

## LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, January 8, 2014

Regular Session – 6:00 pm

16345 6<sup>th</sup> Street, Suite 102

La Pine, Oregon 97739

### A. Regular Session – 6:00 pm

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

  - a. Approval of Minutes
    - i. December 11, 2013 Council Mtg Minutes
  - b. Bills and Invoices
    - i. Approval of Financials
    - ii. Approval of Bills
    - iii. Approval of Reimbursements
6. Public Comments
7. Approval of New Planning Commissioners
8. Elect President of the Council
9. Resolution No. 2014-01 Assumption of Certain Land Use Planning Services from Deschutes County
10. Audit Extension Request
11. Finance Update
12. Street Light Purchases

13. Other Matters This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.
14. Public Comments
15. Staff Comments
16. Council Comments
17. Mayor's Comments
18. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

## LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, January 8, 2014

Regular Session – 6:00 pm

16345 6<sup>th</sup> Street, Suite 102

La Pine, Oregon 97739

### B. Regular Session – 6:00 pm

#### 1. Call to Order

Mayor Mulenex called the meeting to order.

#### 2. Establish Quorum

Interim City Manager Rick Allen

Mayor Ken Mulenex

Councilor Stu Martinez

Councilor Greg Jones

Councilor Kathy Agan

Councilor Karen Ward

Student Councilor Conrad Parker – arrived at 6:05 pm

Public Works Manager Scott Perkins

Office Utility Specialist Ashley Williams

Admin Ass't Patricia Morgan

**Quorum established.**

#### 3. Pledge of Allegiance

Kitty Shields, former Mayor of La Pine, led the Pledge of Allegiance.

Councilor Martinez said a prayer for the new year of the Council.

#### 4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

##### 13a) Tax-exempt Bonds

#### 5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

##### a. Approval of Minutes

- i. December 11, 2013 Council Mtg Minutes

- b. Bills and Invoices
  - i. Approval of Financials
  - ii. Approval of Bills
  - iv. Approval of Reimbursements

Councilor Martinez stated a possible conflict of interest on the Wilderness Garbage invoice. He also said that on the Minutes for December 11, 2014 under the request to waive the SDC fees, he wanted it to show that he was opposed to the proposal as it was presented.

**A motion was made by Councilor Jones and seconded by Councilor Agan to approve the consent agenda with the change to the Minutes as noted.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

**Motion passed unanimously.**

6. Public Comments

Mayor Mulenex welcomed Brian Husband who is the new South County Community Liaison with the Sheriff's Department. Mr. Husband said they welcome any questions or suggestions from the public. Mr. Fosdick, area resident, stated that he was opposed to a stop light at the corner of Reed and Hwy 97. He said that it will require the semi-tractor trailers to stop and that will cause fuel fumes to spew out when they start up again. Doug Ward, Chair of the Planning Commission, discussed the two candidates that have been nominated for the Planning Commission. He said they were both excellent candidates.

7. Approval of New Planning Commissioners

Mayor Mulenex discussed the two candidates for the Planning Commission. He said that Don Greiner is a former City Councilor. Mayor Mulenex said that Rolando Alfonzo was also an excellent candidate with his work with Habitat for Humanity and also at the Restore.

**A motion was made by Councilor Martinez and seconded by Councilor Jones to appoint Don Greiner and Rolando Alonzo to the Planning Commission. Mr. Greiner's term will expire on December 31, 2015 and Mr. Alonzo's term will expire on December 31, 2014.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

**Motion passed unanimously.**

8. Elect President of the Council

Councilor Jones nominated Councilor Martinez to serve as President of the Council. Councilor Martinez said he would accept the nomination.

**A motion was made by Councilor Jones and seconded by Councilor Agan to appoint Councilor Stu Martinez to serve as Council President for 2014.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

**Motion passed unanimously.**

9. Resolution No. 2014-01 Assumption of Certain Land Use Planning Services from Deschutes County

Interim City Manager Allen stated that the City Attorney advised that this Resolution be done according to past agreements.

**A motion was made by Councilor Jones and seconded by Councilor Ward to adopt Resolution 2014-01 Assumption of Certain Land Use Planning Services from Deschutes County.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

**Motion passed unanimously.**

10. Audit Extension Request

Interim City Manager Allen stated that the City has filed an audit extension request. He said that various software programs have created some confusion with the audit. He also said that auditors will come in a few weeks to perform the audit.

**A motion was made by Councilor Ward and seconded by Councilor Agan to Approve the Audit Extension Request.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

**Motion passed unanimously.**

11. Finance Update

Interim City Manager Allen stated that Summer Sears will start working in the Finance office in the next few weeks. He said they are still working out her contract. She will be at City Hall for a few months.

