

REVISED
LA PINE CITY COUNCIL SPECIAL MEETING AGENDA
Special Session
Wednesday, April 4, 2012
6:00 pm
16345 Sixth Street
La Pine, Or 97739

1. Call to Order
2. Roll Call
3. Pledge of Allegiance.
4. Discussion on Goal Setting
 - 1) Goal Setting for Budget
 - 2) Goal Setting for Issues/Concerns and Priorities
5. Public Comments
6. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. These meetings are subject to cancellation without notice. These meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432

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Wednesday, April 4, 2012
6:00 pm
16345 Sixth Street
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1. Call to Order

Mayor Mulenex called the meeting to order at 6:00 pm.

2. Roll Call

City Manager Steve Hasson
Interim Public Works Director Allen – absent by prior arrangement
Mayor Ken Mulenex
Councilor Stu Martinez
Councilor Dan Varcoe
Councilor Don Greiner
City Recorder/Finance Officer Lori Martin – via telephone conference

Admin Ass't Patricia Morgan
Quorum established.

3. Pledge of Allegiance.

Mayor Mulenex led the Pledge of Allegiance.

4. Discussion on Goal Setting

- 1) Goal Setting for Budget
- 2) Goal Setting for Issues/Concerns and Priorities

City Manager Steve Hasson discussed the past goals that would be discussed as well as current goals. He also discussed his work list of goals and priorities. City Manager Hasson also recommended some goals that he thought were reasonable and should be looked at during the goal setting process. The Council had consensus to review prior year's goals.

Mass Gathering Ordinance – the Council decided to make the ordinance a 4 rating (possibly beyond 12 months)

Wildfire Plan – Related to the Emergency Preparedness/Delivery Plan and would be classified as a “3” getting it at least in draft form in the next 6-12 months.

IGA (Intergovernmental Agreement), and Road Services – Transportation System plan is in the final stages of negotiation.

Memorandum Understanding with ODOT and La Pine Industrial Group – completed

Snow Removal Policy Contracts – we have two contracts in place but there will probably be a fuel escalator put in place.

Wickiup Interchange Project – waiting for funding, study has been completed.

Impact Fees is part of the TSP (Transportation Systems Plan) and the TSP will be looking at System Development Charges (SDC) and also a policy program.

Update Intergovernmental Agreements - got a rating of 2.

Mosquito Abatement – it is an ongoing service.

Develop a Communications Plan – how the City interfaces with the public. Need to expand website, newsletter, etc. , and have more public awareness. This was given a rating of 3. (six to twelve months)

Business License Ordinance – City Manager Hasson suggested a two year license period and if a business moves they would have to get another business license. A rating of a “3” was given to the business license.

Transient Room Tax – Need to formally dissolve the TRT Committee. Also, there is a request to have Lori Martin be the TRT Administrator.

Personnel Manual – New job descriptions are being written so there will be changes to the manual in the near future.

Archiving of E-Mails – Lori Martin will be working on this task.

Livability – This relates to the Comprehensive Plan which is in the process of being finalized in July. This would include an approval for the city’s boundary to also be the urban growth boundary (UGB).

Create Codes to Implement the Comprehensive Plan – Deborah McMahon is doing the final work to satisfy the State. Then, it will come to the Council.

Outdoor Area Lighting Project Agreement - City Manager Hasson said it is time for this community to start thinking about street lights, it is a very dark community. It was suggested to turn this task over to the Public Works Committee because there is a safety issue. City Manager Hasson suggested doing a few lights every year. This item was given a 1 rating by the Council.

Develop Land use Code and Enforcement /Nuisance Ordinances – Hiring a part time enforcement officer under contract for no more than ten hours per week to start. First need photos of everything that is considered a code enforcement issue. This item was given a 1 rating by the Council.

Continue Seeking Grant Approvals – City Manager Hasson said they need to put some money in the budget for grant writing.

