

# LA PINE CITY COUNCIL WORK SESSION AGENDA

Wednesday, January 22, 2014

**Work Session – 6:00 pm**

16345 6<sup>th</sup> Street, Suite 102

La Pine, Oregon 97739

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Business License Ordinance
5. Crestview Cable TV Franchise Agreement
6. MOU Parks, City and Library District on BLM Lands
7. Public Comments
8. Staff Comments
9. Council Comments
10. Mayor's Comments
11. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled, dial 541-536-1432.

## LA PINE CITY COUNCIL WORK SESSION MINUTES

Wednesday, January 22, 2014

Work Session – 6:00 pm

16345 6<sup>th</sup> Street, Suite 102

La Pine, Oregon 97739

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Roll Call

Interim City Manager Rick Allen

Mayor Ken Mulenex

Councilor Stu Martinez

Councilor Greg Jones

Councilor Kathy Agan

Councilor Karen Ward

Student Councilor Conrad Parker – absent by prior arrangement

Public Works Manager Scott Perkins

Office Utility Specialist Ashley Williams

Admin Ass't Patricia Morgan

**Quorum established.**

3. Pledge of Allegiance

Doug Ward, Chair of the Planning Commission, led the Pledge of Allegiance.

**The following item was moved forward on the agenda.**

5. Crestview Cable TV Franchise Agreement

Mayor Mulenex stated that he has been working on the agreement with the City Attorney because Interim City Manager Allen had a conflict of interest with it. He said that Crestview Cable let their last Agreement with the City lapse. This created a situation where the City was able to raise the amount of the franchise agreement. He also said that the new Agreement includes an indemnity section which it did not have before. Mayor Mulenex said that regarding facility construction, the Agreement highlights safety issues. He said the Agreement also requires that Crestview Cable provide one outlet in each public school and the public library and also at each City building at Crestview's expense. Mayor Mulenex said that Crestview will pay five percent of their gross revenues to the City. He also said that the City has a non exclusive franchise agreement with Crestview Cable so the City has the right to let other cable companies do business in the City.

Interim City Manager Allen stated that he had a conflict of interest with Crestview Cable both with the ownership and the management. He said he has a business relationship with them so was not involved in the development of the new Agreement.

4. Business License Ordinance

Interim City Manager Allen said that the met with the Chamber of Commerce and received an endorsement for the Business License. The fees would be \$20.00 for temporary businesses that are open for 30 days or less, and an annual fee of \$45.00 for businesses open more than 30 days. Mr. Allen said there will be information in the newspapers about the business license as well as other ways to get the word out about it. He said the City has purchased software that will assist in the business license process. Any vendor that operates their business in the City limits will be required to purchase a business license. However, nonprofits are exempt from purchasing a business license. Also, some community events like Frontier Days and the Rodeo will not need to purchase a business license upon approval by the City. Four or more home rentals in the City will need to purchase a business license. Part of the monies will be used for economic development.

Public Comment

Doug Ward stated that the business license was long overdue.

6. MOU Parks, City and Library District on BLM Lands

Interim City Manager Allen said that the BLM (Bureau of Land Management) is ready to make the transfer. He said that the City Attorney had prepared the Ordinance. Mr. Allen said that a lot of language was used to protect the City from possible liability.

Interim City Manager Allen discussed the Nuisance Abatement Ordinance that will be on the February 12<sup>th</sup> City Council Agenda. Mayor Mullenex stated that there was a real nuisance issue with people who own horses and are not controlling the manure pile-up. There was also a discussion on noxious weeds on a property owner's land. Mr. Allen said that the ordinance will be on the agenda for approval at the February 12<sup>th</sup> City Council Meeting.

7. Public Comments

None

8. Staff Comments

Interim City Manager Allen stated that the owner of Chainsaw Creations has until March 2<sup>nd</sup> to vacate the property he uses to operate a business. He said there could be a lot of clean-up to do after the property is vacated. Mayor Mullenex said it has been a long process to bring this about.

Interim City Manager Allen said he has been working on other code violations. He is dealing with people illegally living in camp trailers in the Industrial Park. He is also working on sign issues.

Mr. Allen also mentioned that the audit will occur in February. He said that the chart of accounts needs to be reduced as well as other issues. Mr. Allen also said once these issues are resolved he can start preparing for the budget.

Public Comments

Kitty Shields, former Mayor of La Pine, mentioned that the City needs to know which budget committee members' terms are expiring. Mr. Allen asked Ms. Morgan, Admin Assistant, to research it.

9. Council Comments

There was a discussion on the Utility Worker 1 position that is advertised. It will close on January 29<sup>th</sup>. In addition there was a discussion on sidewalk damage in the Wheeler Ranch neighborhood.

Councilor Agan announced that Habitat for Humanity was having a meeting the following night to qualify families for the home building projects. Mayor Mulenex stated that it is very difficult to qualify a family for the program.

10. Mayor's Comments

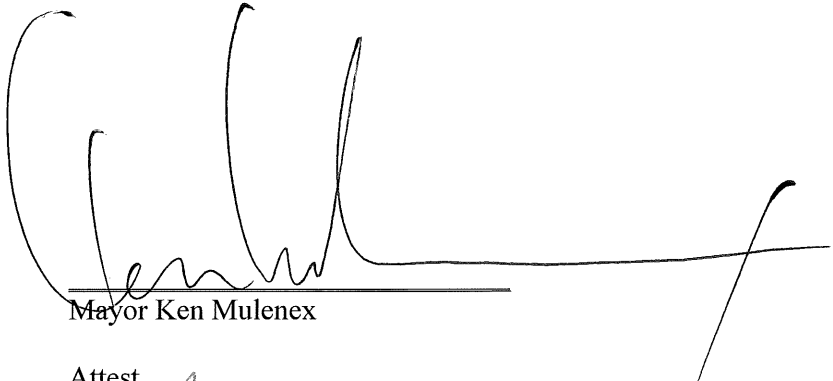
None

11. Adjourn

**A motion was made by Councilor Martinez and seconded by Councilor Agan to adjourn the meeting.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	


**Motion passed unanimously.**



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Mayor Ken Mulenex

Attest



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Rick Allen, City Recorder