



CITY OF LA PINE CITY COUNCIL MEETING REGULAR SESSION MINUTES

Wednesday, November 13, 2019

5:30 PM Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Called to Order at 5:30 p.m.

2. Establish Quorum

Members Present: Mayor Daniel Richer, Council President Don Greiner, Councilor Connie Briese, Councilor Michael Harper, Councilor Mike Shields.

Absent by Prior Arrangement: Student Councilor Max Miller

Staff Present: City Manager Melissa Bethel, Public Works Director Jake Obrist, Planning Consultant Tammy Wisco, Accounting Clerk Tracy Read

3. Pledge of Allegiance

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

- a. Addition of Briese reimbursement to Consent Agenda

5. Public Comments

3 minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Minutes

- i. Regular Session Minutes 10.23.2019

- ii. Planning Commission Minutes 08.21.2019 (informational)
 - iii. Urban Renewal Minutes 09.3.2019 (informational)
 - b. Council and Staff Reimbursements
 - c. Financial Report
 - d. Appointment of Cathi VanDamme to Planning Commission
- Motion to approve with addition of Item 4.a. by Greiner, seconded by Harper. No objections, unanimously approved.

7. Public Hearing: 01ROWV-19 Right of Way Vacation of Old Main Court– Action Item

- a. Open Public Hearing
- b. Staff Report
Reviewed by Wisco including a Power Point presentation to further clarify the proposed Vacation
- c. Applicant Testimony
Laura Mounce, project manager for Knottworks Construction Inc., provided Applicant testimony that they have received only consents from property owners, no objections.
- d. Open Public Testimony
None
- e. Applicant Rebuttal
None
- f. Deliberations
Clarification that the property being vacated would be split down the middle. Any other property division would be an additional project. There was a question as to why the Vacation does not extend to Fourth Street, this will be further discussed with the Applicant. There was discussion on event center parking.
- g. Close Hearing
Harper moved the City Council to direct staff to draft an ordinance for Council consideration to vacate Old Main Court, from two feet from the southern edge of Second Street, approximately 136 feet south to its terminus, including any necessary utility easements. Seconded by Briese.

Roll Call Vote:

Briese: Aye
Shields: Aye
Greiner: Aye
Harper: Aye

8. Resolution 2019-12: A Resolution Transferring Funds Within Sewer Fund of the City Budget – Action Item

Obrist reviewed the Staff Report.

Motion by Greiner to adopt Resolution 2019-13 (number correction) transferring funds in and out of Capital Outlay 52-550-5700 within the sewer fund of the City budget. Seconded by Briese.

Roll Call Vote:

Briese: Aye

Shields: Aye

Greiner: Aye

Harper: Aye

9. Pedestrian Crossing at Memorial and Huntington – Action Item

Bethel reviewed the Staff Report and her discussions with Deschutes County. While previously Deschutes County has not been in agreement, they are now willing to construct the crosswalk. It would not be ADA compliant at this time but would be modified to comply within the next year or so. General discussion regarding possible complications of the crosswalk not being ADA compliant. Additional discussion regarding crosswalks needed in other areas, such as Prairie House, and whether they are prioritized. Concern was expressed regarding pedestrian safety, whether the speed limit would be changed, and whether additional signage could be placed in lieu of a crosswalk being constructed. Bethel clarified that there is an existing legal unmarked crosswalk at the location. There are also options for the burden of cost to be shared by property developers. Bethel will continue working with Deschutes County and look at other options, and bring information back to a future Council meeting.

10. Small City Allotment Grant – Action Item

Bethel reviewed the Staff Report including upcoming development in the Finley Butte Road area. Discussion on lighting for the sidewalk. Harper moved to approve acceptance of the 2020 Small City Allotment Grant and approve signing by the Mayor. Seconded by Greiner.

Roll Call Vote:

Briese: Aye

Shields: Aye

Greiner: Aye

Harper: Aye

11. La Pine Chamber of Commerce Visitors Center Funding – Action Item

Bethel reviewed the Staff Report. Ann Gawith, La Pine Chamber of Commerce Director, spoke to the funding request and provided an updated accounting summary. Council thanked the Chamber for providing greater detail and making the material more reader-friendly for anyone who would wish to review the information. Motion by Greiner to approve payment of TRT funds. Seconded by Briese. A check will be cut tomorrow for the July - September quarter funding.

Roll Call Vote:

Briese: Aye

Shields: Aye

Greiner: Aye

Harper: Aye

12. Other Matters

Only items that were previously added above in the Added Agenda will be discussed
None

13. Public Comments

3 minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.
None

14. Staff Comments

Bethel: Reminder for contributions to the Christmas Basket collection barrel. There will be one council meeting in December and one in January. Staff attended CPR training today.

15. Mayor and Council Comments

Briese: Attended COIC strategic planning board meeting on November 7. Advised council and staff she is taking a sabbatical from December 4 to March 2. She is able to call in to council meetings to continue to participate.

Shields: None.

Greiner: Great meeting, a lot was accomplished tonight. He let everyone know that Jake and Ken will be attending two classes in the near future to further certifications. Update on City invoices.

Harper: Thanked Greiner for his attention to City finances, and again thanked staff for the Small City Allotment grant accomplishment.

Richer: Addressed City Charter language regarding the absence of Councilor Briese. General Council discussion followed; it was suggested a special session be held to review the matter. Bethel suggested November 20, she will confirm and let everyone know.

16. Adjourn Meeting

Adjourned at 6:35 p.m.