



CITY OF LA PINE CITY COUNCIL AGENDA

Wednesday, June 27, 2018

6:00 p.m. Special Session

Work Session immediately following Special Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. Special Session – 6:00 p.m.

1. Call to Order

Meeting called to order at 6:00 p.m.

2. Establish Quorum

Present: Councilor Martinez, Councilor Briese, Councilor Heaton and Councilor Greiner

Absent by prior arrangement: Mayor Scott and Student Councilor Tennant

Staff Present: City Manager Cory Misley, Planning Manager Melissa Bethel, Public Works Manager Jake Obrist, Accounting Clerk Ashley Williams and Administrative Assistant Holly Smith

3. Pledge of Allegiance

Led by Councilor Heaton

4. Resolution No. 2018-05 – A Resolution of the City of La Pine Adopting a Master Fee Schedule and Establishing and/or Adjusting Certain City Fees, Rates, and Charges

a. Open Public Hearing

Opened by Councilor Martinez at 6:02 p.m.

b. Staff Comments

Ashley Williams provided a staff report which she reviewed for the public in attendance. She explained a few examples of some of the increased fees and the reasons behind them. If adopted, these fees would go into effect July 1st. Cory stated that this will be something that we'll include in Budget Committee discussions in the future.

c. Public Comments

None

d. Close Public Hearing

Closed by Councilor Martinez at 6:05 p.m.

e. Council Deliberation

Councilor Briese asked for confirmation that we've already compared rates to other cities, which Ashley confirmed. There was discussion on the fee being charged for the Conditional Use – Vacation Rental. Melissa stated that some of these could be adjusted when the new code is in place and staff understands how the new code affects their time. Councilor Greiner stated that he discussed these previously with Ashley in order to get additional information and clarification.

Councilor Briese made a motion to adopt Resolution 2018-05 as presented. Councilor Greiner seconded. No objection. Unanimously approved (with the exception of absent Mayor Scott).

5. Adjourn Meeting

Councilor Briese made a motion to adjourn. Councilor Heaton seconded. No objection. Meeting adjourned.

B. Work Session – immediately following Special Session

1. Call to Order

Meeting called to order at 6:10 p.m.

2. Re-establish Quorum

Present: Councilor Martinez, Councilor Briese, Councilor Heaton and Councilor Greiner

Absent by prior arrangement: Mayor Scott and Student Councilor Tennant

Staff Present: City Manager Cory Misley, Planning Manager Melissa Bethel, Public Works Manager Jake Obrist and Administrative Assistant Holly Smith

3. Added Agenda Items

None

4. Public Comments

None

5. Update from Anderson Perry on Engineering Status of Water/Wastewater Improvements and Expansion Project

Brandon Mahon and Eric Smith were present to give the update – the Council and public were provided handouts. Brandon discussed the wastewater system improvements project. He explained that we are still in the design phase, which is being funded by a CDBG grant. CDBG requires that the design phase be completed by March 2019. He discussed in depth some of the findings and potential issues that have risen so far. There was discussion about utilizing our existing wells and whether drilling additional wells is necessary. Councilor Briese didn't feel comfortable only having two wells. She'd feel more comfortable if we had a third well as potential backup. Councilor Greiner agreed. Councilor Heaton wanted to know if the City could still get the rights and permission from the Forestry

Department for future well sites, even if we don't use it now. Brandon stated that there may be some contingency funds used for this, but warned that cost could go up if the City went that route.

6. Discussion on Draft Ordinances Establishing Utility Account Assistance Programs

- Ordinance 2018-04 – An ordinance of City of La Pine Amending Ordinance No. 2015-04, which ordinance concerns City of La Pine's sewer system utility, authorizing the City to establish utility billing assistance programs
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Jake Obrist explained that these ordinances will specify who will oversee the utility account assistance program – City staff or Council. Councilor Briese believes it should stay at Council level. Councilor Greiner agreed. Cory stated that that's the way the ordinances are currently drafted, so the Council can pass them "as is" at the July 11th Regular Session. Staff will reach out to the City's attorney to draft a resolution that outlines the process for enrolling in the program and the rules and guidelines participants will have to follow.

7. Discussion on "Next Steps" SCYP Council Meeting and Summer Schedule

There was discussion about having a work session on July 12th at 6 pm. Councilor Martinez needs to check his schedule, but it seemed to work for the rest of the Council so staff will move forward with planning that date and time.

8. Discussion on City Health Insurance Benefits Structure and Amount

Cory Misley provided a staff report and added material. This was discussed during budget season. Councilor Greiner would like some further information to make sure he understands how the new structure will work. Councilor Heaton feels it's important to offer competitive benefits to keep valuable staff. He also feels it's difficult to get competitive deals for smaller staffs. There was discussion on the City's options through its current insurance provider. Councilor Briese requested comparables from other cities. Councilor Martinez and Councilor Greiner suggested reaching out to private sector companies as well. Cory will ask our insurance agent of record to put the requested information together and come discuss it at a future meeting.

9. Discussion on 2018 League of Oregon Cities Legislative Policy Committee Priority Ballot

Cory Misley stated that this is asking Council to respond by August 3rd on what the City's top four priority issues are for the upcoming legislative session. They are also requesting that the City provide four issues that it least wants to pursue. This will be discussed at the July work session.

10. Other Matters: This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.

None

11. Public Comments

Mike Harper stated that he has some background in insurance and encouraged the Council to move forward with providing a health savings account for employees. He also felt the added well on our

existing property is a good idea. Russ Smith doesn't feel that the City will encounter any issues with water supply during the expansion and improvement projects.

12. Staff Comments

Cory Misley stated that the City was no awarded the grant for the Transit / City Center bathrooms. There will be another follow up meeting with the steering committee for the Transit / City Center. Staff has a preferred candidate to replace Holly as Administrative Assistant, with a tentative start date of July 18th.

Melissa Bethel stated that the TGM Advisory Committee and Planning Commission met together in work shop form. Everything was very well received. There will be an Open House sometime in July. She discussion the noise complaint regarding trucks down Finley Butte. She talked to the business and they worked out a decent solution. They are re-routing to the truck route and the County will be working on getting railroad crossing bars verses just a stop sign. There was 100% compliance on the recent sign code enforcement. One company put signs up a couple of days later, so that enforcement is in progress.

Jake Obrist stated that the environmental health division gave the city an outstanding performance award. He is still working on water mitigation rights. There will be further details coming later this summer. The Housing Works and ODOT Streetscape projects are going well.

Holly Smith asked the Council how they felt about doing a Town Hall BBQ in conjunction with the completion of the new monument sign. The Council was receptive. Holly will work on a cost estimate.

13. Council Comments

None

14. Mayor's Comments

N/A

15. Adjourn Meeting

Councilor Heaton made a motion to adjourn. Councilor Briese seconded. No objection. Meeting adjourned.



Dennis Scott, Mayor

Attest



Cory Misley, City Recorder