



CITY OF LA PINE CITY COUNCIL MEETING MINTUES

Wednesday, October 11, 2017

5:00 p.m. Joint Special Session with the City of La Pine Planning Commission
Regular Session immediately following Special Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

Special Joint Session with the City of La Pine Planning Commission – 5:00 p.m.

1. Call to Order

Meeting called to order @ 5:03 p.m.

2. Establish Quorums

a) City Council

Present: Councilor Martinez, Councilor Greiner, Councilor Briese

Absent: Mayor Scott by prior arrangement

b) Planning Commission

c) Present: Commissioner Smith, Commissioner Gillette, Commissioner Cameron, Commissioner Hatfield and Commissioner McClung

3. Pledge of Allegiance

Led by Councilor Greiner

4. Discussion on Draft Action Plan for La Pine Land Use and Development Code Update through TGM Grant

Cathy Corliss with Angelo Planning Group gave an updated presentation of the Land Use Code Update. 1) Project Objectives, which are Phase 1 (regulations that support a vibrant and walkable downtown and improvements to the overall efficiency, reliability and user-friendliness of the land use ordinances) and Phase 2 (implementing the recommendations of Phase 1); 2) Schedule; 3) Community Involvement. She discussed the phases of an Action Plan and the specific of the Draft Action Plan presented, specifically 1) Plan Amendments; 2) La Pine Unified Code Amendments; 3)

User-Friendly Code; 4) Residential Uses and Standards; 5) Smart Development 6) New Downtown Overlay Study Area.

Planning Commission Recommended Additions: 1) Standards and guidelines to implement the “Cascadian” design style for downtown; 2) New GIS version of map for Newberry neighborhood; 3) Range of residential zones, including very low density residential zoning district for areas which have sewer and water constraints. Cascadian Style would be based on “Oregon rustic” and “Craftsman” (natural wood, natural stone, etc.).

Councilor Briese wanted to know who all was involved in the stakeholder interviews. Commissioner McClung summarized the Planning Commission’s ideas and then asked the Council if they had additional recommendations. Councilor Greiner asked about updating the zoning and lot lines for tiny homes, townhomes, etc. Cathy said we’d figure that out in Phase 2. He also wanted to make sure that there would be enough parking for these types of development. He also mentioned designated parking for restaurants that offer pick-up. He believes that having a Light Industrial Zone is needed. He had concerns whether 20’ of driveway is enough, particularly for oversized trucks to not stick out of their driveways. He wants to keep the language that states someone living on your property has to be a relative. Cathy mentioned re-writing some of the codes to be clearer, for instance, how many animals are allowed per half acre.

Cathy asked if the Council and Planning Commission wanted to take anything out of the Draft Action Plan. There was discussion with regard to the rules on family being allowed to obtain permits in order to live in mobile homes on a residential property that already has a house. Cathy will keep it on the Draft Action Plan, but re-write the language. Councilor Greiner asked for clarification on who this code will apply to. Cathy stated that the code will only apply to properties within city limits, not to properties in the unincorporated county. Councilor Greiner wanted to know if this would be the time to add in a code for an airport. Cathy stated that something like that would need to be put in a transportation plan. Commissioner Smith stated that we are too close to the Sunriver airport per FFA regulations in order to have an airport of our own. Councilor Briese said she’s excited about the project and thinks it will be much more efficient. Tammy Wisco believes this is greatly needed and will prove to save an abundance of staff time. It will also be easier for those wanting to build and grow in La Pine. Councilor Briese stated that she wants to be cautious about making the downtown code too restrictive. Cathy asked whether they wanted design standards or guidelines. Cory explained that businesses can be given options, i.e. meeting 4 out of 7 options of design standards. Tammy recommended having standards verses guidelines. That way you’re not being overly restrictive, but they still have to meet certain amount of design standards. There was discussion on whether the Council and Planning Commission wanted to keep changing the range of residential zones in the Draft Action Plan. Tammy recommended keeping it. Cory asked about shipping container homes and whether that should be addressed at this time, or a later date.

5. Update on ODOT and City of La Pine US 97 Westside Streetscape Project

Mike Darling, Senior Project Leader, ODOT gave an update on the US 97 Westside Streetscape Project. There was discussion on where the lighted crosswalks are being planned for. Mike stated that the planned crosswalks can be reevaluated. There will be a storm water pond and fencing put in at the corner of 4th and Highway 97. Construction will begin next year and ODOT intends on completing it all in one construction season. Mike passed out budget summaries to the Council and Planning Commission. The City of La Pine itself is contributing a little over \$87,000. There is a budget gap of approximately \$300,000 and Mike is still working on those numbers and getting others to step up to the plate in contributions. Cory clarified that landscaping costs, trees, shrubs, essentially everything presented tonight, ARE included in the presented budget summary. Cory stated that this is actually more than what we were expecting to be done, i.e. 4th Street.