12. Street Light Purchases

Interim City Manager Allen discussed the dark road by the schools. He said the lights will have an immediate impact. He also discussed lighting up Finley Butte Road. Mr. Allen said that the lights will vary in price. He said Midstate will replace light bulbs. Mr. Allen said that Huntington Meadows is the most expensive because there are no poles for the lights. He said that the total lighting cost for all three areas is \$12,733 that will come out of the Public Works Street Fund. The annual cost will be \$3,438 for the electricity.

**A motion was made by Councilor Agan and seconded by Councilor Martinez to Approve the Street Light Purchases as presented.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

**Motion passed unanimously.**

13. Other Matters This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.

13a) Tax-Exempt Bonds

Interim City Manager Allen stated that this is a Bond for compliance with the USDA loan.

**A motion was made by Councilor Jones and seconded by Councilor Agan to Approve the Tax-Exempt Bond and Authorize the City Manager to Sign It.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

**Motion passed unanimously.**

14. Public Comments

Tom Fosdick, area resident, stated that he recommended that the street lights be casting light downward.

15. Staff Comments

Interim City Manager Allen stated that the Creative Creations received a 30-day notice from the County regarding code violations. There will be a hearing on January 20<sup>th</sup>. There was also a discussion on the eventual clean up of the area when Creative Creations moves. Some type of a community clean-up should happen.

Mr. Allen stated that the Fire Department has expressed interest in moving their station out of the downtown area. He said they would like to move out to Burgess Road. Mr. Allen said that the City needs to work with the Fire Department to hopefully prevent this from happening. He said the location of the Fire Department now is very good for the City's needs. Mr. Allen suggested that the Fire Department remodel or build at their existing site in downtown. He said the location of a Fire Department can double insurance premiums. Mr. Allen stated that the Fire Department wants to move so it can consolidate its buildings and also be closer to calls. Councilor Ward noted that most of the calls come from the Day Road area where there are many residential homes. Mayor Mulenex stated that it was important to keep the station in the downtown area. Councilor Martinez said that there is enough land for the current Fire Station to expand at its present location. Councilor Agan also said she agreed with keeping the Fire Station in its current location. Councilor Ward stated that a lot of homes have burnt down in the Day Road area.

Interim City Manager Allen reminded the Council that on January 15<sup>th</sup> the interviews will be held for the Water Rate Study and the Council will be in attendance. Mr. Allen stated that Trip 97 is looking for a discussion from the Council to see if they want to move forward on Trip 97. Trip 97 looks at ways to reduce travel time from Madras to La Pine. He said that they would need to raise five or six million dollars to fund it. Mr. Allen said that they want a few thousand dollars from the City.

Interim City Manager Allen announced that the Wickiup Junction Project has received full funding. He said it will be a two year construction project. Mr. Allen said that the City will need to move the utilities that are in the area. There was a discussion on whether the City thinks there should be a pedestrian crossing built as part of the project. Interim City Manager Allen said that there is also an opportunity to get sidewalks along Highway 97 through downtown as an additional project with the Wickiup Junction project.

16. Council Comments

None

17. Mayor's Comments

Mayor Mulenex discussed the changes that have occurred in the City over the past year. He said he believes the coming year will be a growing up year for the City.

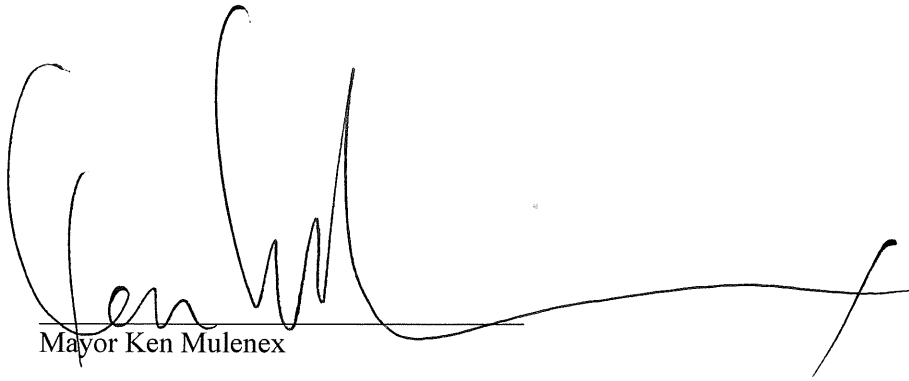
18. Adjourn

**A motion was made by Councilor Jones and seconded by Councilor Agan to Adjourn the Meeting.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

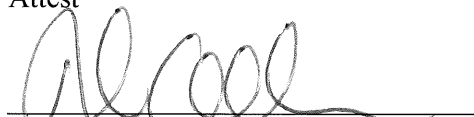
**Motion passed unanimously.**

Mayor Mullenex adjourned the meeting.



Mayor Ken Mullenex

Attest



Rick Allen, City Recorder