



La Pine Urban Renewal Agency Proposed Budget Fiscal Year 2017-2018



*Continuation of 1st Street
Streetscape Project*

Annual Budget for the La Pine Urban Renewal Agency

Fiscal Year

July 1, 2017 - June 30, 2018



L A P I N E

O R E G O N

Budget Committee	
Urban Renewal Agency (URA)	Citizen Representatives
Stu Martinez, URA Member	Dennis Scott, Budget Member
Ann Gawith, URA Member	Kitty Shields, Budget Member
Karen Ward, URA Member	Don Greiner, Budget Member
Vicki Russell, URA Member	Kathy Agan, Budget Member
Connie Briese, URA Member	John Cameron, Budget Member
Dan Varcoe, URA Member	Vacant
Wendy Potok, URA Member	Vacant

City Staff
Cory Misley – City Manager, City Recorder, Budget Officer
Jake Obrist – Public Works Manager
Jeremy Green – City Attorney
Tammy Wisco – City Planner
Erik Huffman – City Engineer
Brenda Bartlett – CPA Financial Consultant
Ashley Williams – Accounting Clerk
Holly Smith – Administrative Assistant
John Bales – Utility Worker I
Rick Allen – Special Projects Consultant



Mayor Dennis Scott
Councilor Stu Martinez Councilor Donald Greiner
Councilor Karen Ward Councilor Connie Briese

CITY OF LA PINE

16345 Sixth Street — PO Box 2460
La Pine, Oregon 97739
TEL (541) 536-1432 — FAX (541) 536-1462
www.ci.la-pine.or.us

La Pine Urban Renewal Agency Budget Message for Fiscal Year 2017-18

June 1, 2017

Members of the La Pine Urban Renewal Agency

Members of the La Pine Urban Renewal Agency Budget Committee

As the acting Executive Director and Budget Officer for the La Pine Urban Renewal Agency (URA) it is my pleasure to present the proposed Fiscal Year (FY) 2017-18 budget for consideration by the URA Budget Committee. The budget is submitted as required under Chapter 294 of the Oregon Revised Statutes (ORS).

The La Pine URA was formed by the La Pine City Council on June 16, 2014 through the adoption of Ordinance 2014-06. Since its inception, the URA has not spent any funds other than to conduct an annual audit; each year the revenue stream will increase and through those funds programs and projects will take shape. During this coming year, some time and effort should be put into planning for the future of the URA. I encourage everyone to read the La Pine Urban Renewal Plan and the Report Accompanying La Pine Urban Renewal Plan.

With an increase in development within the City of La Pine, and specifically the Urban Renewal District, the URA can expect to see continued—perhaps rapid—revenue increases through property taxes. This is due new development and increases in assessed property values, not new taxes. The actual amount received in FY 2015-16 totaled \$22,764—the first year of revenues—followed by FY 2016-17 with \$32,715 received year-to-date in line with our projection of \$33,000.

Staff has conservatively budgeted \$45,000 for in revenues for FY 2017-18; combined with a beginning fund balance of \$51,115 this proposed FY 2017-18 budget is balanced with \$96,115 in total resources and \$96,115 in total fund requirements. As mentioned, with the increase in development and several properties coming onto the tax rolls for the URA, it is expected that expenditures can increase. The key will be structuring the programs and projects appropriated to maximize success and achieve the desired results.

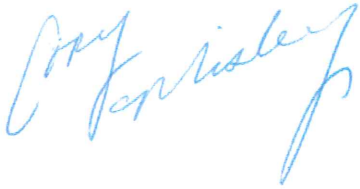
The bulk of the funds are budgeted in Unappropriated Ending Fund Balance—essentially a reserve for future years. Some funds are budgeted as Contingency, able to be used through resolution by the URA but most likely a backup source that, if unspent, will roll to the next year. The remainder of the funds are allocated through the Materials and Services section.

This proposed budget includes funds to support the Sustainable City Year Program (SCYP) in the City of La Pine. Last year, the budget included \$5,000 for this project, but the project never materialized. It is the intent and hope for this project to occur during the academic year and FY 2017-18. The City of La Pine FY 2017-18 budget includes \$55,000 earmarked for this project. City staff has been in steady contact with SCYP and

Furthermore, this budget includes funds to hire a consultant to advise and assist the URA in creation of programs to utilize some of the funds in FY 2018-19 and subsequent years. The URA does not have sufficient funds to begin too many programs or projects; however, it would be worthwhile to invest time and energy in planning and preparing for future budget years.

Thank you for your contribution to making La Pine, through the Urban Renewal District, a stronger more vibrant community as we shape the future.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Cory Misley". The signature is stylized and cursive.

Cory Misley
La Pine Urban Renewal Executive Director and Budget Officer

LA PINE URBAN RENEWAL AGENCY
 BUDGET WORKSHEET
 FY 2017-18

GENERAL FUND

	FY 2014-15 ACTUALS	FY 2015-16 ACTUALS	BUDGET FY 2017-18	FY 2016-17 YTD thru Dec	Projection	PROPOSED	FY 2017-18 APPROVED	ADOPTED
80-301-100 BEGINNING FUND BALANCE	-	-	22,750	22,764	22,764	51,115		
80-310-110 PROPERTY TAXES	-	22,764	23,500	32,715	33,000	45,000		
80-480-100 TRANSFER IN - GENERAL FUND	-	-	-	-	-	-		
TOTAL FUND RESOURCES	-	22,764	46,250	55,479	55,764	96,115	-	-
MATERIALS & SERVICES								
80-520-2050 ACCOUNTING / AUDIT	-	-	2,500	4,649	4,649	5,500		
80-520-2250 CONTRACTED SERVICES	-	-	-	-	-	15,000		
80-520-2990 MISCELLANEOUS EXPENSE	-	-	5,000	-	-	5,000		
TOTAL MATERIALS & SERVICES	-	-	7,500	4,649	4,649	25,500	-	-
CONTINGENCY								
80-910-1000 CONTINGENCY	-	-	-	-	-	10,000		
TOTAL CONTINGENCY	-	-	-	-	-	10,000	-	-
UNAPPR. ENDING FUND BALANCE								
80-990-1000 UNAPPR. ENDING FUND BALANCE	-	-	38,750	-	-	60,615		
TOTAL UNAPPR. ENDING FUND BALANCE	-	-	38,750	-	-	60,615	-	-
TOTAL FUND REQUIREMENTS	-	-	46,250	4,649	4,649	96,115	-	-
NET RESOURCES OVER REQUIREMENTS	-	22,764	-	50,830	51,115	-	-	-



LA PINE

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Urban Renewal District Budget Calendar Fiscal Year 2017-2018

Appoint Budget Officer and Budget Committee	May 16, 2017 5:00 pm
Publish 1 st Notice of Budget Committee Meeting And Public Hearing for Comments from Public (WiseBuys/Frontier/Bend Bulletin)	by May 17, 2017
Publish 2 nd Notice of Budget Committee Meeting And Public Hearing for Use of State Revenue Sharing (Website Only)	by May 24, 2017
Budget Message and Budget Committee Meeting	June 7, 2017 5:00 pm
Public Hearing and adoption of budget	June 14, 2017 5:00 pm

Budget Officer: Cory Misley, City Manager

Finance Staff: Brenda Bartlett, Ashley Williams, Holly Smith