

**LA PINE CITY COUNCIL/ DESCHUTES COUNTY COMMISSIONERS
JOINT WORK SESSION AGENDA**

Wednesday, Oct. 27, 2010 - 6:00 p.m.
16755 Finley Butte Road, La Pine, Oregon 97739
Midstate Electric Conference Room

1. Call to Order
2. Establish Quorum - La Pine City Council
3. Establish Quorum - Deschutes County Commissioners
4. Pledge of Allegiance
5. Added Agenda Items for Deschutes County
Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda.
6. US Highway 97 and 1st Street/Reed Road Traffic Signal - Update
Tom Blust, Director, Deschutes County Road Dept.
7. Discussion of Transfer of Jurisdiction for County Roads in La Pine
Tom Blust, Director, Deschutes County Road Dept.
8. Future of Industrial Park
Deschutes County Commissioners
9. Other Matters for Deschutes County
Only those matters properly added to this Agenda under line item No. 5 (Added Agenda Items) will be discussed at this time.
10. Public Comments for Deschutes County

Break

11. City of La Pine – City Hall Organization and Staffing
City Manager, Rick Allen
12. Public Comments for City
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council or the County Commissioners to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

**LA PINE CITY COUNCIL/ DESCHUTES COUNTY COMMISSIONERS
JOINT WORK SESSION MEETING MINUTES**

Wednesday, Oct. 27, 2010 - 6:00 p.m.
16755 Finley Butte Road, La Pine, Oregon 97739
Midstate Electric Conference Room

1. Call to Order

Mayor Shields called the meeting to order at 6:00 pm.

2. Establish Quorum - La Pine City Council

Roll Call:

City Manager Rick Allen
Mayor Kitty Shields
Councilor Doug Ward
Councilor Barbara Hedges
Councilor Adele McAfee
Councilor Don Greiner
City Recorder Luana Damerval
Admin Ass't Patricia Morgan

Quorum established.

3. Establish Quorum - Deschutes County Commissioners

Board of County Commissioners

Dennis Luke - present
Alan Unger arrived at 6:04 pm
Tammy Baney arrived at 6:12 pm.

4. Pledge of Allegiance

City Recorder Damerval led the Pledge of Allegiance.

5. Added Agenda Items for Deschutes County

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda.

None

6. US Highway 97 and 1st Street/Reed Road Traffic Signal - Update

Tom Blust, Director, Deschutes County Road Dept.

Mr. Blust, Deschutes County Road Department, discussed the study being done on the downtown corridor that will be looking primarily at the First and Reed intersection. He said both long term and short term solution for operational and safety issues would be explored. Mr. Blust said the study will establish cost estimates for the project and that will be key in developing a funding strategy.

Mr. Blust said the Existing Conditions Report showed that the peak traffic hours for La Pine are during the midday hours which are very different from other cities. He said the report also found that all the

intersections are operating within the standards established by both the County and ODOT (Oregon Department of Transportation). Mr. Blust said the Public Open House that was recently held will provide more information for the study. He said the final report is due out in January 2011 and it will include long term projects and cost estimates as well as there being a final Public Open House.

00:17:53

7. Discussion of Transfer of Jurisdiction for County Roads in La Pine
Tom Blust, Director, Deschutes County Road Dept.

Mr. Blust stated that the Council and Board need to consider the long term eventuality of transitioning between County authority of roads within the incorporated area versus City control of those roads. The County maintains just over twenty miles of roads within the incorporated area. Tom Blust said there are no County roads in any other City except La Pine. He said the City, and not the County, has the authority to raise revenue inside the City limits for maintenance on those roads. Dave Kanner, Deschutes County, stated that once the City acquires the Water and Sewer Districts that may be the time for the City to consider taking on more roads from the County.

00:36:26

8. Future of Industrial Park
Deschutes County Commissioners

Lee Smith, General Manager, from the La Pine Industrial Park discussed the Park, the Newberry Business Park and also the Finley Butte Industrial Park. He said all lots have full utilities or will have them in the near future. Dennis Luke reminded everyone that once the Comprehensive Plan has been fully approved the City can make changes to zoning if they so desire.

