

LA PINE CITY COUNCIL WORK SESSION AGENDA

Wednesday, March 27, 2013

Special Session – 6:00 pm

Work Session – 7:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Special Session – 6:00 pm

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion about Crediting Certain Component Parks of a Land Use in Lieu of Charging a Prospective Business Interest Additional SDC's
5. Severance Package
6. Approval of an Ordinance Establishing Procedures for Enforcement of Ordinances
7. The Waiving of two Uncollectable Utility Bill Accounts
8. Public Comments
9. Staff Comments
10. Council Comments
11. Mayor's Comments
12. Adjourn

B. Work Session – 7:00 pm

1. Call to Order
2. Roll Call
3. Candidates for City Council
4. Status Update on City Logo Design
5. Franchise Agreement with Crestview Cable Company
6. Public Comments

7. Staff Comments
8. Council Comments
9. Mayor's Comments
10. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled, dial 541-536-1432 ext. 116 for TTY.

LA PINE CITY COUNCIL SPECIAL & WORK SESSION MINUTES

Wednesday, March 27, 2013

Special Session – 6:00 pm

Work Session – 7:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Special Session – 6:00 pm

1. Call to Order

Mayor Mullenex called the meeting to order.

2. Roll Call

City Manager Steve Hasson

Mayor Ken Mullenex

Councilor Stu Martinez

Councilor Greg Jones

Councilor Kathy Agan

Public Works Manager Scott Perkins

City Recorder/Finance Officer Lori Martin

Admin Ass't Patricia Morgan

Utility Billing Clerk Ashley Williams

Quorum established.

3. Pledge of Allegiance

Planning Commissioner Doug Ward led the Pledge of Allegiance.

4. Discussion about Crediting Certain Component Parks of a Land Use in Lieu of Charging a Prospective Business Interest Additional SDC's

City Manager Hasson stated that there is a business that is looking to locate on the north end of Hwy 97. He said it is a beer brewing company. City Manager Hasson said that the particular property has already a number of SDC (System Development Charges) charges that were applied to the RV component. He said that the thought was that the City could adjust the SDC's with the RV Park and credit a certain amount to the beer brewing enterprise. City Manager Hasson said the City would forgo the \$5700.00 fee and the \$1405.00 fee taking into account that there are already SDC charges on the property. The company would employ about twelve people for the pub and they would only be doing a little brewing at this point in time. However, they do plan to do full time brewing in the near future which would employ about twenty-five more people.

Staff recommendation was to waive the fees in light of the fact that SDC's have already been paid on the subject property.

A motion was made by Councilor Jones and seconded by Councilor Martinez to waive the SDC's as described by the City Manager and that it be predicated on the business coming in as expressed here.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

5. Severance Package

Mayor Mulenex said that the City Manager, City Attorney and himself reviewed the circumstances of the severance packet. He said they have set the final day for the City Manager to work as April 19th. In response to a question from Councilor Agan, Mayor Mulenex said the severance package included thirty days salary and was the only benefit included. Mayor Mulenex said he did not expect to have any outstanding issues that would require the City Manager's attention past April 19th. Mayor Mulenex said that they could hire Consultant Rick Allen for the time being and he would like Council consensus to do that. Vicky Jackson interrupted the Mayor and called a Point of Order because hiring Rick Allen was not on that agenda topic and therefore had not been noticed for discussion.

6. Approval of an Ordinance Establishing Procedures for Enforcement of Ordinances

City Manager Hasson said that it is important to establish procedures for code enforcement in order to enforce codes. He said staff is recommending that the Council approve the Ordinance. He said another related ordinance will be coming soon before the Council and it is a Nuisance Abatement Ordinance.

A motion was made by Councilor Agan and seconded by Councilor Jones to approve Ordinance 2013-01 and Ordinance establishing certain code procedures for the City of La Pine.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

7. The Waiving of two Uncollectable Utility Bill Accounts

City Manager Hasson stated that waiving of these fees requires a vote by the City Council. Utility Billing Clerk Ashley Williams stated that the properties cannot be liened as they have been sold. Also, the City does not send out unpaid bills to a collection agency. There was as discussion on how diligent the Utility Department was in trying to collect unpaid bills.

