



CITY of LA PINE CITY COUNCIL AGENDA
Wednesday, January 25, 2017
5:30 p.m. Work Session
Special Session to Immediately Follow Work Session
La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97739

A. Work Session – 5:30 p.m.

1. Call to Order
2. Establish a Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.
5. Public Comments
6. ODOT Access Management Strategy for US 97 1st Street through 6th Street Project and Prioritization of Pedestrian Crossings
7. Update from ODOT on US 97: South Century to U.S. Forest Service Boundary and Lava Butte Refinement Plan
8. Presentation by Newberry Habitat for Humanity on Proposed Multi-Family Housing Project
9. Update on Coach Road County Owned Property Transfer to the City of La Pine
10. Discussion of Creation of a Salary Schedule for Full-Time Employees
11. Discussion on Contract Extension with Three Rivers Mosquito & Vector Control
12. Other Matters: Only those matters properly added to this Agenda under line item No. 4
13. Public Comments
14. Staff Comments

15. Council Comments

16. Adjourn

B. Special Session – Immediately Following Work Session

1. Call to Order

2. Establish a Quorum

3. ODOT Access Management Strategy for US 97 1st Street through 6th Street Project

4. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

CITY of LA PINE CITY COUNCIL MINUTES
Wednesday, January 25, 2017
5:30 p.m. Work Session
Special Session to Immediately Follow Work Session
La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97739

A. Work Session – 5:30 p.m.

1. Call to Order

Mayor Scott called the meeting to order.

2. Establish a Quorum

Mayor Dennis Scott
Councilor Stu Martinez
Councilor Don Greiner
Councilor Karen Ward
Councilor Connie Briese
Student Councilor Treyton Plamondon
City Manager Cory Misley
Public Works Manager Jake Obrist
Accounting Clerk Ashley Williams
Administrative Assistant Patti Morgan
Quorum Established

3. Pledge of Allegiance

Treydon Plamondon led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

None

5. Public Comments

None

6. ODOT Access Management Strategy for US 97 1st Street through 6th Street Project and Prioritization of Pedestrian Crossings

City Manager Cory Misley said this is the continuation project in downtown La Pine to duplicate the Streetscape at City Hall. Gary Farnsworth, Area Manager, introduced Della Mosier, Interim Area Manager, and John Ostendorff, Project Leader all with ODOT.

By signing the agreement with the City ODOT can start noticing property owners that will be affected by the project. Mr. Misley said this agreement will be up for approval at the Special Meeting immediately following the Work Session. Mr. Farnsworth said there have been no changes since the project was covered at the January 11th Work Session. Mr. Farnsworth said he looked forward to finalizing the strategy. Maps about the project were passed out to the Councilors and staff. Mr. Farnsworth said the map shows the swales and where the driveways will be located. Mr. Farnsworth said that the streetscape, in combination with the stop light, should really assist in keeping the speed limit down on Hwy 97 going through the City. He said as the design progresses they can address rapid flash and medians. He said that Morson and Finley Butte would have a median. He said ramps on the north side of Finley Butte and south side of Morson and also the crosswalk will have stripping. There was a concern about raised median affecting the ability to access a business or residence.

Councilor Ward discussed the danger of people crossing from the trailer park over to Ray's. Councilor Martinez congratulated the ODOT team that addressed the concerns of Council and citizens. However, he said he was concerned about the crossing to the new grocery store. Councilor Briese also expressed concern about people walking to the new grocery store. Mayor Scott was concerned about making the left turn (coming from the south) into the new transit center on 4th Street.

Public Comment

Vicki Russell, business owner, stated she was concerned about Finley Butte and losing the center lane as a result of the new project. She said trucks have to wait a long time when turning south off of Finley Butte onto Highway 97. Vic Russell, business owner, asked about changing the light timing at Highway 97 and 1st Street. Mr. Farnsworth said they are always re-evaluating the timing of the stop light.

Student Councilor Treydon Plamondon stated that he liked the idea of a median, especially for people crossing the street.

Mr. Farnsworth said ODOT will continue to develop the design and look of the project and obtain more information. He said if issues come up with the design or budget, he will bring the project back before the Council. He said one of the first steps will be negotiating with the property owners about the project, prior to construction.

7. Update from ODOT on US 97: South Century to U.S. Forest Service Boundary and Lava Butte Refinement Plan

Della Mosier, from ODOT, discussed the two projects that are proposed for South Highway 97. She said they are looking at bike trails and travel over the next 20 years, from Bend to Lava Butte. They are also looking at trails from Sunriver to La Pine. Ms. Mosier said that ODOT has received some funds for doing the plan engineering. She discussed the unsafe condition that exists when trying to make a left turn into the entrance of the High Desert Museum. Ms. Mosier said right now they do not have funds to resolve that access issue. She also discussed the ODOT website and the opportunity to leave comments and questions on it. Ms. Mosier stated that there will be an Open House regarding the trail system project, on February 8, 2017 from 4:30 – 6:30 pm at the ODOT campus. She said they would like to use this project to, later on, assist with expanding the trail system from Sunriver to La Pine. Councilor Martinez said that La Pine has had some involvement in the project, for a very long time.

Ms. Mosier said that they have received some funds to improve the Vandervert intersection (where there have been many accidents). However, they do not have the funds to make the improvements to Vandervert at the present time. She said they want to expand the two lane highway to a four lane highway from Sunriver south for about six miles. They have looked at wildlife crossings for the project. This will be a very expensive project and still needs funding.

