules. Councilor Briese stated that it seems like most committees have members of the council on it and that she would prefer that there be someone on the committee. Mayor Richer noted that former City of La Pine Mayor Dennis Scott was on the committee and would be able to explain things to the committee. Council President Greiner offered to make sure that the committee was apprised of the history of the City, how it was formed, how the rules were made before, and why a certain rule was developed; as well as offering to review the final product. Councilor Briese agrees to let Council President Greiner do that.

Motion made by Council President Greiner, Seconded by Councilor Shields

Voting Yea: Council President Greiner, Councilor Briese, Councilor Scott, Councilor Shields, Student Councilor Miller

11. OTHER MATTERS

Only Items that were previously added above in the approval of Agenda will be Discussed.

a. La Pine Chamber of Commerce Breakfast at Frontier Days

Jeremy Johnson, the La Pine Chamber of Commerce president, wants to get business community back together and get the breakfast going. The Chamber wants to hold the breakfast at Frontier Days property, but apparently there is some question as to whether this could be done.

Ann Gawith, President of Frontier Days, reads a letter to the City Council, noting that she believes she is permitted to have this event, because of the state opening back up after the COVID-19 closings. She believes that she is like any other private property owner and allowed to have events up to 100 people.

Bethel noted that the issue is not COVID-19 limitations, but that Gawith is operating the space as an event venue and she is not currently permitted to do so.

Council could not come to a resolution as to whether they would approve a one-time use permit for the Chamber breakfast. Several members suggested alternate locations for the breakfast, including permitting the event to take place in the City Hall parking lot.

12. PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

Mark Sperling- Plexiglass

13. STAFF COMMENTS

Bethel asks if council agrees to re-appoint Scott Morgan to the Bicycle Pedestrian Advisory Committee for Deschutes County. Council agrees.

Bethel points councilors to the LOC Lobbying survey, asks them to take them home, complete them, and bring them back. Each city is only allowed to send in one form. Get them back by June 17-workshop for meeting for June 24.

Bethel gives an update on hiring the new Office/Account Clerk. There are 54 applicants for the position.

Obrist thanks council for approving the budget and salary schedule.

14. MAYOR & COUNCIL COMMENTS

Councilor Briese noted she was glad budget got approved, and thanked staff for their work on it.

Councilor Scott noted the park by Newberry Hotel looked like someone had mowed the park and weed-eated it. She also remarked that Highway 97 is looking nice. Flags look great. Making key areas of the city look good is key.

Councilor Shields notes that Deschutes County Commissioners are planning on face to face meeting for next meeting.

15. ADJOURNMENT

Adjourned at 7:01 pm.

MEMBERS OF THE PUBLIC PRESENT

Mark Sperling

Gerald Gawith

Ann Gawith

Rex Lesueur

Jeremy Johnson

Terrence O'Sullivan