

LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, July 10, 2013

Regular Session – 6:00 pm

16345 6th Street, Suite 102

La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

 - a. Approval of Minutes
 - i. June 5, 2013 Budget Committee Minutes
 - ii. June 5, 2013 Budget Hearing Minutes
 - iii. June 12, 2013 Council Meeting Minutes
 - b. Bills and Invoices
 - i. Approval of Bills
 - ii. Approval of Reimbursements
6. Public Comments
7. Presentation on the Veterans Rental Housing

- Ms. Perry
8. Approval of Resolution No. 2013-11 a Resolution Certifying Certain Unpaid Sewage Service Charges to the Deschutes County Tax Assessor for Assessment Against the Premises Serviced.
9. EDCO and LED Update – MOU and Hiring Process
10. Selection of Council Members to Serve on Interview Group for the Community Development Director/Planning Services Contractor

11. Selection of Council Members to Serve on Interview Group for the New Website.
12. Post Office Box
13. League of Oregon Cities Annual Conference
14. La Pine Cemetery Permit Process
15. Century West Engineering Contract and Project Update
16. Other Matters
This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.
17. Public Comments
18. Staff Comments
19. Council Comments
20. Mayor's Comments
21. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 ext. 116 for TTY.

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, July 10, 2013
Regular Session – 6:00 pm
16345 6th Street, Suite 102
La Pine, Oregon 97739

B. Regular Session – 6:00 pm

1. Call to Order

Mayor Mullenex called the meeting to order.

2. Establish Quorum

Interim City Manager Rick Allen
Mayor Ken Mullenex
Councilor Stu Martinez
Councilor Greg Jones
Councilor Kathy Agan
Councilor Karen Ward
Public Works Manager Scott Perkins
Office Utility Specialist Ashley Williams
Admin Ass't Patricia Morgan
Quorum established.

3. Pledge of Allegiance

Don Greiner, former Councilor, led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

None

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

- i. June 5, 2013 Budget Committee Minutes
- ii. June 5, 2013 Budget Hearing Minutes
- iii. June 12, 2013 Council Meeting Minutes

b. Bills and Invoices

- iii. Approval of Bills/Financials

iv. Approval of Reimbursements

Councilor Martinez mentioned a potential conflict of interest because of the bill from the company he owns, Wilderness Garbage.

A motion was made by Councilor Martinez and seconded by Councilor Agan to approve the consent agenda.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

6. Public Comments

None

7. Presentation on the Veterans Rental Housing
- Ms. Perry

Ms. Perry introduced Cami Davis who is a volunteer in the La Pine office and was accompanying her during the meeting. She then proceeded to do a powerpoint presentation about COVO (Central Oregon Veterans Outreach). Ms. Perry said that there is also job training available for homeless veterans. She said that there several programs for emergency as well as long term housing solutions. Ms. Perry said that in the homeless camps there are approximately ten percent that are veterans. She said that the bulk of veteran homeless are in their early fifties. Mayor Mulenex talked about an older veteran that the Band of Brothers assisted in getting into better housing. Ms. Perry discussed the emergency transitional housing that is available for veterans. She also discussed the permanent housing that is available which includes apartments and houses. Ms. Perry asked Council to support COVO's effort to get rehab funds and also have community support for the project. The Council had consensus to support the effort on the part of COVO.

8. Approval of Resolution No. 2013-11 a Resolution Certifying Certain Unpaid Sewage Service Charges to the Deschutes County Tax Assessor for Assessment Against the Premises Serviced.

Office Utility Specialist Ashley Williams stated that every year they lein taxes but that the City Attorney is creating a stricter lein policy so the annual leins will probably not have to be done anymore.

A motion was made by Councilor Ward and seconded by Councilor Agan to approve Resolution No. 2013-11.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

9. EDCO and LED Update – MOU and Hiring Process

Interim City Manager Rick Allen stated that the MOU (Memorandum of Understanding) has been signed off and completed. He also discussed the hiring process for the economic development position.

The meeting was adjourned at 6:50 for five minutes.

The meeting was re-convened at 6:55 pm.

10. Selection of Council Members to Serve on Interview Group for the Community Development Director/Planning Services Contractor

Interim City Manager Allen stated that it was time to get a new agreement for planning services. He said he would like to get a couple of Councilors on the interview panel for a planning contractor. Councilor Martinez and Councilor Agan agreed to be on the committee.

A motion was made by Councilor Ward and seconded by Councilor Agan to appoint Stu Martinez and Kathy Agan to the interview group for a planning consultant and to also appoint Ken Mulenex and Greg Jones to the interview group for the website consultant.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

11. Selection of Council Members to Serve on Interview Group for the New Website.

This matter was covered in the previous motion.

12. Post Office Box

Interim City Manager Allen discussed the need to have only one post office box for the City. The Council had consensus for going to just one post office box.

13. League of Oregon Cities Annual Conference

There was a brief overview of the conference and Councilors were encouraged to attend. There was also a discussion on the scholarship for a first time attendee. Interim City Manager Allen asked for an e-mail from Councilors interested in attending the conference.

14. La Pine Cemetery Permit Process

Interim City Manager Allen discussed the permitting process that the City recently completed to obtain a permit for the La Pine Cemetery.

15. Century West Engineering Contract and Project Update

Interim City Manager Allen stated that the first task by the engineering firm will be surveying. He said that the sidewalk project will begin, soon.

16. Other Matters

This item concerns any matters that were added to the Agenda under the Added Agenda Items portion of this Agenda.

