

REVISED
Budget Committee Meeting
Tuesday, April 29, 2014
6:00 pm
16345 Sixth Street
La Pine, Oregon 97739

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Election of Chairperson
5. Budget Message
6. Fund Review
 - a. Comprehensive Plan and Land Use Regulations Fund
 - b. Tourism Fund
 - c. Street Fund
 - d. General Fund
 - e. New Funds
7. Public Comments and Questions

Members of the public will be offered an opportunity to ask questions about, and comment on, the budget document.
8. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council and Budget Committee to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

REVISED
Budget Committee Meeting Minutes

Tuesday, April 29, 2014

6:00 pm

16345 Sixth Street
La Pine, Oregon 97739

1. Call to Order

Mayor Ken Mulenex called the meeting to order.

2. Establish Quorum

Interim City Manager Rick Allen
Public Works Manager Scott Perkins
Mayor Ken Mulenex
Councilor Kathy Agan
Councilor Stu Martinez
Councilor Greg Jones
Councilor Karen Ward
Ashley Williams, Utility Billing Specialist

Budget Committee:

Tammy Doty
Kitty Shields
Bob Steffens
Rolando Alonzo
Frank Schultz

3. Pledge of Allegiance

Planning Commissioner Doug Ward led the Pledge of Allegiance.

4. Election of Chairperson

Bob Steffens nominated Kitty Shields for Chairperson. It was seconded by Rolando Alonzo.

A motion was made by Bob Steffens and seconded by Rolando Alonzo to appoint Kitty Shields as the Chairperson for the Budget Meetings.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Greg Jones</i>	<i>X</i>	
<i>Councilor Stu Martinez</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	
<i>Mayor Ken Mullenex</i>	<i>X</i>	
<i>Tammy Doty</i>	<i>X</i>	
<i>Kitty Shields</i>	<i>abstained</i>	
<i>Bob Steffens</i>	<i>X</i>	
<i>Rolando Alonzo</i>	<i>X</i>	
<i>Frank Schultz</i>	<i>X</i>	

Motion passed 9 votes to 0 with 1 abstention.

5. Budget Message

Interim City Manager Allen stated that different organizations will be coming before the Budget Committee this year to ask for funding in the 2014-2015 budget year. He said that the only new revenue for the next fiscal year will be from business licenses. Mr. Allen stated that the City will need to prioritize accounting from now on due to issues in the past. He also said he would be working on a salary scale for employees. Mr. Allen said that next year, Urban Renewal will need a budget committee. He also said that TRT (Transient Room Tax) income will be going up because of the additional rooms that are being built at the Best Western.

Community Presentations

Michael Carriger stated that he is representing the La Pine STEM Group. STEM stands for Science Technology Engineering and Mathematics Program. Mr. Carriger said that STEM takes what the students are learning in the classroom and has them apply that knowledge to an actual activity. Robotics are one of the most popular activities that students work with in STEM. He said the organization is asking the City for \$1,500.00 to fund STEM activities. Mr. Carriger said that both elementary and high school students can participate in STEM activities. He said there is also a STEM summer camp through Parks and Recreation.

Candy Gough, from the Rodeo Association, stated that the rodeo is the biggest event put on in La Pine. She said that the Rodeo Association has been paying \$2,000 rent for panels for the shuts and holding pens at the rodeo. Ms. Cough said that they are also having to rent the PA system for the rodeo and it is a huge expense. The Rodeo Association is asking for \$3,000.00 for Fiscal Year 2014-2015.

6. Fund Review
 - a. Comprehensive Plan and Land Use Regulations Fund
 - b. Tourism Fund
 - c. Street Fund
 - d. General Fund
 - e. New Funds

Interim City Manager Allen stated that property taxes only make up 14% of the revenue generated for the City. 59% of the revenue is generated by utilities. Mr. Allen said that the City of La Pine has the lowest property taxes of any city in central Oregon. Redmond, Oregon has the highest tax rate but also is the city with the most growth and jobs. Most of the money that is spent is in public works, streets and utilities. This is also where the most revenue comes from. 74% of staff's time is spent on streets and utilities.

Interim City Manager Allen said that for budgetary purposes he put in the \$1.93 tax rate that was used last year for property taxes. He said that the values went up because there was an estimate of a 3% growth in the City. Mr. Allen said he estimated \$5,000 revenue from the business license but stated it will take a while to collect that from businesses. He said that 30% of the money that comes in for tourism is transferred to the general fund. There was also a discussion on having a free internship staff member to do code enforcement duties including signage issues. In addition there was a discussion on the City annexing into the new rodeo grounds on the BLM (Bureau of Land Management) land transfer property.

For the cemetery, Rick Allen said he put in the budget \$5,000 for contract services. Chair Shields stated that the cemetery was developed to be rustic and not to need a lot of upkeep. Mayor Mulenex mentioned that the group called The Band of Brothers could do some upkeep work at the cemetery.

Interim City Manager Allen stated that \$85,000 comes in as revenue from the gas tax for the street fund. He said that they put 10% of the cost of the three utility workers in the street fund budget. Mr. Allen said that snow plow work only cost \$5,000 this year as it was a light snow year. There was also a discussion on the need for additional street lights in certain areas of the City. Rick Allen said that he put \$10,000 in the budget for them. Mr. Allen said that the City sidewalk project is supposed to be done on June 28th but he thinks some of the work will probably carry over into the new Fiscal Year. He said the sidewalk project by the Senior Center will not be done before August of this year. There was also a discussion on rebuilding Cagle Road. Mr. Allen said that Cagle Road allows drivers to drive down a fairly good road since it goes down the middle of the neighborhoods. There was also a discussion on purchasing a speed trailer to help with the speed limit in different neighborhoods.

Interim City Manager Allen stated that there was \$15,000 in the community funding budget. This is the money that different organizations in the community may make a request for. He also said that he estimated \$7,500 in planning fees. Mr. Allen said they have budgeted \$6,000 for Code Enforcement with Deschutes County. There was also a discussion on the mosquito abatement contracts.

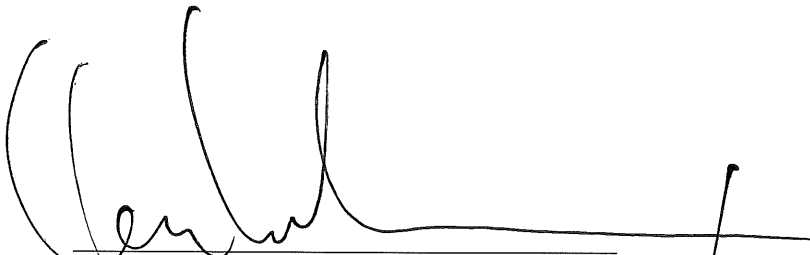
7. Public Comments and Questions

Members of the public will be offered an opportunity to ask questions about, and comment on, the budget document.

Doug Ward, Planning Commissioner, stated that on the tourism fund, he thinks the Frontier Days and La Pine Rodeo are underfunded. He also said that he would caution the committee on the community funding because it could be abused. Mayor Mullenex stated that he did not think the La Pine Rodeo and Frontier Days were underfunded.

8. Adjourn

Chair Shields adjourned the meeting at 8:15 pm.



Mayor Ken Mullenex

Attest



Rick Allen, City Recorder