6. Public Comments

Jim Fleming: Wants to put the airport thing to rest once and for all. It was never promised to the public that an airport would be done when the city was established.

7. Staff Comments

None

8. Council and Planning Commission Comments

Councilor Briese stated that the flashing crosswalk at the south end of town is important. She doesn't believe having two in the spots they're planned for makes as much sense as having one at each end of town. Several commissioners stated their excitement for the downtown plans and streetscape project.

9. Mayor's Comments

None

10. Adjourn Meeting

Councilor Briese made a motion to adjourn the City Council meeting. Greiner seconded. City Council meeting adjourned.

Commissioner Hatfield made a motion to adjourn the Planning Commission meeting. Commissioner Smith seconded. Planning Commission meeting adjourned.

Regular Session – immediately following Special Joint Session

1. Call to Order

Called to order at 7:15 p.m.

2. Re-establish Quorum

Present: Councilor Martinez, Councilor Briese, and Councilor Greiner
Absent by prior arrangement: Mayor Scott

3. Added Agenda Items

None

4. Public Comments

Gary Gordon: Handed out Comprehensive Plan Updates to the City Council in anticipation of next month's joint meeting. It is also posted online.

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

i. September 13, 2017 Meeting Minutes

ii. September 25, 2017 Meeting Minutes

b. Reimbursements

i. Approval of Council and Staff Reimbursements

c. Financial Reports

i. Approval of Financial Reports

Councilor Greiner made a motion to approve the consent agenda as presented. Councilor Briese seconded. No objections. Unanimously approved.

6. Resolution 2017-13: Fair Housing Resolution

Councilor Briese made a motion to approve Resolution 2017-13 as presented. Councilor Martinez seconded. No objections. Unanimously approved.

7. Resolution 2017-14: Section 3 Plan Resolution

Councilor Greiner made a motion to approve Resolution 2017-14 as presented. Councilor Briese seconded. No objections. Unanimously approved.

8. Resolution 2017-15: Limited English Proficiency Plan Resolution

Councilor Greiner made a motion to approve Resolution 2017-15 as presented. Councilor Briese seconded. No objections. Unanimously approved.

9. Debrief and Updates from LOC Conference

Cory Misley: The sessions were great and the networking was good. The ODOT Director was there and they discussed the Wickiup overpass project developments. Cory appreciated the fact that all

Council members were there. He also enjoyed presenting at one of the sessions. Councilor Briese stated that this was her first year and she received a lot of good information. She went on several tours. Councilor Greiner stated that this was his first time attending as well. He went to several sessions and workshops. Councilor Martinez also attended some of the same tours/workshops. He learned about retention of emails and notes and mentioned getting laptops for the Council so that City business is separate from their personal computers. The COCO dinner was excellent.

10. Other Matters: Only those matters properly added to this Agenda under Item No. 3

None

11. Public Comments

None

12. Staff Comments

Cory Miskey met with Deschutes County Sheriff's Department last week. City staff will be putting together packets for them to hand out when they go out to the homeless camp Thursday, 10/12. They flew a drone out there and found even more activity than what they originally were aware of. Councilor Briese asked how many camps there were and Cory stated there were approximately 10-20.

Cory handed out draft agendas for the joint meeting with the BOCC. The Council felt it was fine as presented. The water/wastewater expansion and improvement project Open House is October 24th and there will be a work session on the 25th.

Jake Obrist is getting ready for winter by getting plows prepared and putting up signs regarding no parking.

13. Council Comments

None

14. Mayor's Comments

None

[continued...]

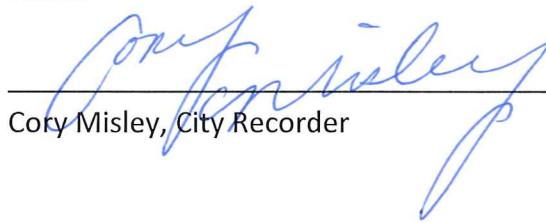
15. Adjourn Meeting

Councilor Briese made a motion to adjourn. Councilor Greiner seconded. No objections. Meeting adjourned.



Dennis Scott, Mayor

Attest



Cory Misley, City Recorder

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Holly Smith (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.