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# LA PINE

O R E G O N

**CITY OF LA PINE CITY COUNCIL MEETING MINUTES**  
Wednesday, September 12, 2018  
**5:00 p.m. Executive Session**  
**Regular Session immediately following Executive Session**  
La Pine City Hall  
16345 Sixth Street, La Pine, Oregon 97739

**A. Executive Session – 5:00 p.m.**

1. Call to Order

Meeting called to order at 5:00 pm

2. Establish Quorum

**Present:** Mayor Scott, Councilor Briese, Councilor Martinez, and Councilor Greiner

**Staff Present:** City Manager Cory Miskey, Public Works Manager Jake Obrist, Planning Manager Melissa Bethel and Administrative Assistant Holly Smith

**Others Present:** City Attorney Jeremy Green and EDCO Manager Ryan Culp

**Absent:** Councilor Heaton

3. Executive Session – ORS 192.660(2)(f) An executive session will be held under ORS 192.660(2)(f) – to consider information or records that are exempt by law from public inspection.

4. Adjourn Meeting

***Councilor Briese made a motion to adjourn. Councilor Martinez seconded. No objections. Meeting adjourned.***

**B. Regular Session – immediately following Executive Session**

1. Call to Order

Meeting called to order at 6 pm

2. Establish Quorum

**Present:** Mayor Scott, Councilor Briese, Councilor Martinez, and Councilor Greiner

**Staff Present:** City Manager Cory Miskey, Public Works Manager Jake Obrist, Planning Manager Melissa Bethel and Administrative Assistant Holly Smith

**Others Present:** EDCO Manager Ryan Culp

**Absent:** Councilor Heaton

3. Pledge of Allegiance

Led by Ryan Culp

4. Added Agenda Items

Constitution Week Proclamation

5. Public Comments

None

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

- i. August 8, 2018 City Council Meeting Minutes
- ii. August 22, 2018 City Council Meeting Minutes

b. Reimbursements

- i. Approval of Council and Staff Reimbursements

c. Liquor License Application for Huntington Headquarters, LLC

***Councilor Briese asked about the minutes for the August 8, 2018 meeting where it talks about Student Council replacements, which she didn't recall discussing. Holly will listen to the audio and revise accordingly before minutes are signed and uploaded.***

***Councilor Briese made a motion to approve the Consent Agenda, provided the August 8, 2018 minutes are revised (see above). Councilor Greiner seconded. No objections. Unanimously approved. COUNCILOR MARTINEZ ABSTAINED FROM THE VOTE.***

***[Councilor Martinez stepped in at this point to run the meeting for Mayor Scott.]***

7. Water and Wastewater Services Agreement with Biogreen Sustainable Energy Co., LLC

Cory gave a brief summary of the process thus far. Council held an executive session on this matter earlier in the evening.

***[Mayor Scott resumed leading the meeting at this point.]***

***Councilor Briese made a motion to approve the Water and Wastewater Services Agreement between Biogreen Sustainable Energy Co., LLC, Deschutes County and the City, which includes the Restoration Agreement substantially in the form attached as Exhibit B to the Water and Wastewater Services Agreement, subject to any revisions which City staff and the City attorney's office determine necessary or appropriate, which revisions may include, without limitation, necessary revisions requested by Deschutes County, and authorize and direct the Mayor to execute the final Water and Wastewater Services Agreement and Restoration Agreement when appropriate.***

***ROLL CALL VOTE – Councilor Briese – AYE; Councilor Martinez – AYE; Councilor Greiner – AYE; Councilor Heaton – NOT PRESENT.***

8. Appointment to Fill Urban Renewal Vacancy

Cory stated that there were two applications to fill the vacancy on the Urban Renewal Agency Board, one from Jean Spetter and one from Kathy DeBone. The Urban Renewal Agency recommended Jean Spetter to fill the vacancy, although the decision is ultimately up to the Council.

***Councilor Martinez made a motion to appoint Jean Spetter to the Urban Renewal Agency Board. Councilor Greiner seconded. No objections. Unanimously approved.***

9. Memorandum of Understanding for City Access to School District Property for Sewer Service Lines

Jake gave a brief summary of the history behind this matter. This MOU doesn't change anything, but memorializes all of the discussions and agreements thus far. Jake specified that both lift stations listed in the agreement will be specific because the School District owns one and the City of La Pine owns the other. That will be specified before signing.

***Councilor Greiner made a motion to approve the Memorandum of Understanding for City Access to School District Property for Sewer Service Lines with the changes outlined by Jake Obrist relating to specifying the differences between the two lift stations. Councilor Briese seconded. No objections. Unanimously approved.***

10. Intergovernmental Agreement with Deschutes County regarding Wickiup Park and Ride

Cory explained that this agreement is mostly boilerplate, but pointed out a couple of different sections. It allows the City full management and operation ability. Ownership of Wickiup Park and Ride stays with the County, although they are not opposed to the City taking ownership at some point. In order for the City to take ownership, the City would need to go through a partition process. There was discussion on how maintenance will be funded. Cory is in discussion with COIC, Commute Options and ODOT regarding partnerships. Jake will discuss getting electricity installed and there was discussion about having an electrical car charging station there as well.

***Councilor Greiner made a motion to approve the Intergovernmental Agreement with Deschutes County regarding Wickiup Park and Ride as presented. Councilor Briese seconded. No objections. Unanimously approved.***

11. Employee Handbook Amendment for Health Insurance Adjustments

Cory summarized the discussions thus far regarding raising the health insurance benefits for city employees. This amendment updates and clarified what the City will now contribute per month. He stated that these increases are well within the budget. This also allows the HRA VEBA accounts to be put in effect.

