

Budget Committee Meeting

Wednesday, May 22nd, 2013

4:00 p.m.

City Hall

16345 Sixth Street

La Pine, Oregon

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Budget Committee will Continue Review of Budget Material and Take Appropriate Actions to Conclude its Review Process
5. Public Comments and Questions
Members of the public will be offered an opportunity to ask questions about, and comment on, budget material and information.
6. Budget Approval
If appropriate, the Budget Committee may approve and forward the budget document to the La Pine City Council for review at the June 5, 2013 Budget Hearing. If the Budget Committee approves the budget they must also approve a property tax rate or the tax amounts that will be submitted to the County Assessor.
7. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council and Budget Committee to consider or discuss additional subjects. This meeting is subject to cancellation without notice. This meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

Budget Committee Meeting Minutes

Wednesday, May 22nd, 2013

4:00 p.m.

City Hall

16345 Sixth Street

La Pine, Oregon

1. Call to Order

Councilor Martinez called the meeting to order. He led the meeting because Chair Bob Steffens was unable to attend.

2. Establish Quorum

Interim City Manager Rick Allen
Mayor Ken Mulenex
Councilor Stu Martinez
Councilor Greg Jones
Councilor Kathy Agan
Councilor Karen Ward
Public Works Manager Scott Perkins
Office Utility Specialist Ashley Williams
Admin Ass't Patricia Morgan
Quorum established.

Budget Committee

Rene Schifano
Tammy Doty
Kitty Shields
Bob Steffens – absent by prior arrangement
Quorum established

3. Pledge of Allegiance

Public Works Manager Scott Perkins led the Pledge of Allegiance. Councilor Martinez led the meeting because of Bob Steffens not being present.

4. Budget Committee will Continue Review of Budget Material and Take Appropriate Actions to Conclude its Review Process

Interim City Manager Rick Allen discussed the updated financials that were created using the Caselle software program. He said he utilized the audits that were done in preparing the budget.

Interim City Manager Allen reviewed the various line items in the budget. He also discussed the various items that create revenue for the City. He said he raised the property tax amount 3 cents to \$1.93 to balance the budget. Interim City Manager Allen also discussed that sometime in the year the City of La Pine will take over planning responsibilities from Deschutes County. Additionally he discussed the cost and need for a new website.

Interim City Manager Allen also discussed the need for a budget template so there can be consistency in regard to expenditures from year to year. He said he moved \$80,000 out of the general fund and into the street fund as that is where the City will be doing projects for the coming fiscal year. Interim City Manager Allen also discussed the various areas in the City where sidewalks will be put in. He discussed the prioritization of new street lights in the City.

Interim City Manager Allen also discussed the 30% of TRT (Transient Room Tax) monies that are transferred to the General Fund. There was a discussion on raising the plot fees at the cemetery.

Interim City Manager Allen discussed the reserve fund in the water department for capital improvements. He also discussed the need to move the water lines for the traffic signal project which have been budgeted at \$100,000. Interim City Manager discussed money that has been set aside for the BLM (Bureau of Land Management) land transfer. There was also a discussion on the need for a new lift station.

A motion was made by Mayor Mullenex and seconded by Councilor Agan to approve raising of the tax rate to \$1.93

| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
|-------------------------------|------------|------------|
| <i>Mayor Mullenex</i> | <i>X</i> | |
| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |
| | | |
| <i>Rene Schifano</i> | | <i>X</i> |
| <i>Kitty Shields</i> | <i>X</i> | |
| <i>Tammy Doty</i> | <i>X</i> | |

Motion passed 7 to 1.

5. Public Comments and Questions

Members of the public will be offered an opportunity to ask questions about, and comment on, budget material and information.

Commissioner Ward congratulated the group on creating a good budget that is easy to understand.

6. Budget Approval

If appropriate, the Budget Committee may approve and forward the budget document to the La Pine City Council for review at the June 5, 2013 Budget Hearing. If the Budget Committee approves the budget they must also approve a property tax rate or the tax amounts that will be submitted to the County Assessor.

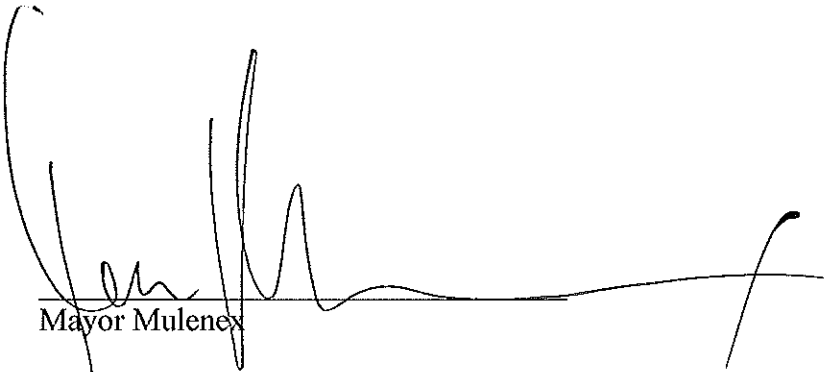
A motion was made by Mayor Mullenex and seconded by Rene Schifano to recommend and forward the budget to the City Council for adoption.

| <i>Vote as follows:</i> | <i>AYE</i> | <i>NAY</i> |
|-------------------------------|------------|------------|
| <i>Mayor Mullenex</i> | <i>X</i> | |
| <i>Councilor Greg Jones</i> | <i>X</i> | |
| <i>Councilor Stu Martinez</i> | <i>X</i> | |
| <i>Councilor Kathy Agan</i> | <i>X</i> | |
| <i>Councilor Karen Ward</i> | <i>X</i> | |
| | | |
| <i>Rene Schifano</i> | <i>X</i> | |
| <i>Kitty Shields</i> | <i>X</i> | |
| <i>Tammy Doty</i> | <i>X</i> | |

Motion passed unanimously.

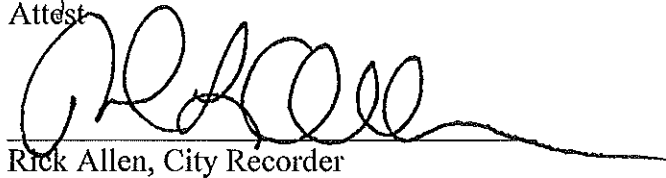
7. Adjourn

Councilor Martinez adjourned the meeting.



Mayor Mullenex

Attest



Rick Allen, City Recorder