8. Presentation by Newberry Habitat for Humanity on Proposed Multi-Family Housing Project

Dwayne Krumme, Executive Director of Newberry Habitat, introduced some of the members of their Board. He said they are proposing some multi housing construction. He said the name for Newberry Habitat is changing to Habitat for Humanity of La Pine Sunriver. He said 15 homes have been built inside of the City. Dick Arnold, President, said they have a great Board. He then discussed the funding for homes and the “in kind” they receive from businesses in the construction of the homes. Mr. Arnold said they really use volunteers for the construction, as well. He said the cost of the land is the biggest challenge to affordability. He said they are trying to get two parcels of land that would be donated by Deschutes County. The project would include a total of 16 homes on the two parcels. Townhouses and single story homes would be built.

Mr. Arnold said they would like a “letter of support” from the City for the proposed project. Mr. Misley stated that the County wants to be sure the City is okay with them donating the land to Newberry Habitat for the project. He said approval of the letter could be on the February 8, 2017 agenda for the Council to decide. Mr. Arnold said they would like to begin construction in the spring of 2018.

Mr. Misley said the location is right but they will have to come back to the City with a site plan for the proposed buildings. Councilor Ward discussed the busy road situation and how to handle the extra traffic. Mr. Misley said the access would be discussed when the site plan is brought to the City. Councilor Briese said she still has some concerns and would like more information so did not want to make a decision tonight. Councilor Greiner said he fully supported the project and thought it was good for the City. Mr. Misley said that the City’s setbacks would have to be amended to allow the project to be developed as proposed.

A ten minutes break was taken at 7:40 pm and then the meeting was continued.

9. Update on Coach Road County Owned Property Transfer to the City of La Pine

Cory said the Environmental Assessment Report was completed and the property was fine, with no issues. It is ready to be accepted by the City unless Council has any issues with it. Council had consensus to move forward with the property transfer.

10. Discussion of Creation of a Salary Schedule for Full-Time Employees

Mr. Misley said that there is no salary schedule for employees. He said an organization called the Local Government Personnel Institute could help with the salary schedule. He said they were preparing a quote for him. Mr. Misley said they could also go out for bid on the project. He said he would like to see the salary schedule done by July 1, 2017.

There was a discussion on the need for the Public Works Manager to attend all the Council Meetings. Mr. Obrist said he finds the meetings helpful and that he is supporting the City by attending the meetings. Mr. Misley stated that Mr. Obrist does not receive any additional pay for attending the meetings. Councilor Briese said she felt the Public Works Manager should attend the meetings.

11. Discussion on Contract Extension with Three Rivers Mosquito & Vector Control

Mr. Misley said the contract for Mosquito Abatement expired in the fall of 2016. He said when Terminix did the spraying it cost the City approximately \$21,000. He said when Three Rivers Mosquito Abatement did the spraying they charged about \$17,000. Mr. Obrist said that Three Rivers has done a good job for the City. Mr. Misley said he could prepare an

amendment to Three River's contract or go out to bid for the work. Councilor Briese said she favors going out for a bid. Ms. Williams said last time they went out for a bid they only received two responses. Councilors Greiner and Martinez favored going out for a bid. Councilor Ward was not in favor of it.

12. Other Matters: Only those matters properly added to this Agenda under line item No. 4

None

13. Public Comments

Linda Johnston would like to know what chemicals go into the spray and thought it would be a good idea to put that on the website. Mr. Misley said it could go in the public works section of the website. Kitty Shields stated that she favored the City going out for a bid on the mosquito abatement.

14. Staff Comments

Mr. Misley said he was working with Tom Anderson to coordinate a Joint Session with the County Commissioners on February 8, 2017. He said that on that night, the meeting would probably start earlier than normal. Mr. Misley said he thought a good topic for a future meeting would be to have the City Attorney, Jeremy Green, discuss Council and staff interactions. He also said there will probably be three meetings in February. Mr. Obrist read a letter he received from a resident congratulating the Public Works Department for their work during the snow crisis.

15. Council Comments

Councilor Martinez favored more Work Sessions with a shorter agenda at each of the meetings.

A motion was made by Councilor Briese and seconded by Councilor Martinez to Adjourn the Work Session.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

Motion passed unanimously.

B. Special Session – Immediately Following Work Session

1. Call to Order

Mayor Scott called the meeting to order.

2. Establish a Quorum

Mayor Dennis Scott
Councilor Stu Martinez
Councilor Don Greiner
Councilor Karen Ward
Councilor Connie Briese
Student Councilor Treyton Plamondon
City Manager Cory Misley
Public Works Manager Jake Obrist
Accounting Clerk Ashley Williams
Administrative Assistant Patti Morgan

Quorum Established

- Mr. Misley said that he was adding to the agenda the appointment of Kathy Agan to the Planning Commission.

3. ODOT Access Management Strategy for US 97 1st Street through 6th Street Project

A motion was made by Councilor Greiner and seconded by Councilor Briese to Accept the ODOT Access Management Strategy and Authorize the City Manager to Sign it.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

Motion passed unanimously.

Added Agenda Item: Appointment of Kathy Agan to the Planning Commission

A motion was made by Councilor Ward and seconded by Councilor Greiner to Appoint Kathy Agan to the Planning Commission.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

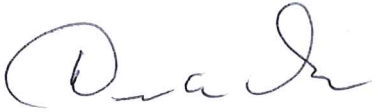
Motion passed unanimously.

4. Adjourn

A motion was made by Councilor Briese and seconded by Councilor Martinez to Adjourn the Meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Greiner</i>	<i>X</i>	
<i>Councilor Briese</i>	<i>X</i>	

Motion passed unanimously.



Mayor Dennis Scott

attest



City Manager Cory Misley