Councilor Briese asked whether the language has changed. She was surprised that employees working 20 or more hours receive the same benefits. Cory stated that he believes that's per ORS state law. He also clarified that the language hasn't changed with the exception of ORS language and the changes relating specifically to the health benefits discussed.

***Councilor Briese made a motion to approve the Employee Handbook Amendment for Health Insurance Adjustments as presented. Councilor Greiner seconded. No objections. Unanimously approved.***

12. Resolution No. 2018-08 – A Resolution Authorizing the Establishment of the Health Reimbursements Arrangement/Voluntary Employees' Beneficiary Association ("HRA VEBA") Plans

Cory explained that a resolution is necessary in order to establish the HRA VEBA plans for City employees. The intent is to have it effective October 1, 2018. He provided a handout which outlines specific language and benefit amounts. Councilor Greiner is concerned about the amount of money, but also wants to be competitive with other businesses. Councilor Martinez brought up the fact that the City wants to keep good employees and this is one way it can do it. He stated that a lot of companies are doing this type of benefit and it's in the best interest of the City. Councilor Briese stated that she had some concerns at first and that staff provided excellent resources to show that this will make the City more competitive. She feels moving forward with this is necessary.

***Councilor Briese made a motion to approve Resolution No. 2018-08 as presented. Councilor Greiner seconded. No objections. Unanimously approved.***

13. Other Matters: Only those matters properly added to this Agenda under Item No. 4

Cory stated that the Daughters of the American Revolution proposed that the City of La Pine adopt a proclamation declaring September 17<sup>th</sup> through 23<sup>rd</sup> annually as Constitution Week. Councilor Martinez read the proposed proclamation.

***Councilor Briese made a motion to adopt the proclamation declaring September 17<sup>th</sup> through 23<sup>rd</sup> as Constitution Week. Councilor Greiner seconded. No objections. Unanimously approved.***

14. Public Comments

None

15. Staff Comments

Cory Misley reminded the Council about moving the date for the September work session (date was moved due to LOC Conference). Jake Obrist stated that there were checks issues to Deschutes

County for chip sealing for Riley Drive, Betty Drive, Betty Court and Preble Way. The check was a little over what was budgeted, however there are plenty of funds to cover the higher cost. The new Public Works Lead Worker is starting October 1<sup>st</sup>. He has fifteen years of experience and staff is looking forward to having him on board. Cory also mentioned that Council and staff just interviewed candidates for the Administrative Assistant position and pending background and job offer, he hopes to have them on board by October 1<sup>st</sup> as well. Melissa Bethel stated that Draft 2 for the code update should be out at the end of this month and then it will go to a hearing. She and Cory had a meeting with Frontier Days due to the driveway they are putting in. They know now where they need to go and what procedures they need to follow. Mayor Scott asked what the County said about putting the driveway in and Melissa said that it's to be determined at this point. Cory and Melissa both made that very clear to Frontier Days (that the County still had not decided). Councilor Martinez wanted clarification on which property she was talking about – Melissa said it's off of 6<sup>th</sup> street – approximately 40 acres that split zoned. A lot of it's in the wet lands and flood plains. There was discussion on the old plat put in place and that Frontier Days is aware of the opportunities but also of the challenges.

#### 16. Council Comments

Councilor Greiner stated that the checks weren't available until 4:30 pm so he hasn't completed going through the original invoices, so that will take another 15-20 minutes after the meeting. Councilor Briese stated that she will stay and sign checks with Councilor Greiner. Councilor Greiner asked for clarification on whether tickets had been reserved for the COCO dinner – Holly confirmed they have. Councilor Martinez encouraged all of the Council to attend the annual SLED luncheon. There will be some vacancies on the SLED board coming up. Councilor Briese attended the COIC board meeting this month. An offer has been extended for the new president, however the information isn't public yet. Karen is remaining president until the new person can take her place. There are some issues with bus workers striking, but they are not actual COIC employees. They were allowed to voice what's going on and there was discussion on how to move forward.

#### 17. Mayor's Comments

Mayor Scott is very pleased that the Bio Mass agreement is approved. He believes it will be a great thing for the City. He is thrilled about the new public works employee but still voiced his opinion about the shape of the public works buildings. He specifically mentioned the swale behind Taco Bell. He also stated that the Public Works building needs a new sign and that the City needs to set an example. He had a meeting with Tom Leche and HR resort person about transportation concerns. Councilor Briese stated that COIC usually has funds for test routes, so there might be potential there. She will reach out. Mayor Scott also stated the streetscape project off HWY 97 is looking great and that the businesses seem happy about the improvements. Councilor Greiner asked Cory about the small cities program and Cory stated that it's scheduled for Friday, September 21<sup>st</sup>. It will be held at Midstate Electric and they don't know how many people are going to attend yet.

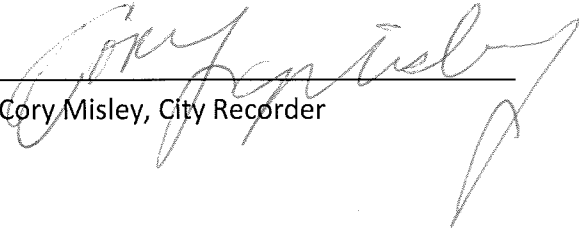
18. Adjourn Meeting

***Councilor Martinez made a motion to adjourn. Councilor Briese seconded. No objections. Meeting adjourned.***



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Dennis Scott, Mayor

Attest



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Cory Misley, City Recorder