

# LA PINE CITY COUNCIL WORK SESSION AGENDA

Work Session And Joint Meeting with the Water and Sewer Districts

Wednesday, February 22, 2012

6:00 pm

16345 Sixth Street, La Pine, Oregon 97739

## A. Joint Meeting with Water and Sewer Districts – 6 pm

1. Call to Order
2. Roll Call
3. Pledge of Allegiance.
4. Discussion on the Withdrawal of the Special Districts
5. Adjourn

## B. Work Session – 6:45 pm

1. Call to Order
2. Roll Call
3. Interview Applicants for City Council
4. City Logo and Seal
5. High School Student to sit on the Council
6. Rick Allen Contract Addendum
7. Committee Representatives and Mileage
8. Public Comments
9. Adjourn

# LA PINE CITY COUNCIL WORK SESSION MINUTES

Work Session And Joint Meeting with the Water and Sewer Districts

Wednesday, February 22, 2012

6:00 pm

16345 Sixth Street, La Pine, Oregon 97739

## A. Joint Meeting with Water and Sewer Districts – 6 pm

### 1. Call to Order

Mayor Mulenex called the meeting to order at 6 pm.

### 2. Roll Call

City Manager Steve Hasson  
Interim Public Works Director Rick Allen  
Mayor Ken Mulenex  
Councilor Stu Martinez  
Councilor Dan Varcoe  
Councilor Don Greiner  
City Recorder/Finance Officer Lori Martin  
Admin Ass't Patricia Morgan

### **Quorum established**

Commissioner/Vice-Chair Brian Earls opened the meeting for the Water District. Secretary/Treasurer Makinson and Commissioner Harms were in attendance.

### 3. Pledge of Allegiance

Jim Fleming, area resident, led the Pledge of Allegiance.

### 4. Discussion on the Withdrawal of the Special Districts

Interim Public Works Director Rick Allen stated that he is working on the permits for the sewer district. He said there is a re-use permit and also a permit that DEQ requires. Director Allen said that the USDA (United States Department of Agriculture) stated that they have been working with Sam Goldstein from Portland on the transfer of the loan from the Water District. There was also a discussion on the extension of the sewer system to new neighborhoods like Cagle. Director Allen said there will also be another transfer which is the water rights. He said he has also been talking with employees about the transfer and how it will affect them. Director Allen said there will be a public hearing regarding the withdrawal on March 7, 2012. There will be a formal hearing on the withdrawal ordinance on March 14<sup>th</sup> at the regular City Council meeting.

Director Allen said they are in the process of purchasing the software that is compatible with the Water and Sewer Districts billing software. He also said that the Public Works Committee has been established with seven members and it will meet on the second Thursday of each month at 10:00 am.

Ashley Williams, Administrative Assistant, stated that the Districts will probably delay the rate study because of the withdrawal.

Director Allen suggested that the Water and Sewer Districts should go ahead with their budget process. Commissioner/Vice-Chair Earls stated that the budget could be incorporated into the City's budget. City Manager Steve Hasson stated that he and City Recorder Martin will be attending budget training on March 1<sup>st</sup>. Commissioner/Vice-Chair Earls asked that the budget be on the agenda for the next regular Water and Sewer District meeting.

Austin Gillette, area resident, stated that CAG (Citizen's Action Group) has been against the requirement from the County for homeowners to have to install a very costly septic system.

5. Adjourn

**A motion was made by Councilor Varcoe and seconded by Councilor Martinez to adjourn the meeting.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dan Varcoe</i>	<i>X</i>	
<i>Councilor Don Greiner</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	

**Motion passed unanimously.**

Commissioner Harms made a motion to adjourn the Water District Meeting and Secretary/Treasurer Makinson seconded the motion. Motion passed unanimously.

Mayor Mulenex adjourned the meeting at 6:22 pm.

**B. Work Session – 6:45 pm**

1. Call to Order

Mayor Mulenex called the meeting to order at 6:30 pm.

2. Roll Call

City Manager Steve Hasson  
Interim Public Works Director Rick Allen  
Mayor Ken Mulenex  
Councilor Stu Martinez  
Councilor Dan Varcoe  
Councilor Don Greiner  
City Recorder/Finance Officer Lori Martin  
Admin Ass't Patricia Morgan

**Quorum established**

### 3. Interview Applicants for City Council

Kathy Agan, City resident, was interviewed by the Council for the position of City Councilor. Ms. Agan stated that she is excited about the City and how it will grow and develop over the next few years. Councilor Varcoe stated he was impressed with Ms. Agan and her interest in trying to help her own neighborhood. Councilor Martinez stated he appreciated that Ms. Agan and some residents brought a Neighborhood Watch program to the Huntington Meadows neighborhood. Director Allen stated that he and City Manager Hasson drove through Huntington Meadows and also discussed some of the issues there. Mayor Mulenex stated that he and Councilor Greiner attended the Huntington Meadows neighborhood meeting. He said he was really impressed with the strength of the residents in trying to find some solutions to problems.

08:00

### 4. City Logo and Seal

Lori Martin, City Recorder/Finance Officer, stated that Renee Knapp had done up some examples of various logo's for the City. She said the City has permission to use the saw blade as part of the logo. Mayor Mulenex said he liked the idea of having it discussed around town with the other organizations.

Councilor Varcoe stated that he liked the idea of staying consistent with the style. He also liked the idea of getting the people's input. Councilor Varcoe said that it should include, 'City of La Pine.' He also said there may be confusion using the established date of the City versus the incorporation date of the City.

