



CITY of LA PINE CITY COUNCIL AGENDA
Wednesday, September 14, 2016
6:00 pm Regular Session
La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Minutes
 - i. August 10, 2016 Council Meeting Minutes
 - ii. August 24, 2016 Work Session Minutes
- b. Bills and Invoices
 - i. Approval of Reimbursements
- c. Employee Status Change
 - i. Jake Obrist, Public Works Manager

6. Public Comments

7. Request for City to Fund 10% of the Business Retention & Expansion Program
8. ORD No. 2016-08 An Ordinance Amending, Restating, Superseding, and Replacing La Pine Ordinance No. 2008-01 in its Entirety, which Ordinance Concerns Public Contracting Rules and Procedures; and Declaring an Emergency.
9. ORD No. 2016-09 An Ordinance of the City of La Pine Adopting Design Standards and Development and Construction Standards for the Construction of Public Works Improvements in the City of La Pine
10. Resolution No. 2016-17 A Resolution in Support of a Transportation Funding Package in the 2017 Legislative Session.
11. Agreement with Vic Russell Construction to Provide Road Maintenance Services
12. Update on Mural Grant through Arts Central
13. Other Matters: Only those matters properly added to this Agenda under line item No. 4
14. Public Comments
15. Staff Comments
16. Council and Mayor's Comments
17. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

CITY of LA PINE CITY COUNCIL MINUTES

Wednesday, September 14, 2016

6:00 pm Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order

Mayor Mulenex called the meeting to order.

2. Establish Quorum

Mayor Ken Mulenex
Councilor Stu Martinez
Councilor Kathy Agan
Councilor Karen Ward
Councilor Dennis Scott
Student Councilor Sydney Bright - absent
City Manager Cory Misley
Public Works Manager Jake Obrist
Accounting Clerk Ashley Williams
Administrative Assistant Patricia Morgan
Quorum established.

3. Pledge of Allegiance

Jim Fleming led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

- Update on the Sunriver La Pine Economic Development (SLED)

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Minutes
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- c. Employee Status Change
 - i. Jake Obrist, Public Works Manager

Councilor Martinez stated that there was a possible conflict with the payment to Wilderness Garbage.

A motion was made by Councilor Ward and seconded by Councilor Agan to approve the Consent Agenda.			
<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>	<i>Abstain</i>
<i>Councilor Scott</i>	X		
<i>Councilor Ward</i>	X		
<i>Councilor Agan</i>	X		
<i>Councilor Martinez</i>			X
Motion passed 3-0 with 1 abstention			

6. Public Comments

Bob Denend, Board of Directors for the La Pine Rural Fire District, stated he wanted to discuss the beautification and landscaping of the swale and the surrounding area in front of Fire Station 101. He discussed the letter they received from Deschutes County. It stated that they have been in contact with Little River Landscaping to design a green concept. The land is owned by the County with an easement. The plan does not include an irrigation system. Little River will provide maintenance for two years for the landscaping. Mayor Mulenex suggested that this matter be saved for a Work Session so the Council could review the details and move forward if they so desired.

7. Request for City to Fund 10% of the Business Retention & Expansion Program

Ann Gawith, Director of La Pine Chamber, and Dan Varcoe who was with RDI (Rural Development Initiative) spoke to the Council. Ms. Gawith discussed the program that supports the businesses in the community and also has the resources provided by RDI to the businesses. Mr. Varcoe said it would cover business retention and expansion. He said businesses have invested in the community. He said that RDI will fund part of the program to enhance businesses in La Pine. They are asking for a donation from the City for the program. He said the program will be from 1 to 2 years. Mr. Varcoe said the USDA (United States Department of Agriculture) will fund 90% of the program. He said they are asking the City for \$2,500 for their portion. Mr. Varcoe said it will be a \$25,000 program. He said RDI will also be looking for funding for this program. The Chamber will manage the program after the training of volunteers who will assist the businesses. Mr. Misyly said that, in the budget, there are monies to assist businesses in La Pine. Mayor Mulenex said he would like the Chamber to come to a meeting and let the City know how the money was spent.

A motion was made by Councilor Scott and seconded by Councilor Martinez to approve the Grant as Requested for the Funding as described by the City Manager and that they come back to the Council with a report as to how the money was spent.		
<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Scott</i>	X	
<i>Councilor Ward</i>	X	
<i>Councilor Agan</i>	X	
<i>Councilor Martinez</i>	X	
Motion Passed unanimously.		

8. ORD No. 2016-08 An Ordinance Amending, Restating, Superseding, and Replacing La Pine Ordinance No. 2008-01 in its Entirety, which Ordinance Concerns Public Contracting Rules and Procedures; and Declaring an Emergency.

Mr. Misley said that this ordinance was discussed at a prior meeting. By adopting this ordinance, contracts for less than \$20,000 can be approved by the City Manager without consent of the Council.

A motion was made by Councilor Agan and seconded by Councilor Scott to approve Ordinance 2016-08.

<i>Roll Call Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Scott</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Agan</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	

Motion passed unanimously.

9. ORD No. 2016-09 An Ordinance of the City of La Pine Adopting Design Standards and Development and Construction Standards for the Construction of Public Works Improvements in the City of La Pine

Mr. Misley said this ordinance was in regard to the increase in planning applications. He said there is more happening with public improvements. Eric Huffman, City Engineer, stated that there are two standards. He said the design standard is related to the infrastructure that goes in from a developer as well as design standards for the City. Mr. Huffman said a bond will be required from the developer and also they will need to meet with the City to construct public improvements to meet City standards. Councilor Scott said that this is a good thing and is really needed. The Council had consensus that the standards were really necessary.

A motion was made by Councilor Agan and seconded by Councilor Ward to approve Ordinance 2016-09.

