



# LA PINE

O R E G O N

## CITY OF LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, May 9, 2018

**6:00 p.m. Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

### **Regular Session – 6:00 p.m.**

1. Call to Order

Meeting called to order at 6:00 p.m.

2. Establish Quorum

Present: Mayor Scott, Councilor Heaton, Councilor Greiner, Councilor Martinez, Councilor Briesse and Student Councilor Trentyn Tennant

Staff Present: Public Works Manager Jake Obrist, Planning Manager Melissa Bethel, Accounting Clerk Ashley Williams and Administrative Assistant Holly Smith

3. Pledge of Allegiance

Led by Erik Huffman

4. Added Agenda Items

Mayor Scott requested to add discussion on City Clean-Up Week. No objections.

5. Public Comments

None

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

- i. April 11, 2018 City Council Meeting Minutes

ii. April 25, 2018 City Council Meeting Minutes

b. Reimbursements

i. Approval of Council and Staff Reimbursements

***Councilor Greiner made a motion to approve the Consent Agenda as presented. Councilor Heaton seconded. No objections. Unanimously approved.***

7. Contract Review and Award for Entry Monument Sign and Flag Poles Project

Jake Obrist stated that we received two bids on the project and the bid was awarded to the lowest bidder (NW Paving). NW Paving is based in Bend and has experience in monument signage. Erik Huffman (City Engineer) and Brian Nearman (Szabo Landscape) both spoke. Erik explained the cost of the proposal and discussed add alternate items. Brian went through the factual descriptions of each add alternates (7 total) and asked for the Council's input. Councilor Martinez stated that there are pros and cons to both internal and external flag poles. His concern is that internal flag poles will be an issue with the elements that make it difficult to maintain them, but external ones lead to vandalism. The Council unanimously decided on an interior flag pole add on. The Council unanimously agreed on adding the 18" raised planters.

After discussion on each item, the Council decided against adding the following at this time, but left it open to be added at a later date: establishment signage; upgraded stone, split rail fence, more landscaping and additional irrigation. Councilor Briese and Councilor Martinez both wanted to do the additional irrigation and split rail fence, but Councilor Greiner and Councilor Heaton voted against. Mayor Scott was the tie breaker and he also voted no.

***Councilor Martinez made a motion to accept the base bid and two alternates for the amount of \$86,005. Councilor Briese seconded. No objections. Unanimously approved.***

8. US 97 Westside Streetscape Project (Power Lines and 4<sup>th</sup> St. Pedestrian Refuge Island)

Jake Obrist stated that the City has been working hard with Midstate and ODOT on getting the power lines for this project underground. There's been a lot of discussion and negotiations. The most recent negotiations have been ODOT \$40,000.00, Midstate \$50,000.00 and the City of La Pine \$75,000.00. The City's portion was less than originally anticipated.

***Councilor Greiner made a motion to move the powerlines underground and accept the current proposal of the City's cost being \$75,000.00. Heaton seconded. No objections. Unanimously approved.***

9. Community Funding Request Application from La Pine Senior Center

Joe Page spoke on behalf of the La Pine Senior Center. The Senior Center is requesting \$1500.00 to re-do and repair the front of the building where the logs have sun damage. They have not requested any funds from any other sources. Councilor Martinez wanted to know about the Senior Center's maintenance program and stated that the City hasn't had a maintenance-type request like this before. Councilor Greiner excused himself due to his involvement at the Senior Center. Ashley Williams stated that there will be \$3,044.50 left for community funding if this request is granted. Councilor Martinez stated that the Senior Center is restructuring and has come a long way. He mentioned how the Senior Center is a fantastic venue for meeting space, i.e. open houses and SCYP events. He supports this funding request. Councilor Briese and Councilor Greiner agreed with those sentiments.

***Councilor Martinez made a motion to approve the funding request as requested (\$1,508.00). Councilor Briese seconded. No objections. Unanimously approved. NOTE: COUNCILOR GREINER ABSTAINED FROM THIS VOTE.***

10. Consideration of Memorandum of Understanding between EDCO and City of La Pine

Mayor Scott clarified that this is an agreement that the City can exit at any time. This is something that's been discussed at previous work sessions and meetings. Councilor Martinez believes entering into this MOU is in the best interest of the City. Councilor Greiner thinks this will be a big advantage to the City. Councilor Heaton is in favor of the MOU and believes it will help attract industry into La Pine. Student Councilor Tennant agrees. Mayor Scott hopes to see a return on our investment in the next year.

***Councilor Greiner made a motion to approve the Memorandum of Understanding between EDCO and City of La Pine as written. Councilor Martinez seconded. No objections. Unanimously approved.***

11. Quarterly Financial Reports

Ashley Williams presented the quarterly financial reports. A few items discussed that were either high/low were the CDBG grant funds, marijuana tax, and SDC's. Also, there was a clerical error in the Community Development Fund. The City budgeted \$44,000.00, not \$4,400.00. Also discussed were the expenditures in the Community Development Fund, Economic Development Fund and Cemetery Fund.

12. Other Matters: Only those matters properly added to this Agenda under Item No. 4

Mayor Scott stated that the City Clean-Up Week is scheduled for June 22<sup>nd</sup> through 24<sup>th</sup>. He encouraged the Council to get the community involved, particularly businesses. Jake stated that the Public Works Committee discussed this at their last meeting. They suggested five dumpsters this year. They're very supportive of doing a BBQ event during that time and suggested the City contribute money for food. There was also a discussion to send out flyers to the City's utility billing customers. Councilor Briese wanted to know if the City would be visiting properties with code enforcement issue and Jake said yes. The City will also have yellow bags for noxious weeds.

13. Public Comments

Kitty Shields appreciates that Melissa is working on codification. She will be very glad once it's in place.

14. Staff Comments

Melissa Bethel stated that the TGM Advisory Committee met on Monday. It went very well and was very positive. They will have a joint meeting with the Planning Commission in June. Jake Obrist gave an update on the water/wastewater expansion and improvement project. He went on a tour with Anderson Perry and did some septic tank surveying.

15. Council Comments

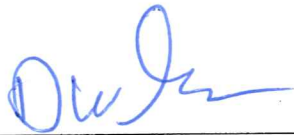
Student Councilor Tennant is looking forward to a busy summer with all the new things he's involved in. He encouraged the Council and staff to attend graduation. He will be giving the speech at the cemetery on Memorial Day. Councilor Heaton stated that a lot is going to happen in a short amount of time. Councilor Greiner stated that we authorized a large amount in expenditures tonight, which is a lot for a town our size but he sees a lot of good things happening in the near future. Councilor Martinez had no comment. Councilor Briese attended the COIC via phone. Karen Friend announced her resignation pending her replacement. Councilor Briese stated that it's going to be very tough to replace her and there's a committee being formed to interview candidates. Councilor Briese is on the committee for re-branding and re-naming of COIC.

16. Mayor's Comments

Mayor Scott will be doing an article regarding community involvement in the Newberry Eagle. He would like to make it more of a "Council" article so he asked for the Council's input. He does not want to be the only one in the 4<sup>th</sup> of July Parade. He would like the Council involved as well. Councilor Martinez and Mayor Scott attended the BOCC work session and discussed the Wickiup Park and Ride, the pedestrian path from Wickiup to 1<sup>st</sup> St. and turning over the Industrial Park to the City.

17. Adjourn Meeting

***Councilor Briese made a motion to adjourn. Councilor Martinez seconded. No objections. Meeting adjourned.***



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Dennis Scott, Mayor

Attest



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Cory Misley, City Recorder