Road Maintenance – ongoing

Grade gravel roads and keep potholes to a minimum – Ask the Public Works Committee to look into this more and decide what needs priority and report back to the City Council.

Road Signage in neighborhoods, etc.- Another task for the Public Works committee.

Public Safety and Code Enforcement - Give a rating of 1.

Coordinate and/or adopt with Deschutes County a Disaster Preparedness Plan – rating of 3.

Have staff and Council become educated about responsibilities required of them – ongoing

City Logo and letterhead – rating of 1.

New City Website - rating of 3 (Part of the communication plan).

Provide Youth with Recreational Opportunities and a Voice in Public Affairs - rating of 1.
There was a discussion about looking into the possible legal issues with having a BMX track for the youth.

Explore creation of Urban Renewal Agency - (It is tool for creating economic development). It was decided to have a work session on this item.

Development and implement strategies to improve the City's identity and presence - It was decided to have a work session and, at some point in time, include all stakeholders. Rating of 2.

Youth Employment Service – Rating of 1. Also, needs to move to a work session for further discussion and possible inclusion into next year's budget.

City Manager Allen stated that he has received a request from Parks and Recreation to use some of the City's portion of the TRT monies (Transient Room Tax) for leverage. He said Justin Cutler has requested an amount of between \$5,000 - \$10,000 similar to what the City did last year for Parks and Recreation. Council had consensus to provide these monies to Park and Recreation at \$5,000.00.

Develop Comprehensive Transportation Program – The TSP will do that and the TSP studies will start soon.

Closure to the Federal land swap – Rating of 1.

Create MOU (Memorandum of Understanding) with County Sheriff – Rating of 1.

Identify Micro Funding to assist with business start-up or expansion – The Council had consensus to discuss this item in a work session. Rating of 3.

Developing a hiking/bike trail on County land to connect the north and south sides of the City. This item was given a Rating of 2.

Landscape and improve the City Hall Site – A suggestion was made to put in crab apple trees with evergreen shrubs between the trees and also some kind of fencing along Highway 97. Also lighting was suggested for the area. Rating of 2.

Focus on establishing relationships with partners out of the City limits - This item is attached to the communication task that has already been rated.

Additional Water Rights for the City - This is another important issue and the City considers it a priority.

5. Public Comments

None

6. Adjourn

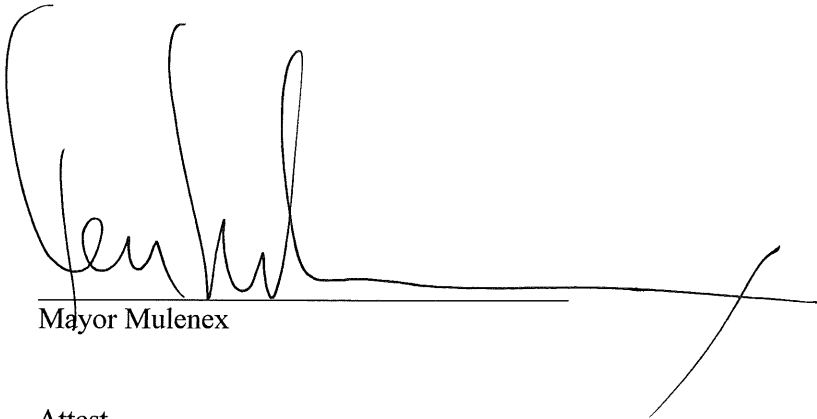
The Council decided to hold a continuation of Goals and Priorities meeting on Monday, April 16th at 2:00 pm at City Hall.

A motion was made by Councilor Greiner and seconded by Councilor Varcoe to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dan Varcoe</i>	<i>X</i>	
<i>Councilor Don Greiner</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	

Motion passed unanimously.

Mayor Mulenex adjourned the meeting.



Mayor Mulenex

Attest

Lori Martin

Lori Martin, City Recorder/Finance Officer