



L A P I N E

O R E G O N

CITY OF LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, July 12, 2017

5:30 p.m. Special Work Session

Regular Session immediately following Special Work Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. Special Work Session – 5:30 p.m.

1. Call to Order

Meeting called to order at 5:30 p.m.

2. Establish Quorum

Present: Mayor Scott, Councilor Greiner, Councilor Briese, Councilor Ward, Councilor Martinez and Student Councilor Trentyn Tennant

3. Pledge of Allegiance

Led by Jake Obrist

4. Presentation on City Hall Monument Sign Concepts by Szabo Landscape Architecture

Cory Misley introduced Brian Nierman from Szabo Landscape Architecture and explained that proposed concepts would be circulated with members of the community. The project is projected to be finalized next spring. Mr. Nierman gave a presentation of the existing property at City Hall and design options. The City will be integrating some paving and landscaping features with regard to the parking lot (which is being designed by Erik Huffman's firm). Ann Gawith liked the concepts of both designs, primarily the raised bed and wood design. She mentioned that the up-lighting won't be effective in the winter due to snow. Trentyn Tennant liked the stone design more than the wood, but likes how the wood design ties into the present building. Councilor Ward likes the wood design and likes where the flags are located. Councilor Greiner likes the stone design better. He thinks it will have less upkeep and looks more solid than the wood design. Councilor Briese likes both designs and would like to see both incorporated together. She would like to see the sign brought closer to the road. She asked how up-lighting the flags would work with the snow in the winter. Mr. Nierman stated that some flag manufacturers have built-in lighting. Councilor Briese would like to see when La Pine was established and incorporated on the sign. Councilor Martinez would like to see "Small Town Strong" on the sign as well. He would like to see a combination of the two signs. He likes the wood design because of La Pine's heritage. He likes the stone design

because it represents strength. He believes the lighting for the flags can still be done from the ground. He stated that the flag poles that have built-in lighting are really hard to maintain. Mayor Scott believes the wood design reflects the City of La Pine better, but wants it on a raised stone bed. He believes we'll need more monument signs down the road, particularly at the north end of town. Mr. Misley echoed everyone else, particularly the raised bed. He would like to see more wood than the stone design, but less wood than the wood design. Mr. Nierman mentioned that the material used for the stone design is low-maintenance. It only weathers a certain amount before it stops weathering and won't rust anymore. Mr. Nierman will work on revisions and come back in about a month or so.

5. Public Comments

An unspecified member of the public stated that they liked the stone design, but the wood design better. Mrs. Scott stated that she would like to see the design incorporated into the transit center. Mr. Nierman followed up on that and stated that this could possibly set the tone for future designs of the City. Ben Ewing would like to see some space for people to take pictures in front of the sign, particularly those travelling through the town after vacationing or sight-seeing. Councilor Martinez recommended having a bench there. Mr. Nierman explained the bid process and how those amounts can change based on the market.

6. Adjourn Meeting

Councilor Briese made a motion to adjourn. Councilor Martinez seconded. No objections. Meeting adjourned.

B. Regular Session – 6:30 p.m.

1. Call to Order

Meeting called to order at 6:30 p.m.

2. Re-establish Quorum

Present: Mayor Scott, Councilor Greiner, Councilor Briese, Councilor Ward, Councilor Martinez and Student Councilor Trentyn Tennant

3. Added Agenda Items

Update on marketing video from Mandala and a ballot for the repeal of CCR's. Councilor Briese makes a motion to add the requested items. Councilor Martinez seconds. No objections. Agenda items added unanimously.

4. Public Comments

None

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is

desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Minutes
 - i. June 14, 2017 Meeting Minutes
 - ii. June 28, 2017 Meeting Minutes
- b. Reimbursements
 - i. Approval of Council and Staff Reimbursements
- c. Financial Reports
 - i. Approval of Financial Reports
- d. First Amendment to City Manager Contract

Councilor Briese made a motion to approve the Consent Agenda as presented. Councilor Martinez seconded. No objections. Motion passed unanimously.

