



CITY OF LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, January 10, 2018

6:00 p.m. Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Called to order at 6:00 p.m.

2. Establish Quorum

Present: Mayor Scott, Councilor Heaton, Councilor Greiner, Councilor Briese, Councilor Martinez, and Student Councilor Trentyn Tennant

3. Pledge of Allegiance

Led by Gloria Fleming (audience)

4. Added Agenda Items

- Voting in Council President
- Assigning Regional Organizational Representatives

5. Public Comments

None

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

- i. December 18, 2017 Meeting Minutes
- ii. December 20, 2017 Meeting Minutes

b. Reimbursements

- i. Approval of Council and Staff Reimbursements

c. Financial Reports

i. Approval of Financial Reports

Councilor Greiner made a motion to approve the Consent Agenda as presented. Councilor Briese seconded. No objections. Unanimously approved.

7. Introduction of Planning and Community Development Director Melissa Bethel

Cory Misley introduced the City of La Pine's first ever Planning and Community Development Director, Melissa Bethel. Melissa said she's been greeted with nothing but kindness and thanked everyone for the warm welcome. She sees that the City has a lot going on right now and she's excited to be here.

8. Staff Report on Second Extension Agreement with Retia Consult

Cory Misley explained that Tammy Wisco with Retia Consult has been the City's City Planner and that her first extension has expired. Tammy Wisco has agreed to stay on as consultant on an "on call" basis to support Melissa Bethel as she gets up to speed with current City planning and development. Councilor Briese said she's fine with that as long as there's no monthly minimum. Councilor Martinez feels it's a good idea because it's an extra layer of checks and balances and makes sense with how busy this department is. Councilor Greiner wanted to know how the City was budgeting for both a salary and a consultant. Cory explained that there are already enough funds in the current 2017-2018 FY Budget and that we'll know more in the next few months how much to budget for the 2018-2019 FY Budget. Councilor Heaton had no comment. Mayor Scott feels Tammy's expertise is definitely needed as she works alongside Melissa and shares her knowledge.

Councilor Greiner made a motion to approve the second extension agreement. Councilor Briese seconded. No objections. Unanimously approved.

9. Report from ODOT on Speed Zone Investigation for US 97 in City of La Pine

Cory Misley explained that we recently got the final version of the investigation and that City staff has been working with ODOT to ensure that the safety concerns with the Wickiup Junction portion of US 97 is not forgotten. If Council sees fit to approve it, ODOT can send it off to the State for approval. Mayor Scott pointed out there isn't a speed flashing sign in the investigation report. There was discussion that this will be included in the upcoming spring streetscape project. Councilor Martinez explained to the public that a lot of people come in asking for speed limit changes, but that the City has no control over it – it's ODOT. He is happy with the investigation report. Councilor Briese is glad that it's being addressed. Councilor Greiner is concerned that this will not make a difference because people will still speed over what's posted. Councilor Heaton has had experience trying to pull onto US 97 from Burgess and it's definitely a safety concern. Mayor Scott clarified that this information is fine to share with the public. Copies of the investigation report are available at City Hall.

Councilor Martinez made a motion to approve the report and speed change and for ODOT to move forward with State review. Councilor Greiner seconded. No objections. Unanimously approved.

10. Update on Low Income Assistance Program

Jake Obrist gave a presentation regarding the new Low Income Billing Assistance Program that City staff is currently working on. This will be discussed more in depth at a Council work session. The City is also putting together a possible "Delinquent Program" for those who fall delinquent on their utility accounts, although the purpose of the Low Income Billing Assistance Program is for less people to fall delinquent because those with less income will have more affordable bills. The City hopes to have these programs implemented by next budget season.

11. Staff Report and Proposal for Telemetry System

Jake Obrist presented a report to the Council and explained some of the issues the City has had regarding lift station failures. He stressed the importance of being proactive verses reactive. The telemetry system would allow staff to be notified immediately whenever there's an issue. Councilor Briese asked whether there was a monthly fee and Jake stated that the cost would be approximately \$1800 per year. Councilor Martinez had no comment. Councilor Heaton is in favor of this. He stated that he's installed similar equipment and knows that this is cost-saving equipment. Councilor Greiner asked whether the \$1800 per year includes maintenance and Jake stated that it does. Jake also mentioned the fact that the City won't have to pay staff an "on-call" rate for weekend rounds. Mayor Scott feels we definitely need to do this, especially with our huge water and wastewater improvement and expansion project happening.

