



CITY OF LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, June 13, 2018

6:00 p.m. Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Meeting called to order at 6:00 pm

2. Establish Quorum

Present: Mayor Scott, Councilor Heaton, Councilor Briese, Councilor Martinez and Student Councilor Tennant

Absent by prior arrangement: Councilor Greiner

Staff Present: City Manager Cory Misley, Public Works Manager Jake Obrist, Planning Manager Melissa Bethel, Account Clerk Ashley Williams and Administrative Assistant Holly Smith

3. Pledge of Allegiance

Led by Jim Fleming

4. Added Agenda Items

Letter of support for ODOT Build Grant Application

5. Public Comments

Mark O'Brian wanted to know who was responsible for putting water and sewer into his neighborhood before the City incorporated. Jake stated that it was the Special Sewer District. Mark stated that someone left a large, ugly sewer pipe in the BLM land across from his house. Jake will get Mark in touch with someone that can help him get this issue resolved.

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Minutes
 - i. May 2, 2017 Budget Committee Meeting Minutes
 - ii. May 3, 2017 Budget Committee Meeting Minutes
 - iii. May 9, 2018 City Council Meeting Minutes
 - iv. May 14, 2018 Budget Committee Meeting Minutes
 - v. May 15, 2018 Budget Committee Meeting Minutes
 - vi. May 15, 2018 City Council Meeting Minutes
 - vii. May 23, 2018 City Council Meeting Minutes
- b. Reimbursements
 - i. Approval of Council and Staff Reimbursements
- c. Financial Reports
 - i. Approval of Financial Reports
- d. Liquor License Application for Sugar Pine Café

Councilor Briese made a motion to approve the Consent Agenda as presented. Councilor Heaton seconded. No objections. Unanimously approved.

7. Resolution No. 2018-02 – A resolution declaring the municipal services provided by the City of La Pine in order to receive state shared revenues

Councilor Briese made a motion to approve Resolution No. 2018-02. Councilor Martinez seconded. No objections. Unanimously approved.

8. Resolution No. 2018-03 – A resolution declaring City’s election to receive state revenues

Councilor Martinez made a motion to approve Resolution No. 2018-03. Councilor Heaton seconded. No objections. Unanimously approved.

9. Budget Hearing on the 2018-2019 Fiscal Year Budget

- a. Open Public Hearing
Opened at 6:05 pm
- b. Staff Comments
Cory Misley gave a summary of the budget process and stated that the Budget Committee approved on May 15th. Upon adoption, staff will move towards finalizing the budget book and making available for the public. Ashley Williams explained a transfer change that happened since the budget was approved. She stated that this was after consulting with the City CPA. The change will help track staff time for the Urban Renewal Agency.
- c. Public Comments
None
- d. Close Public Hearing

Closed by Mayor Scott

e. Council Deliberation

Mayor Scott stated that staff has done a great job and he thinks it's a great budget.

10. Resolution No. 2018-04 – A resolution adopting the 2018-19 Fiscal Year Budget and appropriating funds for the City of La Pine

Councilor Briese made a motion to approve the FY 2018-2019 Budget. Councilor Heaton seconded. No objections. Unanimously approved.

11. Resolution No. 2018-05 – A resolution of the City of La Pine adopting a Master Fee Schedule and establishing and/or adjusting certain city fees, rates, and charges

This item needs a public hearing before it can be adopted, therefore it will come before Council at the June 27th meeting under a Special Session.

12. Presentation of Amazing Alpaca Award from City Club of Central Oregon

Lisa Sjoblom, president of City Club of Central Oregon, presented the City of La Pine with the Amazing Alpaca Award. The award recognizes the City for its tremendous growth and many projects, including the Transit/City Center and its outreach, partnership with different organizations in the community for economic development, code assistance grant, zoning ordinances that have been amended for low income housing, la pine beautification team (all volunteer), promotional video, and the new businesses coming into town, including Grocery Outlet.

