



CITY OF LA PINE CITY COUNCIL MEETING MINTUES

Wednesday, April 25, 2018

6:00 p.m. Work Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Meeting called to order at 6:00 p.m.

2. Establish Quorum

Present: Mayor Scott, Councilor Greiner, Councilor Briese, Councilor Martinez, Councilor Heaton and Student Councilor Tennant

Staff Present: City Manager Cory Misley, Public Works Manager Jake Obrist, Planning Manager Melissa Bethel, EDCO Manager Ryan Culp and Administrative Assistant Holly Smith

3. Pledge of Allegiance

Led by Mike Harper

4. Added Agenda Items

Councilor Greiner requested to add lighting situation on residential streets. Cory Misley requested to add SCYP update. No objections.

5. Public Comments

Mayor Scott presented a letter of congratulations to Student Councilor Tennant regarding his appointment as FBLA Executive Vice President.

6. Discussion on Staff Objectives and Council Goals for FY 2018-19

Cory Misley presented a spreadsheet that staff put together outlining its staff objectives that support the City Council's most recent adopted goals. The Council went through each category: Administration, Community Development, Economic Development, Finance, Human Resources, and Public Works (water/sewer/streets/cemetery). Councilor Briese asked if the goals are measurable as far as timetables and deadlines go. Councilor Martinez would like to see specific dates for some of the goals and requested a summary for each item. A few members of the Council felt the objectives were too broad which led to discussion about the purpose of the spreadsheet and what it will be used for. There were several comments from the Council that this will be helpful as we go through the next year to gauge where we are with fulfilling goals.

7. Discussion on City Clean Up (Tentatively 6/15/18 through 6/17/18)

Mayor Scott summarized last year's clean-up event. He encouraged everyone to get the word out so that every organization and business will be involved as possible. Councilor Briese mentioned that that particular weekend is Father's Day. The date isn't advertised or concrete. Councilor Martinez and Councilor

Greiner agreed that it might be a difficult weekend to do it. It was suggested that the date be changed to June 22nd - 24th. Councilor Tennant stated that he could get the FBLA students involved as well. There was discussion about doing clean-up for a whole week verses just the weekend. It was decided that the Public Works Committee would head up organizing the clean-up event. Jake will present it to them at their May 8th Meeting.

8. Discussion on Renewal of Memorandum of Understanding with Economic Development for Central Oregon
Roger Lee, EDCO CEO, and Ryan Culp, Sunriver-La Pine EDCO Manager, spoke on behalf of renewing the MOU for five years. Councilor Martinez stated that it was really remarkable how far we've come in the City's relationship with EDCO and believes it's in our best interest to renew. Councilor Briese questioned timing and thoughts on Ryan's position going from $\frac{3}{4}$ time to full time. Cory stated that it would be somewhere between six months and a year. Councilor Greiner feels Ryan should go to full time because it's an investment worth making. Councilor Heaton feels the Industrial Park needs to be expanded and feels we definitely need to renew the MOU. Mayor Scott feels that for the amount of money the City is investing, we need to start seeing a bigger return. Cory stated that the final draft MOU will come before the Council for a vote at the May regular session.
9. Discussion on Industrial Spec Building Project and Next Steps
Ryan Culp explained some of the issues that other cities have faced when building. If the City goes the RFP route, the scoring criteria can be weighted to what the City values. What do we value the most out of this project, i.e. space, look, lease rate, or a combination? He feels the best route is to go with an RFP. It will take approximately five hours of legal time to draft. Councilor Greiner wanted to know if we have a guaranteed plan for the building once it's built. There was discussion about building the building to specifically target an industry, or building it to attract various types of businesses and having it work for anyone. Mayor Scott stated that there are six women in town that are proposing starting a women's industrial investment company. They're willing to build a 3,000 sq. ft. building. He requested Council and staff comments. There were concerns about building a 3,000 sq. ft. building when the City could build a 30,000 sq. ft. building that could attract larger developers. Staff was advised to move forward with the RFP and to discuss both projects with the City's legal team.
10. Discussion on Potential Economic Development Incentives Program
Ryan Culp discussed several different ideas, re-designating our enterprise zone (there will be a public work session and the Council will be asked to pass a formal resolution), formalizing a land incentive program, individual forgivable loan programs. Roger Lee also offered input and discussed some of the ways other cities do incentive programs.
11. Discussion on Council Laptops and/or Tablets
There was discussion on how going paperless could save staff time and money with regard to Council packets, as well as the importance of keeping personal information separate from City business. The Council agreed that laptops would be more efficient than tablets. Councilor Greiner would like to continue receiving paper packets, however is open to using a laptop if necessary.
12. Discussion on November Election Packets
Holly Smith informed the Council and public that the Mayor position and two Councilor positions will be up for a vote at the November 6th election. Packets for those wanting to run in the election will be ready to be picked up at City Hall on May 1st. The first day a candidate can file is May 30th.
13. Other Matters: This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.
Cory gave an update on SCYP program. There is about \$12,000 leftover that the City could use towards a student employee to organize and work with Council on how we can be targeted about next steps. There