6. Public hearing to adopt Ordinance No. 2017-07 – An ordinance vacating the alleyways within Block 1 and Block 2 of the first addition to La Pine in the City of La Pine, Deschutes County, Oregon: 5:35 p.m.

- a. Open Public Hearing
Opened by Mayor Scott
- b. Staff Comments
Tammy Wisco gave a presentation explaining the ordinance and noticing requirements. She pointed out that there was a letter submitted from the La Pine Fire Chief. The letter related more to Pengra St. than the actual alleyway vacation.
- c. Public Comments
Michael Hess stated that his wife Amy and he purchased this property. The easement goes right through the center of the property where they want to build a house. He works for Midstate Electric. The property is a unique spot, has solid trees and there's nothing really out there.
- d. Close Public Hearing
Closed by Mayor Scott
- e. Council Deliberations
Councilor Greiner wanted to know what happens to the property if it's ever vacated. Tammy explained that once it's vacated, it would go to the property owner (Michael and Amy Hess). Councilor Martinez stated that he's been through this process personally a couple of times and the Hess' are trying to do everything the right way. He believes we should proceed forward and support their request. Councilor Briese's concern was whether they were going to subdivide the property. Tammy said it's already subdivided and they've requested a consolidation of the parcels, so they will have a single lot of record. Cory stated that this is not within City water and sewer limits. The Hess' would have a private septic and well. Mayor Scott was concerned about voting on anything with the Fire Chief's concern not being discussed first. Councilor Greiner is

concerned about emergency trucks being able to get through in the case of emergency. Tammy stated that the applicant has not submitted a building permit yet, but that would be the time when this issue would be addressed. Permits would not be issued if there was not sufficient room for emergency vehicles to get through. Mr. Hess stated that Jake Russell has already built a gravel road to access the property. There is a 10-12' gravel road that accesses the property. He understands that the Fire Marshall will need to sign off once the permitting process begins.

Councilor Greiner made a motion to vacate the alleyways within Block 1 and Block 2 of the first addition to La Pine and adopt Ordinance No. 2017-07. Councilor Briese seconded. No objections. Ordinance 2017-07 is adopted unanimously.

7. Ordinance No. 2017-06 – An ordinance to protect, preserve, and promote the healthy, safety, welfare, peace, and quiet of the citizens of La Pine through the reduction, control and prevention of loud and raucous noise, or any noise which unreasonably disturbs, injures, or endangers the comfort, repose, health, peace, or safety, or that causes public inconvenience, annoyance or alarm to reasonable persons of ordinary sensitivity, providing penalties for the violation thereof. (6:55 p.m.)

Cory Misley stated that the City's legal team made the requested changes, i.e. construction noise on weekends and un-muffled braking. He also stated that DeLuca approved the ordinance, and that Deschutes County would be making the enforcements.

Councilor Greiner made a motion to adopt Ordinance No. 2017-06. Councilor Briese seconded. No objections. Ordinance 2017-06 is adopted unanimously.

8. Ordinance No. 2017-08 – An ordinance of the City of La Pine establishing regulations concerning vehicles for hire: 7:00 p.m.

Mr. Misley reiterated that this is a template ordinance, which legal doesn't believe is perfect, but not worth not having vehicles for hire work within the City.

Councilor Briese made a motion to adopt Ordinance No. 2017-08. Councilor Greiner seconded. No objections. Ordinance 2017-08 is adopted unanimously.

9. Staff Report regarding Employee Handbook changes: 7:05 p.m.

Cory Misley: Explained that paid management leave was only discussed in the offer letter, but not in the actual Employee Handbook. That has been updated. On-call compensation and policy for Public Works has been updated. The holiday schedule has been updated to set holidays verses floating holidays. Cory Misley stated that the City is creating an Employee Complaint Form, which is referenced in the Employee Handbook as an exhibit.