13. Request from Midstate Electric regarding Underground Powerlines Project

Cory explained how the City agreed to a monetary amount in order to get the power lines along 4th St. underground. Steve Hess with Midstate Electric shared a map with the Council and explained the most recent proposal. There is one other piece that needs to be buried and Midstate is asking the City for an additional \$25,000.00 in order to make it happen. Councilor Briese asked for clarification on which parts the City had already agreed to pay for. Cory clarified and also reminded everyone that Midstate is only required to move the power lines, not burying them under ground. Steve stated that there will be some service interruptions to customers, but they will attempt to do those late at night. Cory and Steve both stated that now is the ideal time to get this work done (in conjunction with the streetscape project) verses having to address it in the future. Midstate hopes to begin this project by July 9th.

Councilor Martinez motioned to accept the request from Midstate Electric for an additional \$25,000.00. Councilor Breiese seconded. No objections. Unanimously approved.

14. Professional Services Agreement with SGA CPAS & Consultants

Councilor Martinez made a motion to approve the Professional Services Agreement with SGA CPAS & Consultants as presented. Councilor Heaton seconded. No objections. Unanimously approved.

15. Other Matters: Only those matters properly added to this Agenda under Item No. 4

Letter of Support for Federal Department of Transportation Grant Application: Cory explained that there is a grant opportunity for \$25 million that ODOT intends on applying for. If granted, they would use the funds to get Highway 97 to four lanes from Vandervert to the transfer station. The grant application packet is due the first week of July and they are asking the City to provide a letter of support to include in their application packet.

Councilor Briese made a motion to support this effort and provide a letter of support. Councilor Heaton seconded. No objections. Unanimously approved.

16. Public Comments

Mike Harper thanked the Council and City Staff for the opportunity to serve on the Budget Committee and felt impressed with the process and professionalism. He invited everyone to HD Botanicals Open House next week. James Cook, candidate for County Commissioner, introduced himself and thanked everyone for the opportunity to attend tonight's meeting.

17. Staff Comments

Cory Misley stated that the SCYP End of Year Celebration on 6/13 went every well and explained next steps. Jake stated that ODOT has started working on the Highway and asked for patience. He believes this will be a nice element to La Pine in looks and safety. La Pine has been going through some water system testing and he believes we're going to get an accreditation. Holly Smith stated that the Administrative Assistant position closes this Friday and that the City has received a good amount of applications.

18. Council Comments


Councilor Briese questioned Jake on the cemetery vandalization. Jake stated that he'd heard that there were some issues, including broken vases and glass, and that there were some citizens that volunteered to clean it up as of this morning. Jake offered the City's resources if needed. She attended the COIC regular monthly meeting on Thursday and they approved a new budget. The branding initiative and new name is on hold until the new director moves into that position. Councilor Martinez stated that they are in the process of planning the SLED annual luncheon. He attended the service for Bob Shotwell and thanked Mayor Scott and Councilor Greiner for attending. Councilor Heaton is glad to see that the budget is moving along and the City is doing well financially. He thanked staff for their time and effort.

19. Mayor's Comments

Mayor Scott reminded everyone that clean-up days are next week. He asked the Council to complete Cory's evaluation a few days before his review on July 11th in order to review in advance. The executive session for that will tentatively start at 5 pm. Cory made a presentation to Regional Solutions. He will be attended a meeting regarding water resources. He also announced that he will not be running for Mayor in November.

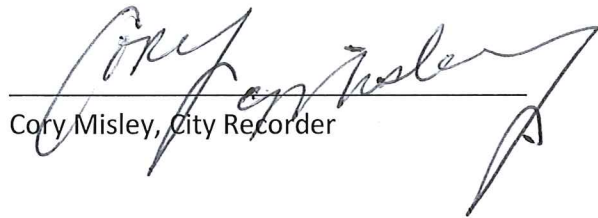
20. Adjourn Meeting

Councilor Briese made a motion to adjourn the meeting. Councilor Martinez seconded. No objections. Meeting adjourned.



Dennis Scott, Mayor

Attest



Cory Misley, City Recorder