A motion was made by Councilor Agan and seconded by Councilor Jones to remove the two delinquent accounts as described.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

8. Public Comments

Vicky Jackson, area resident, discussed the different ways someone could go back on the owner of a property to collect unpaid utility bills. Linda Johnston, Public Works Committee member, stated that the key is to lien the property. Both Linda Johnston and Lori Martin stated that Ashley Williams does an excellent job with collections. She also said that Ashley Williams does a great job on collections. Gloria Fleming, Planning Commissioner, stated that a brewery replacing an RV park will be a big change and she is wondering if the Planning Commission will be involved in the permitting process for this new establishment. Kitty Shields, former Mayor, stated that liens should be done more than once a year. Dan Varcoe, area resident, stated that he appreciated that the Council was business friendly.

9. Staff Comments

City Manager Hasson stated that they just found out today that the USDA transaction has finally been completed. It transfers all the federal obligations that go with sewer and water to the City and so concludes the transfer process.

10. Council Comments

Councilor Agan stated that she would like the severance package to include moving expenses for the City Manager. Councilor Martinez said that House Bill 3130 was passed in the House and now moves to the Senate for approval. This could eventually result in getting the funding for a stop light at 1st Street and Hwy 97. It was also discussed to have Mayor Mulenex and a Councilor contact the League of Oregon Cities regarding the hiring of an interim City Manager. Councilor Jones offered to assist the Mayor with this task.

11. Mayor's Comments

Mayor Mulenex stated he wanted to bring Rick Allen, consultant, in to help with the budget and financials since he is currently under contract with the City. Council agreed to bring Rick Allen in to help with financial matters. Councilor Martinez said he would like to have a seamless transition.

12. Adjourn

A motion was made by Councilor Martinez and seconded by Councilor Jones to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

Mayor Mulenex adjourned the meeting and called for a five minute break before the start of the Work Session.

B. Work Session – 7:00 pm

1. Call to Order

Mayor Mulenex called the meeting to order at 7:10 pm.

2. Roll Call

City Manager Steve Hasson
Mayor Ken Mulenex
Councilor Stu Martinez
Councilor Greg Jones
Councilor Kathy Agan
Public Works Manager Scott Perkins
City Recorder/Finance Officer Lori Martin
Admin Ass't Patricia Morgan
Quorum established.

3. Candidates for City Council

The Council agreed to have a Special Meeting to interview candidates for the City Council on April 18th at 3:00 pm.

4. Status Update on City Logo Design

This item was tabled.

5. Franchise Agreement with Crestview Cable Company

City Manager Hasson said that the franchise agreement has lapsed. He said because of this the City has re-structured a new franchise agreement. He said the City was interested in looser language in the agreement. City Manager Hasson also said that the City wanted the area around the Crestview building cleaned up as part of the agreement. He said the City may also ask them to pay for a street light. City Manager Hasson said that the finalized franchise agreement will be brought before the Council at the April 10th Regular Session.

6. Public Comments

Dan Varcoe stated that there has been a lot of progress made in cleaning up the Crestview site.

7. Staff Comments

None

8. Council Comments

None

9. Mayor's Comments

None

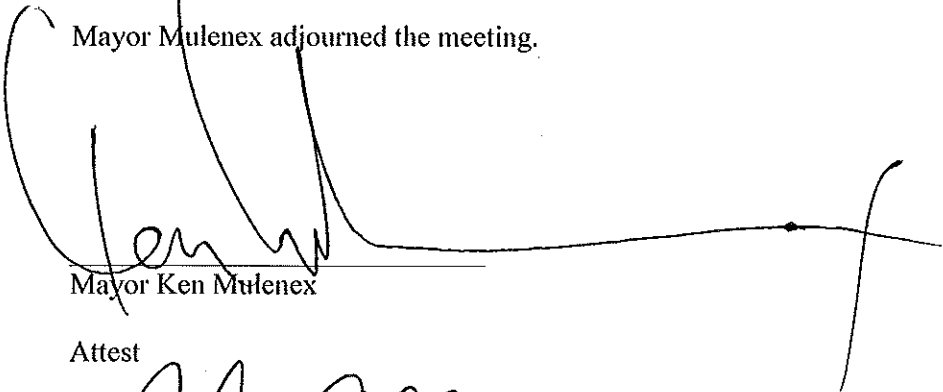
10. Adjourn

A motion was made by Councilor Martinez and seconded by Councilor Jones to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	

Motion passed unanimously.

Mayor Mullenex adjourned the meeting.



Mayor Ken Mullenex

Attest



Lori Martin, City Recorder/Finance Officer