



LA PINE CITY COUNCIL EXECUTIVE SESSION & WORK SESSION

Tuesday, March 22, 2016

Executive Session - 2:00 pm

Work Session to Follow

16345 Sixth Street

La Pine, Oregon 97739

A. **Executive Session – 2 pm**

1. Call to Order
2. Establish a Quorum
3. Under ORS 192.660(2)(e) Conduct deliberations with persons designated by the governing body to negotiate real property transactions.
4. Adjourn Executive Session

B. **Work Session – Immediately Following Executive Session**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Goal Setting for 2016-2017
5. City Manager Transition Plan
6. Public Comments
7. Staff Comments
8. Council Comments
9. Mayor Comments
10. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

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WORK SESSION MINUTES

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3. Under ORS 192.660(2)(e) Conduct deliberations with persons designated by the governing body to negotiate real property transactions.
4. Adjourn Executive Session

B. Work Session – Immediately Following Executive Session

1. Call to Order

Mayor Ken Mullenex called the meeting to order.

2. Establish a Quorum

Mayor Ken Mullenex
Councilor Stu Martinez
Councilor Kathy Agan
Councilor Karen Ward
Councilor Dennis Scott
Student Councilor Sydney Bright - absent
Interim City Manager Rick Allen
Assistant City Manager Cory Misley
Accounting Clerk Ashley Williams
Quorum established.

3. Pledge of Allegiance

Mayor Mullenex led the Pledge of Allegiance.

4. Goal Setting for 2016-2017

Mayor Mullenex stated that before school is out there will be a mural on the back of the building of Harvest Depot. He said this project was a result of a grant from the Oregon Arts Commission and is an example of the Arts program at work in the City of La Pine. He said the City will contribute something to the project which the City has already budgeted. Councilor Agan discussed the landscaping rocks that are labelled and used by some cities. Mr. Allen said they are waiting for the branding process to be complete. She also commented on the sidewalk at City Hall having some cracks in it and in need of repair. Mayor Mullenex mentioned the deicer material and how it can damage the sidewalk. Councilor Scott said he would like to see more maintenance on the blacktop pathways on Huntington. Mayor Mullenex discussed having a rule that the people who own the property take care of the sidewalks. Councilor Ward discussed the ice that is left after

clearing off the snow. Mr. Allen said there is an ordinance in draft form requiring property owners to keep their sidewalks cleared of snow. He said it is difficult to enforce on vacant land.

Councilor Scott discussed more grading for the Cagle neighborhood. Mr. Allen said they are planning on doing grading every two months in the Cagle neighborhood. Councilor Ward said she would like to see some trash receptacles around town, especially around McDonalds. Mr. Allen said they are looking into placing trash receptacles in the City. Councilor Ward mentioned the hazard created with drivers parked alongside the streets waiting for the school bus. Mayor Mulenex discussed clearing a larger right-of-way area on those roads to make room for the cars. Mr. Allen said when the water and sewer go in for the Cagle neighborhood the roads could be widened at that time.

Councilor Martinez stated he liked the idea of having a monument with landscaping for a flag pole by City Hall. Mr. Allen said over the next couple of years one could be done at 1st Street and another one done at Wickiup Junction. He also said this is something that the college students from the Sustainable Cities Program could do as part of their projects with the City. The program would cost about \$30,000 with the City paying for about half of it.

Councilor Scott left the meeting at 4 pm due to scheduling conflicts.

Councilor Martinez mentioned that all employees need identification cards. Mayor Mulenex said that the Shine on La Pine organization will join forces with the City on Clean-Up Day. He also said he would like a full picture of the TRT (Transient Room Tax) fund. Mr. Allen said the revenue would go up as motel rates go up.

5. City Manager Transition Plan

Mr. Misley stated that the Council members, he and Mr. Allen had already met with were in favor of a transition period of about six months. Up until that date things will stay about the same as he continues to take on more responsibilities. On July 1, 2016 there would be a formal transition but Mr. Allen will still be involved in managing the City. This would be especially true regarding managing the leases in the Industrial Park. Mr. Allen said he would still be handling a lot of phone calls regarding leases. He said they are also increasing the budget for the City Planner because of increased needs. Mr. Allen said that staff is maxed out on projects and other things. Ms. Williams discussed the properties that are not currently hooked up to sewer and water. Mr. Allen said they will assist these homeowner's in paying for the cost of hooking up to the services by maybe giving them monthly payment arrangements. Mr. Misley said the City has received a number of applications for development in the recent months. Councilor Agan said she was pleased that Mr. Allen will still be involved in managing the City in certain areas. She also said she had full confidence in Mr. Misley. Councilor Ward said she has seen Mr. Misley grow in his position and she is glad Mr. Allen will still be involved to a certain extent.

6. Public Comments

Gloria Fleming stated that it would be nice to have a bulletin listing all the projects that the City is involved with at this point in time. She also suggested getting some high school students in to help with some of the project work. Jim Fleming discussed the building mural in Bend and how it related to the sign ordinance. He also suggested to have a locking mechanism to prevent theft of the flag. Mr. Fleming said when he worked for a public entity every employee had an I.D. badge.

7. Staff Comments

None

8. Council Comments

None

9. Mayor Comments

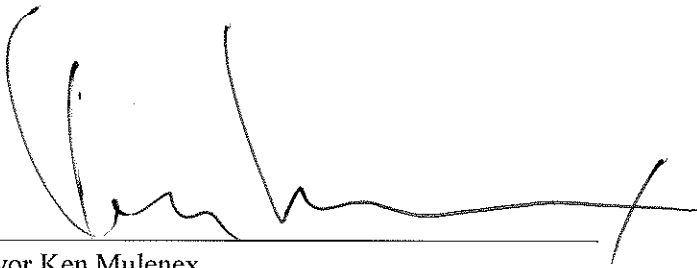
None

10. Adjourn

A motion was made by Councilor Ward and seconded by Councilor Agan to adjourn the meeting.

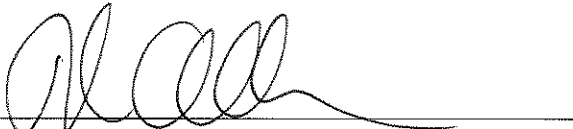
<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dennis Scott</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

Motion passed unanimously.



Mayor Ken Mulenex

Attest



Interim City Manager Rick Allen