was discussion on vetting the student and Cory stated that the program already chose a student (Katie Fields) should the Council want to go this way. Most work would be remote but some would be here in La Pine. There were no objections to going this route so Cory will proceed with this plan. The end of year celebration will happen mid to late June. Cory asked the Council whether they'd like to do it here in La Pine or go to Eugene. Councilor Greiner thinks we should do it here in La Pine so there can be more citizen participation. Councilor Briese feels they've travelled quite a bit to this area and there wasn't a lot of public participation in quite a few of these instances, so she'd like to see us go to Eugene. Councilor Martinez believes there's pros and cons both way. Student Councilor Tennant believes we should attend in Eugene to have more student participation and a way to say "thank you." Mayor Scott also feels we should do it in Eugene.

Livability issues with regard to neighborhood lighting: Councilor Greiner stated that the Council has discussed "black sky" issues in the past. He stated that the Council should pass a "black sky" ordinance that protects the natural night feel and doesn't irritate nearby neighbors where lights are shining in other people's properties. Councilor Martinez feels that the bigger challenge is the commercial lighting. Melissa Bethel said she's seen a lighting ordinance and will look into it further. There was discussion about whether this is a City issue or HOA/neighborhood issue. Councilor Briese feels this shouldn't be an ordinance and that part of La Pine is not wanting to be policed. Mayor Scott feels it's more of an HOA/neighborhood issue and agrees with Connie's perspective.

14. Public Comments

None

15. Staff Comments

Cory Misley: May 7th is the Regional Forum. There have been interesting development inquiries revolving around county land not in the industrial park, so he's working with James Lewis on how to move forward with those. Jake Obrist: doing final walk through at St Charles this week. There will be a well site aquifer test going on this week. Mosquito abatement starts next week (larvacide).

16. Council Comments

Councilor Heaton is excited about the future of the Industrial Park. Student Councilor Trentyn Tennant thanked the Council for their constant support.

17. Mayor's Comments

Mayor Scott stated he'll be attending the next BOCC meeting and will discuss the Wickiup Park and Ride and walkway.

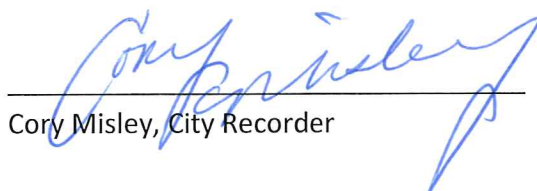
18. Adjourn Meeting

Councilor Briese made a motion to adjourn. Councilor Heaton seconded. No objections. Meeting adjourned.



Dennis Scott, Mayor

Attest



Cory Misley, City Recorder