



## LA PINE CITY COUNCIL WORK SESSION AGENDA

Wednesday, March 23, 2016

Work Session - 6:00 pm

16345 Sixth Street

La Pine, Oregon 97739

### A. Work Session

1. Call to Order
2. Establish a Quorum
3. Pledge of Allegiance
4. Presentation on Sustainable City Year Program  
- Megan Banks, Program Manager
5. Housing Works' Annual Report to the City Council  
- Tom Kemper, Executive Director
6. Discussion on Public Art Grant and La Pine Arts Roadmap with Arts Central
7. Contribution to the Park and Recreation District for Bicycle Fix It Station
8. Discussion on April Proclamations
9. Public Comments
10. Staff Comments
11. Council Comments
12. Mayor Comments
13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

## LA PINE CITY COUNCIL WORK SESSION MINUTES

Wednesday, March 23, 2016

### Work Session - 6:00 pm

16345 Sixth Street

La Pine, Oregon 97739

#### A. Regular Session

##### 1. Call to Order

Mayor Ken Mulenex called the meeting to order.

##### 2. Establish a Quorum

Mayor Ken Mulenex  
Councilor Stu Martinez  
Councilor Kathy Agan  
Councilor Karen Ward  
Councilor Dennis Scott – absent by prior arrangement  
Student Councilor Sydney Bright - absent  
Interim City Manager Rick Allen  
Assistant City Manager Cory Misley  
Public Works Manager Scott Perkins – absent by prior arrangement  
Accounting Clerk Ashley Williams  
Administrative Assistant Patricia Morgan  
**Quorum established.**

##### 3. Pledge of Allegiance

Doug Ward led the Pledge of Allegiance.

##### 4. Presentation on Sustainable City Year Program

- Megan Banks, Program Manager

Ms. Banks stated that the Sustainable City Year Program promotes education, service, outreach and research for the development and design of sustainable cities. She also said there is untapped potential at the University. Ms. Banks stated that cities have similar issues throughout the State. She discussed some of the very successful sustainable city year programs that have been done in the past. Some of the cities actually made revenue from some of the programs. Ms. Banks said they have recently worked for the City of Redmond. A competitive request for proposal is requested from the cities. In February they make their selection. Then they match classes with projects and plan for the fall term. During the summer the contract will be worked on for both the university and the city. She said they highly recommend that the City put on an Open House during the summer about the program. Ms. Banks said a kick-off event occurs and they invite city leadership to come to it. She said they emphasize that students are not consultants. Ms. Banks said the students are particularly good with outreach. She also said student work sometimes prepares a city to apply for grants. Ms. Banks said they encourage cities to pick projects that are already budgeted. She said that for the City of La Pine they have reached out to the Ford Foundation to assist with the costs of the program in La Pine. She also said that the Ford Foundation thinks this is a

good idea. She said the City of Sisters will also be part of the application even though it is two separate cities. Mr. Misley said the Ford Foundation will directly pay the university. Ms. Banks said the Ford Foundation likes to emphasize community outreach.

Councilor Martinez asked about the number of days to get the application to the Ford Foundation. He said he was concerned about staff having the time to make the application. Mr. Misley said they have a draft proposal already put together. He said this particular task was already on his agenda. Mr. Misley recommended two projects be done. He said one of them would focus on the downtown core of La Pine for Urban Renewal and the other project would be Wickiup Junction because of the effect that the Wickiup overpass will have on it. He said they would like to give the Wickiup Junction area its own identity. Mayor Mulenex said he would like to see the layout of the costs for the program. Mr. Misley said that they had come up with, for the program, approximately \$30,000 from the City and \$30,000 from the Ford Foundation. Ms. Banks said that the cost amount could be increased if there is any landscape architecture and design. Mayor Mulenex discussed the possibility of other entities contributing to the cost amount. Mr. Misley said it could be difficult to bring in other entities because of the time limit involved. Mayor Mulenex suggested the Council get a better idea of the maximum amount of the cost. Mr. Misley asked if the Council wanted to direct staff to move forward with the program. Ms. Banks said that Ford Foundation was willing to contribute up to \$50,000. Councilor Martinez agreed to have staff bring back firm figures. Mayor Mulenex said that Urban Renewal would definitely be a partner with this program. The Council had consensus to have staff proceed with the program but come back to Council with firm cost amounts. Mr. Misley said they could look at the budget to see what works and then come back to the Council with firm figures. He said they would put together some firm numbers for the Council at the April 13<sup>th</sup> Council Meeting. The part with the Ford Foundation needs to be completed by the end of April but some changes could be made, afterward.