Councilor Martinez made a motion to approve the proposed changes to the Employee Handbook. Councilor Briese seconded. No objections. Changes unanimously approved.

10. Other Matters: Only those matters properly added to this Agenda under Item No. 3: 7:10 p.m.

Mr. Misley explained that the City owns property in the Industrial Park. Deschutes County is sending out ballots to all property owners to vote on repealing the CCR's. He recommends repealing the CCR's and requested a motion from Council. **Councilor Briese made a motion to vote "yes" on repealing the CCR's. Councilor Martinez seconded. No objections.** Mayor Scott said this is a good step in the right direction to develop the Industrial Park.

Mr. Misley showed a video from Mandala that will be used for advertising the Industrial Park. Student Councilor said the video is well done and showcases the good things La Pine has to offer. Councilor Greiner said it was well done. Councilor Martinez made a suggestion about some music changes, and that the music in the video tonight was better than the one he'd seen previously; however, he thinks we can do even better. Councilor Briese said the video portrays La Pine well, but thinks the transition into Crescent Creek was a little abrupt. Mr. Misley said we're probably going to take out the part about dark fiber capacity. The SLED board had some recommendations, one of which was including Sunriver in the video.

Edith Kendall (in audience) asked if there regulations for the businesses in the Industrial Park. Mr. Misley stated that there are different uses and they are already laid out in the Code. Terry Frank (in audience) stated she is concerned about noises and such in the business park. She stated that you can hear the wood chippers at 5 a.m. Mr. Misley stated that this is the first he's heard about it and encouraged them to talk to him about it more in depth. They are hopeful the noise ordinance will help with this problem. Terry and Edith also asked why the trucks are using Finley Butte as a truck route. Councilor Martinez agreed that this needs to be changed.

11. Public Comments

Terry Frank wants to know about weed control down Finley Butte. Jake said he will talk to Deschutes County Vegetation. They sprayed at the transit site and City Hall, as well as along Huntington near the Senior Center.

12. Staff Comments [8:35 p.m.]

Cory Misley will be working on a memo to the Council. He attended OCCMA and had a good meeting. Jake Obrist is excited about having our new employee, Reed Campbell. Staff had a meeting with Baird Memorial and will be having a follow up meeting this week to discuss cemetery plans and mapping.

13. Council Comments

Student Councilor Trentyn Tennant stated that he was at the FBLA Conference last meeting. He really happy he got to go, but also happy to be back and get plugged into the Council. Councilor Greiner said that the music was a little too loud in the Mandala video. He liked the memo that Mr. Misley sent out. He appreciated that Cory sent out the letter on code enforcement he asked him to. Councilor Ward is excited about the sign monument. Councilor Martinez said he really enjoyed the 4th of July festivities. He said that the fireworks are out of hand and need to be addressed next year

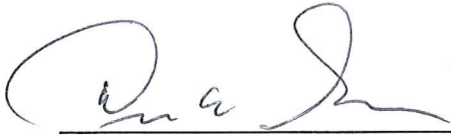
with law enforcement. Councilor Briese will be attending a COIC meeting later this month, but they didn't have a normal meeting because of the holiday.

14. Mayor's Comments

Mayor Scott asked about code enforcement. Cory stated that he sent out several letters about sign code enforcement issues. The sign code ordinance needs to be updated. He also sent out a code enforcement letter that Councilor Greiner had spoken to him about. Mayor Scott said he will be going to a meeting regarding water issues and to tour the biomass plant in Eugene. Ryan Culp is reaching out to the Biomass Plant for alternative dates for tours. Mayor Scott stated he will be going to the Mayor's conference in Lebanon later this month.

15. Adjourn Meeting

Councilor Briese made a motion to adjourn the meeting. Councilor Martinez seconded. No objections. Meeting adjourned.



Dennis Scott, Mayor

Attest



Cory Misley, City Recorder

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Holly Smith (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.