<i>Roll Call Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Scott</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Agan</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	

Motion passed unanimously.

10. Resolution No. 2016-17 A Resolution in Support of a Transportation Funding Package in the 2017 Legislative Session.

Mr. Misley said that there was one change to the resolution that was discussed at the prior work session. Cities were asked to pass a resolution for the funding package. He said the one change to the resolution was in the eighth paragraph of the document where it states that it will include the need for new revenue sources.

A motion was made by Councilor Ward and seconded by Councilor Agan to approve Resolution No. 2016-17.

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Scott</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Agan</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	

Motion passed unanimously

11. Agreement with Vic Russell Construction to Provide Road Maintenance Services

Mr. Misley stated that this contract is to cover the road maintenance for the Cagle neighborhood and Drafter Road. He said the City only received one bid for the work. The increase from the prior contract was \$500.00. Mr. Misley said they budgeted for a large amount of monies for road maintenance.

A motion was made by Councilor Ward and seconded by Councilor Scott to approve the Agreement with Vic Russell.

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Scott</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Agan</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	

Motion passed unanimously

12. Update on Mural Grant through Arts Central

Mr. Misley stated that Deborah Allen who is the Interim Director of Arts Central, said Arts Central is no longer an entity, it is dissolved. Mr. Misley said the City had given \$4500.00 to Arts Central. The mural project will not be happening, now. Mr. Misley said the City needs to have the money refunded. He said the City attorney and the media will assist in getting the money back. The Council decided not to use the media for getting the money back.

13. Other Matters: Only those matters properly added to this Agenda under line item No. 4

- Update on SLED (Sunriver La Pine Economic Development. Mr. Misley said that Janice Burton is resigning on November 11th as the Economic Development Manager. He said the position is funded half time. Mr. Misley stated that Ms. Burton found herself working more than half time. The recommendation was to move the position to three quarter time. Mr. Misley said the City would need to contribute \$5,000 additional monies to cover the extra hours for the position. The remaining monies needed would come from a couple of different sources, the County and private sources. Councilor Martinez said he did not agree with the new name for the organization. Mayor Mullenex said he also did not agree with the name and the City should have gotten some say in it. Mr. Misley said he will pass this matter onto the SLED Board. He also said he believes the position should go to full time but it would have to be budgeted for by the City.

There was also a discussion on the name SCED (South County Economic Development) name and the Council had consensus that they liked that name better than SLED.

A motion was made by Councilor Martinez and seconded by Councilor Agan to increase the budget for SLED by \$5,000.00.

<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Scott</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Agan</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	

Motion passed unanimously

14. Public Comments

Don Greiner discussed the letter he sent to the Council regarding an area that needs attention. That property is considered a hazard to Crescent Creek. He said it appears that young people are smoking cigarettes in that dry timber area. Mr. Misley stated that he told Mr. Greiner that he would review ordinances to see what responsibility the City has and also he asked that Mr. Greiner contact the Fire Department to see if they had a program to resolve the problem. Mayor Mulenex said that he does not believe that the City should be responsible for a private organization's problem. Councilor Scott stated that many properties in La Pine have that same problem.

15. Staff Comments

Mr. Misley said on November 16th the FCS group, who are working on the revised SDCs (System Development Charges) will be coming to the City for that Work Session. He also discussed changing the date of the September Work Session to September 27th at 2:00 pm. This change is due to the League of Oregon Cities Conference that week. Mr. Misley said that he will be meeting with a landscape architect about a monument or welcome sign. He said the new website is being developed. Mr. Misley discussed the affordable housing tour and the three councilors that were able to attend. He said they have been having meetings with COIC (Central Oregon Intergovernmental Council) and ODOT (Oregon Department of Transportation) regarding the 4th Street project. He said he should have an update for the Council at the Work Session.

16. Council and Mayor's Comments

Councilor Agan said she was really impressed with the homes that were on the tour of affordable housing. She said the swale at the light should be low maintenance and attractive.

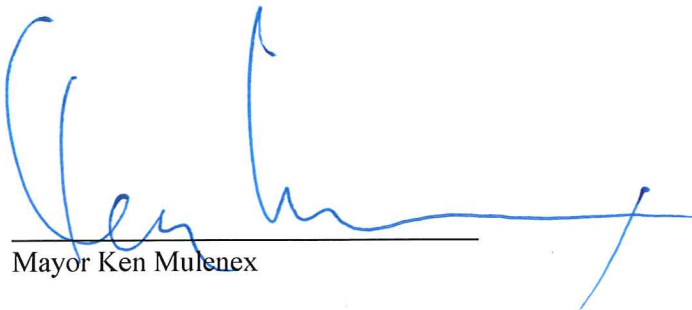
Mayor Mulenex said he went to the Air Show in Madras. He discussed the swales that were in that City. Mayor Mulenex said they were made to be attractive. Councilor Scott said there should be standards for swales in the City. Councilor Martinez said the City still needs a flag pole. Mr. Misley said that could be part of the monument project.

17. Adjourn

A motion was made by Councilor Martinez and seconded by Councilor Agan to Adjourn the Meeting.

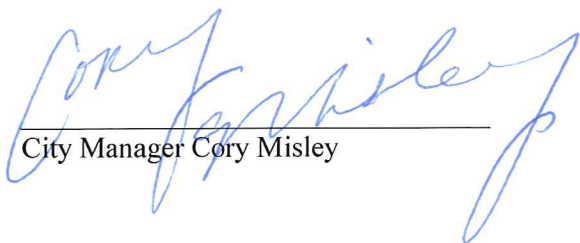
<i>Vote as Follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Scott</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Agan</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	

Motion passed unanimously



Mayor Ken Mullenex

attest



City Manager Cory Misley