5. Housing Works' Annual Report to the City Council  
- Tom Kemper, Executive Director

Mr. Tom Kemper reviewed statistics for the City of La Pine regarding housing. He stated that eleven percent of the city residents make less than \$10,000 and almost thirty percent make between \$10,000-25,000. Mr. Kemper said that 66% spend more than thirty percent for housing and 27% pay more than ½ of their income for housing. He said that 73% of housing is made up of single family housing. Mr. Kemper said compared to Deschutes County, residents pay more for housing with less income. He said Housing Works provides 7 to 12 million dollars in renter's assistance to landlords as well as other housing programs. Mr. Kemper said there are 69 voucher households in La Pine that receive renter's assistance from Housing Works. He also said that 67% of the renters in La Pine are elderly and/or disabled. Mr. Kemper said the average income of the voucher households is under \$17,000. Councilor Agan mentioned that rents in Huntington Meadows have almost doubled. Mr. Kemper then showed a video put out by Housing Works. He also discussed the money that the State has allocated for a housing program and their desires for Housing Works' to be a partner.

6. Discussion on Public Art Grant and La Pine Arts Roadmap with Arts Central

Mayor Mulenex said that Arts Central is the operating partner and applied for a \$7,000 grant which they received, to do a mural in the City of La Pine. He said the site has been selected. Mayor Mulenex said the focus for the mural is for the Middle School. He said students will be selected to do the mural. Mayor Mulenex said it would involve about 40 students. He said "in kind" contributions will also be made. He said they would like a contribution from the City of about \$3,000. The "in kind" contributions

and contribution from the City would match the \$7,000 grant. Mayor Mulenex said members from Arts Central will give a presentation at the April 13<sup>th</sup> City Council Meeting. He also discussed hiring an Artist Consultant that could lay out a plan for art in the City. Mayor Mulenex discussed the Regional Solutions Team involvement with art for the State of Oregon. He also said he has had a number of people ask him if they could bring their art work down to hang at City Hall. Mayor Mulenex said an Artist Consultant could be very helpful to the City.

7. Contribution to the Park and Recreation District for Bicycle Fix It Station

Gary Gordon, Board Chair from the La Pine Park and Recreation District, said that the Board had met and decided they would not pay for the \$150.00 shipping costs for the Bicycle Fix It Station. He said that they do want the station and will cover the installation costs except for shipping. Mr. Gordon also said the District would perform maintenance on the station. Mayor Mulenex stated that a lot of bicycles do come down Huntington. He suggested making a donation of \$1,200 and that it could be addressed at the April 13<sup>th</sup> Council Meeting. Mr. Misley said the station has a warranty and also that it takes about three weeks to get the Station once it is ordered.

8. Discussion on April Proclamations

Mr. Misley discussed the Under Age Substance Abuse Proclamation. Mayor Mulenex stated that there will be a new policy on Proclamations in the near future. Councilor Martinez said he would prefer to approve a Proclamation once a year and not make it automatic. Mr. Misley said there will be three Proclamations on the April 13<sup>th</sup> Agenda.

9. Public Comments

Barbi Dunham wondered if there was anyone in the City that could donate property for a low-income housing project in La Pine. Mr. Misley said that the City has strongly communicated the need for a project in La Pine and that it must be high quality.

10. Staff Comments

Mr. Misley said the April 13<sup>th</sup> meeting with the marijuana ordinances, will probably make for a long meeting night.

11. Council Comments

None

12. Mayor Comments

None

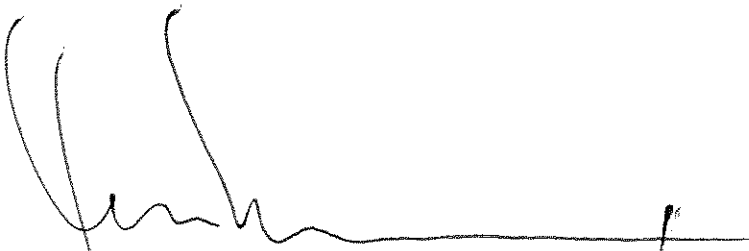
13. Adjourn

**A motion was made by Councilor Ward and seconded by Councilor Agan to adjourn the meeting.**

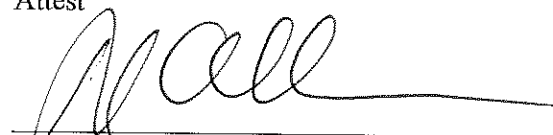
<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Dennis Scott</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	

**Motion passed unanimously.**

Mayor Mulenex adjourned the meeting.

  
\_\_\_\_\_  
Mayor Ken Mulenex

Attest

  
\_\_\_\_\_  
Interim City Manager Rick Allen