17. Public Comments

Don Greiner, former Councilor, stated that he had to notify the City about taking his and Dan Varcoe's name off the list that appears in the Bulletin, since they are no longer on the Council. He also said that the two new Councilors were not listed in the Bulletin.

18. Staff Comments

Interim City Manager Allen discussed the topic of the public being allowed to ask questions on specific agenda items. Mayor Mulenex said that the Council use to have an agenda sign up sheet for the public. He said he thought it was an excellent idea. Councilor Agan said it is important for the public to have open communication with the City and be able to ask questions. Councilor Martinez said it is also important to take account of what is going on at the meeting. He said the City Manager could handle further questions and discussion from the Public. Councilor Jones stated that he felt that town hall meetings, held on a regular basis, would be helpful. Councilor Ward said that the people need to be listened to. Mayor Mulenex said he had an issue with letting just anyone being allowed to talk on anything. He said he favored a sign up sheet be used to prevent this from happening. He said it was important for the Council to stay focused. Interim City Manager Allen presented some different forms that could be used for the public to speak on agenda items. There was also a discussion on having a town hall meeting to deal with issues from the public. Mayor Mulenex said that having the sign-up sheet for agenda topics on one page makes it easier for him during the meeting.

There was also a discussion on the street lights that are planned for various intersections of the City. Interim City Manager Allen said that a company will be coming in to review the current situation with the meeting room's sound system. He also said he has received a few land use complaints from various residents in the City. Interim City Manager Allen also discussed the smoke house that is located in the Cagle subdivision and the various planning issues associated with it. He discussed nuisance issues with other areas of the City. Interim City Manager Allen also said that he has been asked, by the Planning Department at Deschutes County, to not automatically refer callers on planning issues to the County. He said he would like planning issues forwarded to him when necessary. There was also a discussion on the brew pub that never got permits for the remodeling of a building in the City. Interim City Manager Allen also discussed the new VISA card that will be in the City's name for making hotel reservations, etc.

19. Council Comments

Councilor Jones discussed the feedback he had received from the public regarding problems with the police department. He said he has also experienced problems with them in regard to fireworks. Councilor Jones discussed the lack of protection that, in his opinion, exists in the City. Councilor Agan said she has experienced similar issues like Councilor Jones has experienced. Interim City Manager Allen suggested having a work session with Deschutes County Sheriff. The Council had consensus to have a future work session on police issues.

Councilor Martinez stated that the City logo design has been narrowed down to three designs. He also said he thought the City should re-visit having a booth at Frontier Days because no one came by while he was there. Mayor Mullenex said he agreed with Councilor Martinez regarding the booth experience. There was also a discussion on the new, temporary flag pole at City Hall. Mayor Mullenex said that there are a couple of organizations in town that would like to be involved in the purchasing of a flag for City Hall.

20. Mayor's Comments

Mayor Mullenex discussed the Ford Foundation's water feature for Heritage Park. He said he would like to recommend that the Councilors each buy a brick for \$45.00. It was announced that the County had just donated \$900 and the City will have a donation agenda item at the August meeting. Mayor Mullenex discussed the South County ODOT maintenance station that would like to give the City logs for low income housing residents and seniors. He said he spoke to a wood cutting crew leader and was told they would gladly accept the logs at their wood cutting operation and also distribute them to the Community Kitchen and St. Vincent de Paul. Interim City Manager Allen said that he was concerned about possible liability issues that might be associated with the logs and that he would like to receive a letter from the group that would be cutting the logs for distribution. Mayor Mullenex said that COIC (Central Oregon Intergovernmental Council) made a loan to the Country Store for the building of a large storage place in excess of \$50,000 and that is going to help the economy in La Pine. He also said that the transportation issues with CET (Cascade East Transit) is moving toward some kind of tax for funding.

Interim City Manager Allen stated that at the July Work Session there will be a presentation on the TSP (Transportation Systems Plan) and that the Public Works Committee and Planning Commission will also be in attendance. There was also a discussion on large trucks travelling on Finley Butte Road instead of Reed Road.

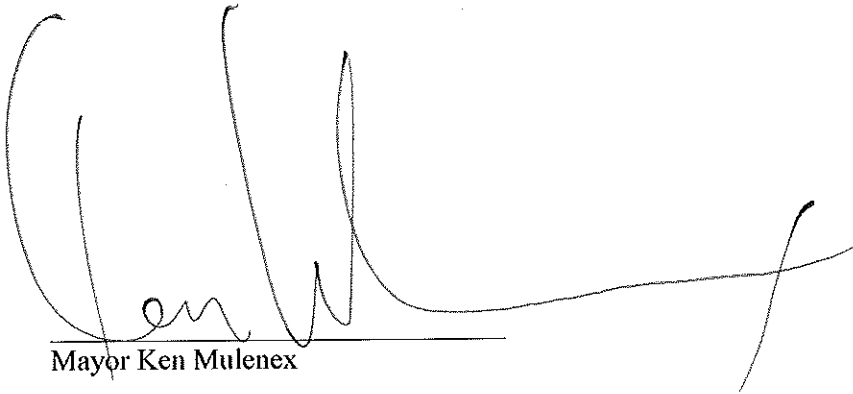
21. Adjourn

A motion was made by Councilor Ward and seconded by Councilor Agan to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.

Mayor Mullenex adjourned the meeting.



A large, stylized handwritten signature in black ink, appearing to read 'Ken Mullenex', written over a horizontal line.

Mayor Ken Mullenex

Attest



A handwritten signature in black ink, appearing to read 'Rick Allen', written over a horizontal line.

Rick Allen, City Recorder