



REGULAR SESSION CITY COUNCIL MEETING MINUTES
Wednesday, March 25, 2020 at 5:30 PM
La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

2. Establish Quorum

Members Present: Mayor Daniel Richer, Council President Don Greiner, Councilor Connie Briese (by telephone), Councilor Michael Harper, Councilor Mike Shields, Student Councilor Max Miller.
Staff Present: City Manager Melissa Bethel, Public Works Director Jake Obrist (by phone),
Accounting Clerk Tracy Read

3. Pledge of Allegiance

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

- a. Appointment of Colleen Scott to Council.

5. Public Comment

None.

6. Consent Agenda

- a. Minutes
- b. Council and Staff Reimbursements

Motion by Greiner to approve the Consent Agenda, second by Briese. No objections, unanimously approved.

7. Approval of Transportation SDC Consultant - Action Item

Obrist delivered the staff report, stating Donovan scored the highest and requested a motion.
Motion made by Greiner to award the contract of creating a Transportation SDC and Capital Improvement Plan to Donovan Enterprises and to enter into a professional services agreement. Second by Shields. No objections, unanimously approved.

8. Approval of Landscape Contract - Action Item

Obrist delivered the staff report and recommended entering into a service agreement with Little River Design.

Motion by Briese to award the Landscaping Maintenance contract to Little River Design and to enter into a professional services agreement. Second by Greiner. No objections, unanimously approved.

9. Decision Regarding Moving Forward with Gas Tax Ballot Measure- Action Item

Bethel stated the ballots which were pulled by Madras and Bend were for the May ballotion.

Briese: Her opinion has not changed since this was discussed previously. Table the ballot measure.

Shields: Table the measure

Harper: Table the measure

10. Other Matters

a. Colleen Scott was sworn in as Councilor to complete Michael Harper's term.

11. Staff Comments

Bethel: Stated she is getting information on a daily basis on the COVID-19 pandemic. Most information relates to how to keep businesses running. Information is being shared to the public through our website and social media.

Obrist: His staff is doing well, healthy and work as normal. New team member Branden Bren is doing a great job.

Read: Staff may work remotely, will be available via e-mail and will check voice messages throughout the day.

12. Mayor and Council Comments

Shields: Nothing

Briese: Welcomed Colleen to Council.

Greiner: Welcome Colleen, asked Obrist whether there are pump problems in some sewer areas. Obrist responded one pump at the Wickiup lift station malfunctioned and needed repair.

Harper: Enjoyed serving the people of La Pine.

Miller: Nothing.

Richer: Wished Harper and his family well.

13. Adjourn Meeting