

LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, August 14, 2013

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

 - a. Approval of Minutes
 - i. July 10, 2013 Council Meeting Minutes
 - ii. July 24, 2013 Work Session Minutes
 - b. Bills and Invoices
 - i. Approval of Financials
 - ii. Approval of Reimbursements
6. Public Comments
7. Memorandum of Understanding for the Land Transfer – City, La Pine Park District and Deschutes County Library Discussion
8. Finley Butte Park Water Usage Agreement – Contribution Amount for Monthly Water Bill
9. Presentation of Fountain (Splash) at Heritage Park – Sponsorship request (Kathy Agan)
10. Approval of Ordinance No. 2013-03 An Ordinance Relating to the City of La Pine’s Assumption of Certain Outstanding Debt and Assets of the La Pine Water District; and Related Matters

11. Huntington Meadows Improvement Update (Street Lights and Road Blocks)
12. Sidewalk Improvement City Hall Update
13. Committee Recommendation – Approval of Planning Director Consultant and Authorize the City Manager to negotiate a Professional Service Agreement
14. Other Matters
This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.
15. Public Comments
16. Staff Comments
17. Council Comments
18. Mayor’s Comments
19. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 ext. 116 for TTY.

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, August 14, 2013

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

B. Regular Session – 6:00 pm

1. Call to Order

Mayor Ken Mullenex called the meeting to order.

2. Establish Quorum

Interim City Manager Rick Allen
Mayor Ken Mullenex
Councilor Stu Martinez
Councilor Greg Jones
Councilor Kathy Agan
Councilor Karen Ward
Public Works Manager Scott Perkins
Office Utility Specialist Ashley Williams
Admin Ass't Patricia Morgan
Quorum established.

3. Pledge of Allegiance

Bob Schulz, Park and Rec Director, led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

Interim City Manager Allen stated that the Cooperative Agreement would be an added agenda item.

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

- i. July 10, 2013 Council Meeting Minutes
- ii. July 24, 2013 Work Session Minutes

- b. Bills and Invoices
 - iii. Approval of Financials
 - iv. Approval of Reimbursements

Councilor Martinez mentioned a possible conflict of interest because there was a bill from his company, Wilderness Garbage.

A motion was made by Councilor Jones and seconded by Councilor Ward to approve the Consent Agenda.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

6. Public Comments

None

7. Memorandum of Understanding for the Land Transfer – City, La Pine Park District and Deschutes County Library Discussion

Interim City Manager Allen stated that this land will be acquired by the City but will then be given to the Parks and Rec District. There was a discussion on part of the property being used as an Arts Center. Wayne Kinney, Aide to Senator Wyden, discussed the timeline of when the City will receive the properties from the BLM (Bureau of Land Management). He said it should happen by this year's end. There was also a discussion on the land that will go to the Library.

A motion was made by Councilor Martinez and seconded by Councilor Agan that the City enter into the MOU and also give the triangle land area to the Park & Rec District.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

8. Finley Butte Park Water Usage Agreement – Contribution Amount for Monthly Water Bill

Interim City Manager Allen stated that in the past, the City had agreed to provide water for a couple of years to the Finley Butte Park due to their well going down. He said in 2008 the Park & Rec District came to the Water District and asked that their EDU's be reduced to one EDU for six months. Interim City Manager Allen said that this reduction had been going on since 2008. Bob Schultz stated that several entities have come forward to make improvements with the fields at Finley Butte especially for youth baseball. Interim City Manager Allen said that the City did not want to get into a regular practice of changing EDU's. He also said that the Park will need to eventually go back onto a well system for their irrigation water. Interim City Manager Allen said that the monies that the City would give the District would come from two or three different funds. He said the City could commit to three years but by two years require the District to have a working well on the property.

A motion was made by Councilor Jones and seconded by Councilor Agan to approve the City Manager's recommendation.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

Interim City Manager Allen said he would bring back an MOU for the agreement at a later meeting.

9. Presentation of Fountain (Splash) at Heritage Park – Sponsorship request (Kathy Agan)

Councilor Agan discussed this year's special project through the Ford Foundation. It was suggested that the City contribute \$250.00 for the special project.

A motion was made by Councilor Martinez and seconded by Councilor Jones to donate \$250.00 to the Fountain project.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

10. Approval of Ordinance No. 2013-03 An Ordinance Relating to the City of La Pine's Assumption of Certain Outstanding Debt and Assets of the La Pine Water District; and Related Matters

Interim City Manager Allen stated this Ordinance was a requirement for the transfer of loans from the USDA (United States Department of Agriculture).