Mayor Mulenex discussed the pin from the Lions Club that uses the sawmill logo and the 'small city bright future' motto. Director Allen said that normally the logo should not be cluttered especially for small items like business cards. He said do not try to put the message in the logo. Director Allen stated that they need to come up with a standard logo so it will be consistent. He recommended coming up with something nice that will also appear on the utility bills when the withdrawal is complete.

The Council decided to pick a few logo samples to be reviewed. They also decided to get rid of the established date from the samples.

### Public Comment

Karen Ward, area resident, recommended that the logo should include the state name. Don Dickover, President of the Lions Club, said that the Lions do a lot of trading of their pins. Ted Scholer, area resident, stated that the City should set up its logo, forget about any other input. He said it should be plain and simple. Adele McAfee, former City Councilor, stated that the design of the saw blade was a grass roots effort. Jim Fleming, area resident, stated that the message of 'small city bright future' would probably be lost in a business card. He also said make sure it is in color. Kitty Shields, former Mayor of La Pine, stated that the simpler the logo the better. However, she said she would like to see the dates in there.

Councilor Martinez suggested having e-mail addresses and phone numbers on the back of the card. Mayor Mulenex said the business card should be simple. In response to a comment by Councilor Martinez, it was stated that the design is not copyrighted and could be used by anyone. City Manager Hasson said he does not see that much trouble with it but they could check with other cities

to see what they do. City Recorder Martin stated that it is very expensive and complicated to copyright the logo. She also said that most of the cities do not have the state's name in their logo.

Director Allen stated that they need to narrow what they want in the logo. He said it could be revised if needed. Director Allen said logo's change all the time. Councilor Varcoe said that the colors need to always be consistent. He said he favored the logo without the banner. However, for special occasions the City would have the option of using the banner. Councilor Martinez said he favored the base with the 'small town bright future.' Director Allen suggested having some cards printed up and see how they look. City Recorder Martin said she could work on the logos and bring them back to the next meeting. City Manager Hasson said that business cards are a great outreach and promote the City.

00:50:45

5. High School Student to sit on the Council

Mayor Mulenex stated that he has talked with the Principal and the Assistant Principal about the idea of having a student on the Council. He said they both agreed it was a good idea but would like it to start in September and have some guidelines to make it work. City Manager Hasson said he would look around and see what other cities have done with a student on the Council. He said it was important to get young people interested in their community. City Manager Hasson said it was also important to get the youth perspective on what it is they need. There was a consensus to have the staff explore this issue of a high school student on the Council.

6. Rick Allen Contract Addendum

Director Allen stated that the contract is for \$2,500 per month and is month to month. He said his new title would be Interim Public Works Director. He said once the withdrawal is accomplished then City Manager Hasson would take over that role.

7. Committee Representatives and Mileage

Director Allen stated that the discussion is about mileage reimbursement and meeting attendance. Councilor Martinez mentioned the City's vehicle that is available to be used. Director Allen said most people who are driving into Bend for a meeting may have some errands to run and it would not be convenient for them to be driving the City vehicle. Councilor Varcoe said that there are certain meetings that need to be attended and could be budgeted for. City Manager Hasson said that there is an honor system and if the Councilors are doing something for the City they ought to be compensated. Mayor Mulenex stated that he thinks they have had a very good record of people going to meetings and charging for mileage. Director Allen said that there has been no abuse of mileage reimbursement. City Manager Hasson said the Councilors are ambassadors for the City and that may take them any number of places to grow the City.

Public Comment

Former Councilor Adele McAfee stated that each and every one of the Councilor's approves the mileage on the Consent Agenda so if someone has an objection they can bring it up at that time.

8. Public Comments

Adele McAfee, former Councilor, stated that she was surprised to see that Director Allen had a new job title on his contract. She said it would have been a lot clearer to have made a new contract since he had a new title instead of just doing an addendum to his City Manager contract.

Vicky Jackson, area resident, stated that she would like to see the contract for Director Allen be for a very short period of time. She said the new City Manager has a lot of experience and should be able to take over the Public Works responsibilities very soon.

In response to a question from Terry Makinson, Water District Board Member, City Manager Hasson stated that there would be a conflict of interest if Director Allen was helping to run the Water and Sewer Districts.

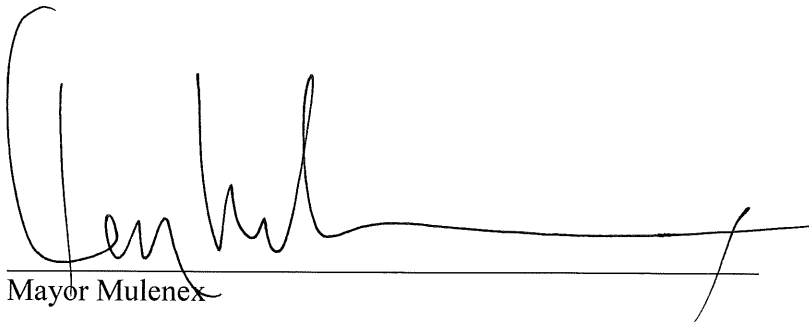
9. Adjourn

**A motion was made by Councilor Greiner and seconded by Councilor Varcoe to adjourn the meeting.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dan Varcoe</i>	<i>X</i>	
<i>Councilor Don Greiner</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	

**Motion passed unanimously.**

Mayor Mulenex adjourned the meeting at 7:55 pm.



Mayor Mulenex

Attest:

  
Lori Martin, City Recorder and Finance Officer