



CITY OF LA PINE CITY COUNCIL MINUTES

Wednesday, November 28, 2018

6:00 p.m. Work Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Meeting called to order at 6:00 p.m. by Mayor Scott

2. Establish Quorum

Present: Mayor Dennis Scott, Councilor Briese, Councilor Heaton, Councilor Martinez, Councilor Greiner, and Student Councilor Tennant

Staff Present: Interim City Manager Melissa Bethel, Public Works Manager Jake Obrist, and Accounting Clerk Tracy Read

3. Pledge of Allegiance

Led by Student Councilor Tennant

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

5. Public Comments

None.

6. Discussion on EDCO and EDD Replacement

Members of the SLED committee present: Rex Lesuer, Andy Meeuwsen, and Tom Samwel.

Roger Lee from EDCO gave a presentation during which he reviewed the four options for filling the open SLED program representative options available for Council consideration – end the program, bring the program in-house, keep the program as it is, or invest in making the open position full-time. He discussed the high turnover and feels that the position being ¾ time is likely a contributing factor and provided financial obligation of a full-time position. The committee members present all stated they feel it is important that if the program is continued, it should be expanded to a full-time position. There was discussion regarding the need for the City to receive more regular project reports moving forward. The decision of whether and how to proceed with

the program will be made by the next Council. This discussion will be placed on the January work session agenda for the new Council.

7. City Attorney Updates

a. BioGreen Update

The Agreement has been fully executed, including an addendum containing Deschutes County's acceptance of the Restoration Agreement. Next steps will be to proceed with Exemption documents. The Option Agreement must be executed by April 2019. Mayor Scott invited newly elected officials to join the discussion; Mayor Elect Richer, Councilor Elect Harper, and Councilor Elect Shields moved to the table.

b. Other Updates

In December the City will likely be presented with a new tower ground lease. There are two issues remaining, including the Rent Increase Agreement and the True-Up Provision which applies on the expiration of the Lease terms.

URA Grant, Social Media policy and Employee Handbook update are in process. The Temporary Easement document will go out to Melissa and Jake tomorrow.

8. Discussion on City Manager Recruitment

Jeremy reviewed the recruitment options previously discussed, and added that the position could also be filled from within. He asked for input from incoming Councilors and Mayor. Discussion followed regarding cost implications of the various options as well as the potential implications of the time delay presented by using an outside recruitment agency. Jeremy also reviewed the legal process requirements of a formal recruitment process. There was Council discussion regarding pros and cons of using an outside agency, the biggest concern being the cost of a recruitment process. There was discussion regarding forming a panel of community members and another panel of Council members to undertake the recruitment and interview processes. It was suggested that Melissa be given a trial period of 90 days in the City Manager position, and can be hired at the end of that time if Council agrees she is qualified. There was discussion regarding revising the Planning Manager Job Description if it is agreed to be appropriate. There was also discussion of revising Retia Consulting's contract in order for them to take on additional planning duties. Jeremy requested clarification on compensation. It was agreed these decisions will be for the new Council. Jeremy will draft the Employment Agreement with language stating that ongoing compensation be determined by the new Council. Melissa will be compensated at the previously agreed \$1,000 per month increased rate during the trial period.

9. Discussion on Neighborhood Impact IGA Extension

Melissa reviewed the current Agreement which is expiring, when renewed the service rate will be \$70 per hour rather than \$65. Termination date will change. The new Agreement will be presented at the December 12 Regular Session.

10. Discussion on COIC IGA

Melissa advised there is still \$10,000 in funds remaining which can be used for Transit Center construction design costs. This agreement has also expired and is being renewed. The Agreement will be presented at the December 12 Regular Session.

11. Discussion on New La Pine Development Code and Planning Commission Recommendations

Public Hearing on December 12th, 2018 – website link to full packet of information:

<https://www.lapineoregon.gov/pc/page/click-here-proposed-lpdc-staff-report-comprehensive-plan-changes>

Melissa reviewed the public comments and provided language clarification to the shipping containers and electronic fences. Council wants to allow temporary dwellings for one year for medical hardships, and that language be changed from a manufactured home to an RV. Towing companies current code reads allowed only in light industrial zone, which does not exist. Asked for Council to consider whether to allow them and if so in what zone(s). This will be further discussed on December 12 and potentially a vote held at that time.

12. Other Matters: Only those matters properly added to this Agenda under line item No. 4

None

13. Public Comments

None

14. Staff Comments

Jake met with the Forest Service regarding water expansion and stated that was productive. He will be attending a training event in Hood River next week. He also recapped the fifth grade field trip that took place today. He is hopeful they will continue.

Tracy reminded Council Members, whose terms end this year, to please bring their laptops to the Dec 12th Meeting to sign them back in and get them ready to transfer to the new council.

The official election results are in from the County Recorder and we will be certifying those results at the Council Meeting on December 12th.

15. Council Comments

Student Councilor Tennant said there is a wrestling tournament coming up at Bend High and basketball season has started. The high school production of Jungle Book is this weekend and he encouraged attendance.

Councilor Martinez let everyone know about Wreaths Across America which will take place at the Senior Center on December 15. He will provide information we can share on the City's website.

Councilor Briese shared Crescent Creek Old Fashioned Christmas on December 8. She will provide us with information to share.

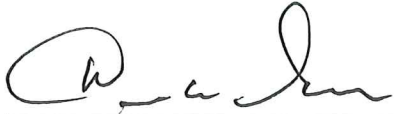
16. Mayor's Comments

Mayor Scott stated he likes seeing City involvement with the schools. The Community page on the City's website looks better than it ever has and he thanked Kelly for her work. He reiterated it was

good to have new Council members in attendance tonight. Lights will be put up tomorrow at Wickiup Park and Ride.

17. Adjourn Meeting

Councilor Heaton made a motion to adjourn. Councilor Briese seconded. No Objections. Meeting adjourned at 8:48 p.m.

A handwritten signature in black ink, appearing to read "Dennis Scott", written over a horizontal line.

Dennis Scott, Mayor

Attest

A handwritten signature in blue ink, appearing to read "Melissa Bethel", written over a horizontal line.

Melissa Bethel, City Recorder