A motion was made by Councilor Ward and seconded by Councilor Jones to approve Ordinance No. 2013-03.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

11. Huntington Meadows Improvement Update (Street Lights and Road Blocks)

Interim City Manager Allen discussed the barricades that have been put up to keep vehicles from using an illegal road way. He said the residents really appreciated it and it was done very economically. Interim City Manager Allen said that the street lights are waiting for Midstate to complete their part in the process.

12. Sidewalk Improvement City Hall Update

Interim City Manager Allen stated that the surveying has been completed and now it is in the engineering phase. Mayor Mullen mentioned the safety issue with Trucks parking in front of City Hall and interfering with the visibility. Interim City Manager Allen said that when the improvements are made it will not allow for vehicles to park there.

13. Committee Recommendation – Approval of Planning Director Consultant and Authorize the City Manager to negotiate a Professional Service Agreement

Interim City Manager Allen stated that the interviewing process had been completed. The committee recommended to hire Deborah McMahon of DMC Consulting to perform the planning duties for the City. Councilor Martinez noted that the enthusiasm and background of Ms. McMahon factored into the decision.

A motion was made by Councilor Ward and seconded by Councilor Martinez for the approval of the Planning Consultant and authorize the City Manager to negotiate and enter into a Professional Services Agreement with them.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

14. Other Matters

This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.

Interim City Manager Allen stated that the Cooperative Agreement with ODOT (Oregon Dept of Transportation) still needs to be reviewed by the City Attorney. He said this needs to be done so that ODOT can purchase the needed right-of-ways.

A motion was made by Councilor Ward and seconded by Councilor Agan to approve the Cooperative Agreement and for the Mayor and City Manager to sign it once it has been reviewed by legal counsel.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

15. Public Comments

Doug Ward, Planning Commissioner, complained about the two businesses located on the north side of the City (wood carver and flea market). He said it gives a bad impression of the City.

Interim City Manager Allen stated that he met with the County about the wood carver business and that they will be sending the owner of the business a letter asking him to be under compliance with County standards. He said that there will be a signed agreement with the owner. Interim City Manager Allen said that he will address the flea market problem once the City has it's nuisance ordinance in place. There was also a discussion on the remodeling of the old Homestead Tavern and the status on it. Interim City Manager Allen also discussed, and showed photos, of an old mobile home that is being torn apart in a neighborhood. He recommended taking the County's nuisance ordinance and have the City adopt it.

16. Staff Comments

Councilors were asked to RSVP for the Dreammakers Banquet on August 22nd. Interim City Manager Allen stated that a consultant came in and reviewed the Council Chambers sound system. He said a tech will come out and analyze the problem. Interim City Manager Allen stated that he has started working with employee benefits and met with staff today. He said his recommendation would be to go to a deductible of \$1,000 from a deductible of \$250. Interim City Manager Allen stated he has been interviewing people for a part time financing manager position.

17. Council Comments

Councilor Agan discussed the safety issue that occurs as a result of snow being put on the corner of Hwy 97 and Finley Butte that blocks visibility. Councilor Jones discussed the interviews for a website designer. Councilor Ward commented on the reduction in mosquitos from the spraying.

18. Mayor's Comments

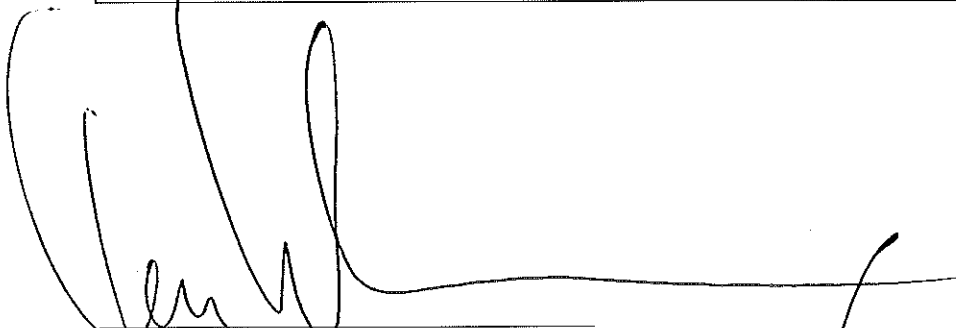
Mayor Mulenex stated he had no comments.

19. Adjourn

A motion was made by Councilor Martinez and seconded by Councilor Jones to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.



Mayor Ken Mulenex

Attest



Rick Allen, City Recorder