



## CITY OF LA PINE, OREGON BUDGET COMMITTEE MEETING

Tuesday, May 7, 2024, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/85909008350>

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### MINUTES

#### CALL TO ORDER

Daniel Richer called the meeting to order at 5:35 p.m.

#### ESTABLISH A QUORUM

##### Committee

Daniel Richer

Cathi Van Damme

Michael Shields

Karen Morse

##### Via Zoom

Courtney Ignazzitto

##### Staff

Geoff Wullschlager – City Manager

Ashley Ivans – Finance Director/ Budget Officer

Amanda Metcalf – Amanda Metcalf

#### PLEDGE OF ALLEGIANCE

Daniel Richer led the Pledge of Allegiance.

#### OLD BUSINESS:

None

#### NEW BUSINESS:

1. Election of a Chairperson

Cathi Van Damme nominated Karen Morse. Karen Morse will not be available for tomorrow's meeting and declined the nomination.

Daniel Richer made a motion to elect Cathi Van Damme as Chairperson of the Budget Committee. *Mike Shields seconded the motion.* Motion passed unanimously.

**2. Community Sponsorship Applicant Presentations**

Budget Officer Ivans explained to the Budget Committee that throughout the year, when individuals or organizations requested any type of funding from the City, staff directed them to complete a Sponsorship Request Form and present their request to the Budget Committee. This process accounts for the increase in funding requests compared to the previous year.

- a. La Pine Visitor's Center – Annual Funding
- b. Frontier Days – Annual Funding

Budget Officer Ivans informed the Committee that representatives from the Visitor's Center and Frontier Days were not present. However, she noted that she is available to answer any questions the Committee may have regarding their annual funding.

The Committee had no comments or questions.

- c. La Pine Fire District – AED's

Chief Holsey of the La Pine Fire District presented a request to the Committee for \$8,620.00 to purchase AED units for the District's mobile units, in addition to those already in their ambulances. He emphasized the importance of ensuring access to life-saving equipment for both firefighters and community members.

The Committee had no comments or questions.

- d. American Legion – Ice Breaker Poker Run

Amanda Carlson, representing the American Legion, presented a request to the Committee for \$1,500.00 to help fund their annual Ice Breaker Charity Event. She explained that the funds raised from the event support disabled veterans, children within the community, and the VA Hospital.

The Committee had no comments or questions.

- e. La Pine Senior Center – Rhubarb Festival

Jamie Donahue, representing the La Pine Senior/Activity Center, presented a request to the Committee for \$2,500.00 to support the annual Rhubarb Festival. She explained that the festival is a major fundraising event for their non-profit organization.

Ms. Donahue responded to questions regarding sponsorships the organization has received from other entities.

- f. La Pine Parks & Rec – Music in the Pines

Teri Myers, representing La Pine Park & Recreation, presented a request to the Committee for \$5,000.00 to support the annual Music in the Pines event. She explained that the additional funds would enhance advertising efforts to reach audiences on the west side of the Cascades. Additionally, the event requires improvements to its sound system.

Ms. Myers submitted to the Committee an update on the stage remodel that the City sponsored last year.

The Committee had no comments or questions.

**g. La Pine High School Cheer Team**

Mary Oldham, Head Coach of the La Pine High School Cheer Team, presented a request to the Committee for \$6,300.00 to help fund the upcoming cheer camp. She explained that La Pine High School charges cheerleaders only a portion of what other schools typically charge athletes, making participation more accessible to all students. Additionally, the team is responsible for fundraising all their activities, including cheer camp, competitions, and travel expenses.

Ms. Oldham submitted to the Committee a letter of support from Taylor Shapiro, a coach at Top Gun All-Stars.

The Committee had no comments or questions.

**h. Newberry Regional Partnership**

Julia Baumgartner, representing the Newberry Regional Partnership, presented a request to the Committee for \$10,000.00. She explained that the Partnership is currently in the process of obtaining its 501(c)(3) status. The Partnership was formed to provide a space for community members living outside of city limits to come together, share ideas, and develop solutions to address the needs of a changing and growing community. Ms. Baumgartner also listed other organizations that provide funding support to the Newberry Regional Partnership.

Kathy DeBone, a member of the Newberry Regional Partnership, submitted a booklet to the Committee as an example of the type of resource the Partnership would like to provide for South Deschutes County. The booklet, created by the City of Sisters, serves as a model for what the Newberry Regional Partnership envisions implementing in our region.

The Committee had no comments or questions.

**i. Habitat for Humanity**

Becca Tatum, representing Habitat for Humanity, presented a request to the Committee for \$9,000.00, which would provide \$3,000.00 for each of three homes on Putney Place. The sponsorship will support the construction of affordable housing within the city limits. Specifically, the funds will be used for insulation and HVAC systems, both of which will help reduce long-term utility costs for families by increasing energy efficiency.

Ms. Tatum also described how Habitat for Humanity conducts its other fundraising events. She answered questions from the Committee regarding additional funding sources, including the sweat equity contributed by future homeowners who help build their own homes.

**3. Community Sponsorship Discussion**

The Committee discussed all the applications and approved the following requests.

Annual funding of Frontier Days – \$10,000.00.

Annual funding of the La Pine Visitor's Center – \$74,800.00

La Pine Fire District – \$8,620.00

American Legion – \$1,500.00

La Pine Activity Center – \$2,500.00

La Pine Parks and Recreation Department – \$5,000.00

La Pine High School Cheer Team – \$6,300.00

Newberry Regional Partnership – \$10,000.00

Habitat for Humanity – \$9,000.00

Recipients will need to request the approved funds from the City when they are needed.

**PRESENTATIONS:****1. Budget Message**

Budget Officer Ivans reviewed each fund and outlined the changes from the previous year, including adjustments to water and wastewater rates, Community Development fee changes, and the addition of new staff positions.

She emphasized the need for a rate study in Community Development to ensure the City's rates remain fair and effective. Additionally, she highlighted changes in expenses, particularly in Capital Outlay, due to the completion of the Water and Wastewater Project in FY 2024–25.

While there was discussion on the information presented, the Committee had no questions or proposed changes.

**2. FY 2024-25 Budget Review**

There was a discussion regarding the community sponsorship presentations and potential future applicants to the Budget Committee. The Committee suggested implementing a funding limit for next year's sponsorship applicants to ensure equitable distribution of City funds.

Lastly, Budget Officer Ivans provided the schedule for the next Budget Committee and City Council meetings.

**PUBLIC HEARING:**

None.

**ADDED AGENDA ITEMS**

None.

**PUBLIC COMMENTS**

None.

**STAFF COMMENTS**

City Manager Wullschlager had no comments.

Budget Officer Ivans had no comments.

City Recorder Metcalf had no comments.

**BUDGET COMMITTEE COMMENTS**

Daniel Richer had no comments.

**BUDGET COMMITTEE MEETING MINUTES**

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Cathi Van Damme had no comments.

Michael Shields had no comments.

Karen Morse had no comments.

Courtney Ignazzitto had no comments.

**ADJOURNMENT**

Cathi Van Damme adjourned the meeting at 7:58 p.m.

**EXECUTIVE SESSION**

None.

SIGNATURE PAGE TO FOLLOW

  
\_\_\_\_\_  
Courtney Ignazzitto Chairperson

Date: 5/13/25

ATTEST:

  
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Amanda Metcalf, City Recorder

Date: 5/14/25