Councilor Briese made a motion to approve the telemetry proposal as presented. Councilor Heaton seconded. No objections. Unanimously approved.

12. Other Matters: Only those matters properly added to this Agenda under Item No. 4

- Councilor Martinez stated that the SLED Board was asking whether there were buildings available for rent in the Industrial Park. The answer was "no." He said that the City has talked about building a building for the last fifteen years and nothing has come to fruition. He'd like to bring up the topic again. He wants the Council to recommend that the County Commissioners sign over property to the City so that the City can venture into an agreement with a contractor to build a building. The City can then offer buildings for lease in the Industrial Park, which will spur development. Ryan Culp will be at the next work session to explain this matter further. Cory explained that this would probably be both a request and a commitment that the City would actually do something with the land if the County approved it.

Councilor Greiner made a motion to send a letter of request for the County Commissioners to sign over property to the City of La Pine in the Industrial Park. Councilor Heaton seconded. Councilor Briese was opposed due to lack of information and wanting to discuss this matter further. Councilor Greiner was in support. Vote was 3-1 in favor.

Cory will draft a letter for the Council to review.

- Appointment of Council President

Councilor Briese clarified that the duties of Council President are simply to take over Mayor Scott's duties in the event he cannot attend a meeting.

Councilor Greiner made a motion to appoint Councilor Briese as Council President. There was no second. Councilor Martinez stated that he'd like to continue as Council President. Councilor Greiner made a motion to appoint Councilor Martinez as Council President. Councilor Heaton seconded. There were no objections and the motion passed unanimously.

- a) Appointment of Regional Organization Representatives

Central Oregon Area Commission on Transportation (COACT): Mayor Scott with Councilor Martinez as alternate.

Central Oregon Intergovernmental Council (COIC): Councilor Briese with Councilor Greiner as alternate.

Central Oregon Cities Organization (COCO): Mayor Scott with Councilor Briese as alternate. Councilor Martinez will be third.

Sunriver/La Pine Economic Development (SLED): Councilor Martinez with Councilor Heaton as alternate.

League of Oregon Cities – Small Cities Network: Councilor Greiner with Councilor Briese as alternate.

Deschutes River Basin Water Study Group: Councilor Heaton with Mayor Scott as alternate.

Regional Solutions Center: Mayor Scott with Councilor Martinez as alternate.

13. Public Comments

Gary Gordon stated that the Parks and Rec District is putting in a new gym floor in the community center. This was done through a grant and not public funding.

14. Staff Comments

Cory Mисley discussed the Sustainable City Year Program Kick-Off event this Friday. He requested that the Council show up prior to the start time of 11 a.m. Staff will forward the finalized agenda to the Council tomorrow morning. Goal Setting Session is next Friday, January 19th. City staff has been working closely with COIC and OKT regarding a survey that will go live January 19th. This will gather valuable community input regarding what they'd like to see with regard to downtown La Pine and the new transit center. There will be an executive session coming regarding ongoing discussions with BioGreen.

15. Council Comments

Councilor Briese enjoyed the Public Works Tour. She stated that she really appreciates Jake and that he's very forward thinking and proactive. Councilor Martinez reiterated the importance of moving forward with building a building for lease in the Industrial Park and is glad we're moving forward with speed reduction at Wickiup Junction. Councilor Greiner had no comments. Councilor Heaton was pleased to hear that there are people interested in the Industrial Park and feels it will be very positive for La Pine. Student Councilor Trentyn Tennant stated that he will be unable to attend the SCYP Kick-Off Event due to a wrestling tournament.

16. Mayor's Comments

Mayor Scott went to a recent COCO meeting and believes there's going to be a lot of water rights/mitigation issues in the next year. He talked to Housing Works and they are going to start the affordable housing project in February, weather permitting.

There was discussion about how busy development was going to be this year. Cory stated that it would not surprise him if there were 50 new single family homes built in 2018.

17. Adjourn Meeting

Councilor Briese made a motion to adjourn the meeting. Councilor Heaton seconded. No objections. Meeting adjourned.



Dennis Scott, Mayor

Attest


Cory Misley, City Recorder