00:47:00

Public Comment

Ted Scholer, area resident, stated he would like to see the ability to have a large lot available for industry. He discussed the BLM lands to the east of the park and how it would be nice to have them available for large lots. Lee Smith concurred that right now they do not have large lots available.

9. Other Matters for Deschutes County
Only those matters properly added to this Agenda under line item No. 5 (Added Agenda Items) will be discussed at this time.

None

10. Public Comments for Deschutes County

Stu Martinez and Dan Varcoe presented Commissioner Luke with a hat thanking him for his work for La Pine over the past several years.

James Fleming, area resident, thanked the BOCC (Board of County Commissioner's) for their support with the La Pine Community Kitchen over the past several years.

Mayor Shields adjourned this portion of the meeting at 7:25.

01:25:00

Break

Mayor Shields opened the City Council meeting at 7:38 pm.

11. City of La Pine – City Hall Organization and Staffing
City Manager, Rick Allen

City Manager Allen discussed staffing needs and the budget. He discussed two different options for adding an additional staff person at City Hall with the leaving of City Recorder Damerval. City Manager Allen said option one would be to have an Assistant to the City Manager and also be a Deputy Recorder. He said this position would be an Assistant to the Manager and work on projects that are needed. City Manager Allen stated that the second option would be to have someone with a planning background that could be the Community Development Manager and also Assistant Manager because of all the planning issues that come to City Hall. He said this person could become, if it was the right person, the permanent City Manager. City Manager Allen said he would not emphasize the position as a City Manager trainee, however. He said Recorders across the board do a variety of tasks. City Manager Allen said he would like a member from the public as well as a couple of Councilors to help with the interviewing of candidates. He said that they should not start looking for a new City Manager until after the first of the year with the new Council.

Councilors Hedges and McAfee were opposed to the recruitment of an Assistant to the City Manager until the new Council convenes in January 2011. Councilor McAfee stated that another reason she did not support the recruitment was that the budget could not sustain two high level positions. Councilors Greiner, Ward and Mayor Shield were supportive of option two and directed the City Manager to move forward on it.

02:12:07

Councilor McAfee asked to have put on the record that she had just received an e-mail from Councilor Greiner and it was questioning that maybe one of the Councilors had said something to the public about an issue that was confidential. She said she received a group e-mail from the City Manager on Tuesday, the day before, about what the topic of the discussion for tonight's meeting would be concerning. Councilor McAfee said that it was not taken out of school, it was common knowledge.

02:14:03

12. Public Comments for City

Linda Johnston, area resident, stated that the Council should go with the City Manager's recommendation for the new position. Dan Varcoe, Chamber of Commerce, stated that because of the economy they should be able to get some good candidates for the position. Gloria Fleming, Planning Commissioner, stated that the City is growing and this position is needed. Stu Martinez, candidate for City Councilor, stated that they should move ahead with the position and not wait until a new Council is convened.

Austin Gillette, area resident, stated that it will take a period of time to interview and hire for this new position and the Council should not worry about it. Jim Fleming, area resident, stated that one of the best decisions this Council made was hiring City Manager Allen. He said City Manager Allen has done a lot of work in the short period of time he has been there. Mr. Fleming said there are a lot of talented people out there looking for work right now. John Huddle, area resident, stated that if you make the position interim it will limit the talent that is out there for the position so make it a permanent position.

11/12/10

City Manager Allen stated that there was a good response from the Architectural RFP for the feasibility study for the new City Hall. He said that on November 4th from 2 pm to 6 pm interviews will be held. He said Councilors are invited to be involved in the process as well as others. Councilors Ward and Hedges agreed to attend the interview process.

13. Adjourn

Mayor Shields adjourned the meeting at 8:47 pm.



Mayor Kitty Shields

Attest:



City Manager/Recorder Rick Allen