

**LA PINE CITY COUNCIL WORK SESSION AGENDA**

Wednesday, October 23, 2013

**Work Session – 6:00 pm**

16345 6<sup>th</sup> Street, Suite 102

La Pine, Oregon 97739

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Presentation of Proposed New City Logo
5. Planning Department Transition from Deschutes County to the City of La Pine
6. Financial Manager Position
7. Website Proposal
8. Public Comments
9. Staff Comments
10. Council Comments
11. Mayor's Comments
12. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled, dial 541-536-1432.

## LA PINE CITY COUNCIL WORK SESSION MINUTES

Wednesday, October 23, 2013

Work Session – 6:00 pm

16345 6<sup>th</sup> Street, Suite 102

La Pine, Oregon 97739

1. Call to Order

President Stu Martinez called the meeting to order.

2. Roll Call

Interim City Manager Rick Allen

Mayor Ken Mulenex – absent by prior arrangement

Councilor Stu Martinez

Councilor Greg Jones

Councilor Kathy Agan

Councilor Karen Ward

Student Councilor Conrad Parker

Public Works Manager Scott Perkins – absent by prior arrangement

Office Utility Specialist Ashley Williams

Admin Ass't Patricia Morgan

**Quorum established.**

3. Pledge of Allegiance

Don Greiner, former Councilor, led the Pledge of Allegiance.

4. Presentation of Proposed New City Logo

Councilor Agan presented the two logos that had been selected. One of the logos was a watercolor by a local artist. The second logo selected was the pine needles. President Martinez gave a brief history of the logo and the City of La Pine. Councilor Agan discussed using the logo on hats and shirts in addition to other uses.

Councilor Jones objected to the discussion of the logo on the week that the Mayor was out of town. Councilor Ward stated that she wondered about it as well, but was okay with it since there would be no decisions made on it. She also mentioned that she liked, best, the logo that is currently being used by the City. President Martinez stated that it was mentioned, at the previous meeting on Oct. 9<sup>th</sup>, that the logo would be discussed at this Work Session. He said there will be other meetings about the logo beside this one. Councilor Ward expressed some concern about the watercolor logo as it might be washed out when copied onto other materials. President Martinez said that he made the decision on having the logo discussion this evening. Interim City Manager Allen recommended discussing the logo at the November Work Session. Mr. Allen mentioned that there are a lot more issues that the City needs to focus on rather than having a disagreement over the logo presentation. Councilor Ward stated that the whole thing got blown out of proportion.

Gloria Fleming, Planning Commissioner, stated that she liked the logos that had been created and that it was a good thing to discuss them further. Doug Ward, Planning Commissioner, stated that the logo

search had gone on too long and it needed to be resolved. Don Greiner stated that he thought part of the discussion had been very inappropriate. Kitty Shields, Mayor, stated that she liked the sawblade logo best. She said she would like to see a design that would lend itself more to a logo than the two logos presented tonight.

5. Planning Department Transition from Deschutes County to the City of La Pine

Interim City Manager Rick Allen stated that the City will be taking on planning responsibilities effective January 1, 2014. He said Planning Director Deborah McMahon is working on the fees that would be charged. Mr. Allen said that the County has suggested having an office at City Hall for planning needs. Councilor Agan and Jones stated that they liked the idea of having a staff person for planning at City Hall. Councilor Ward stated that she was in favor of a staff person at City Hall for planning needs. President Martinez also thought it was a good idea to have a County staff person at City Hall.

6. Financial Manager Position

Mr. Allen said that he has selected three proposals for a Financial Manager. He said two of the three are people that want to semi-retire and have also worked for several cities. Mr. Allen said both of them would move into the area. He said the third one lives in Bend and is a CPA.

Mr. Allen announced that the audit will begin in early November. He also said that Office Utility Specialist Ashley Williams will be going to Utah to do training on Casselle software. Mr. Allen said that the water and sewer bills will change to a card bill probably in December. He also announced that Administrative Assistant Patti Morgan will take on more of the Utilities workload so that Ashley Williams can take on more of the planning assistant responsibilities. Mr. Allen announced that a company had been hired to evaluate water for the industrial site and study the lift station. He said there will also be a new map system that can be easily updated. Kitty Shields announced that the City owns a lot on Box Way that was originally purchased by the Water and Sewer Districts. Mr. Allen discussed the EDU's at the High School that he is working on to resolve. He also discussed the water rate study that will be done in the near future.

7. Website Proposal

Mr. Allen stated that there is a need to have someone do the writing for the website. He said Every Idea Marketing could do some elements of the website. Mr. Allen said there was money in the website budget to pay for the marketing.

8. Public Comments

Don Greiner stated that he liked the ideas about the new website, especially about the events page. Doug Ward stated that he did not like that the financial report from the Visitor's Center included monies spent on salaries and almost nothing on tourism expenses.

9. Staff Comments

Mr. Allen stated that he recently attended a Trip 97 meeting. It studies decreasing the time to travel from Madras to La Pine on Highway 97. He said that they need to raise five to six million dollars for the project. Mr. Allen also discussed the income tax surcharge that had been proposed.

10. Council Comments

Councilor Ward stated she liked the financial report that the Chamber of Commerce recently gave to the City. Councilor Agan stated she would like to see detailed line items in the report. Mr. Allen said that they had asked for a report that included the Chamber of Commerce as well as the Visitor's Center.

11. Mayor's Comments

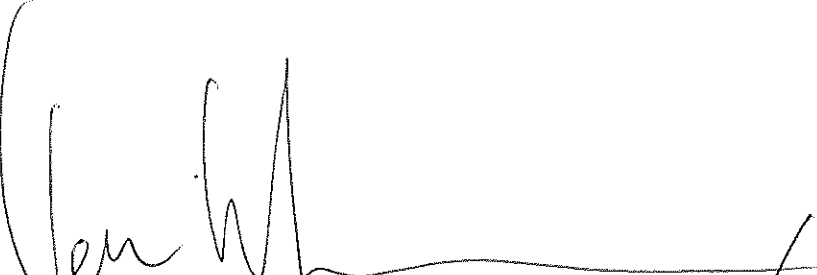
Mayor not in attendance.

12. Adjourn

A motion was made by Councilor Jones and seconded by Councilor Agan to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.



Mayor Ken Mulenex

Attest



Rick Allen, City Recorder