



CITY of LA PINE BUDGET COMMITTEE AGENDA
Wednesday, May 4, 2016
5:30 PM Budget Committee Meeting & Public Hearing
La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97733

A. Regular Meeting & Public Hearing – 5:30 pm

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Discussion and Decision on Community Funding
5. Budget Committee will Continue Review of Budget Material and Take Appropriate Actions to Conclude its Review Process
6. Budget and State Revenue Sharing Hearing in Anticipation of Budget Adoption on June 8, 2016
 - a) Open Public Hearing
 - b) Staff Overview
 - c) Public Comments
 - d) Accept Budget Committee Recommendations (Council has right to modify)
 - e) Resolution No. 2016-08 State Shared Revenue ORS 221.770
 - f) Close Public Hearing
7. Budget Approval

If appropriate, the Budget Committee may approve and forward the budget documents to the La Pine City Council for review at the June 8, 2016 Budget Hearing. If the Budget Committee approves the budget they must also approve a property tax rate or the tax amounts that will be submitted to the County Assessor.

8. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

REVISED CITY of LA PINE BUDGET COMMITTEE MINUTES

Wednesday, May 4, 2016

5:30 PM Budget Committee Meeting & Public Hearing

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97733

A. Regular Meeting & Public Hearing – 5:30 pm

1. Call to Order

Chair Connie Briese called the meeting to order.

2. Establish Quorum

Mayor Ken Mulenex

Councilor Stu Martinez – absent by prior arrangement

Councilor Dennis Scott – absent by prior arrangement

Councilor Kathy Agan

Councilor Karen Ward

Chairperson Connie Briese

Kitty Shields

Brian Earls

Frank Schulz

Rolando Alonzo - absent

Interim City Manager Rick Allen

Assistant City Manager Cory Misley

City Finance Manager Brenda Bartlett

Accounting Clerk Ashley Williams

Administrative Assistant Patricia Morgan

Quorum established.

3. Pledge of Allegiance

Mayor Mulenex led the Pledge of Allegiance

4. Discussion and Decision on Community Funding

This item was moved to the end of the agenda.

5. Budget Committee will Continue Review of Budget Material and Take Appropriate Actions to Conclude its Review Process

Assistant City Manager Cory Misley began reviewing the Community Development Fund. He said they are projecting to bring in \$25,000 of planning fees for 2016-2017. There are expenses for legal, engineering and the City Planner in Community Development Fund.

Staff is proposing a new fund called the Economic Development Fund to better track expenses for the Industrial Park including the City's share to pay for the Economic Development Manager. Mr. Allen said there are currently three new leases. Some of the revenue is set aside for future expansion of the Industrial Park.

Mr. Misley they are proposing a transfer in from the Sewer Fund of \$200,000 and no transfer in from the Water Fund to the General Fund.

Mr. Misley said the Debt Reserve Fund has no changes to it. He discussed the SDC (System Development Charges) fund which is leveraged on new development in the City. Mr. Misley said there is currently a study going on about sewer and water SDC's. He said they estimated \$550,000 of revenue coming into the water fund. Mr. Allen said that they are hiring a company to pursue loan and grant applications for the Cagle expansion. Mr. Misley said they are expecting \$440,000 in revenue in the Sewer Fund.

Chairperson Briese called for a 10 minutes break at 6:50 pm
The meeting resumed at 7:00 pm.

4. Discussion and Decision on Community Funding

Mr. Allen discussed a letter from Councilor Stu Martinez, who could not be in attendance. In the letter Councilor Martinez expressed his preferences on community funding. Ms. Shields expressed the need for caution about the community funding. Mr. Mulenex said he needed to be careful with LCAT, STEM and Habitat for Humanity because he is on their Boards. He said he was uncomfortable with giving money to Relay for Life. Frank Schultz stated that he was on the Board for STEM. The committee agreed to disburse the funding accordingly:

Unrestricted Funding:

Habitat for Humanity	\$1,250
Relay for Life	\$ 250
STEM	\$1,500
LCAT	\$ 0

Restricted Funding:

The Committee decided to increase Visitor Center annual funding by \$2,000 with additional amount of up to \$5,000 for technology improvements.

6. Budget and State Revenue Sharing Hearing in Anticipation of Budget Adoption on June 8, 2016

a) Open Public Hearing

Chair Briese opened the Public Hearing.

b) Staff Overview

Mr. Allen discussed State Shared Revenue. He is projecting \$24,000 in revenue for the next budget year.

c) Public Comments

No

d) Resolution No. 2016-08 State Shared Revenue ORS 221.770

A motion was made by Brian Earls to approve the State Shared Revenue Resolution No. 2016-08 and seconded by Councilor Agan.

	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ken Mulenex</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	
<i>Chairperson Connie Briese</i>	<i>X</i>	
<i>Kitty Shields</i>	<i>X</i>	
<i>Frank Schultz</i>	<i>X</i>	
<i>Brian Earls</i>	<i>X</i>	

Motion passed unanimously

e) Close the Public Hearing

7. Budget Approval

If appropriate, the Budget Committee may approve and forward the budget documents to the La Pine City Council for review at the June 8, 2016 Budget Hearing. If the Budget Committee approves the budget they must also approve a property tax rate or the tax amounts that will be submitted to the County Assessor.

A Motion was made by Mayor Mulenex to Approve the FY 2016-2017 Budget and the Tax Rate of \$1.98 per thousand and seconded by Frank Schulz.

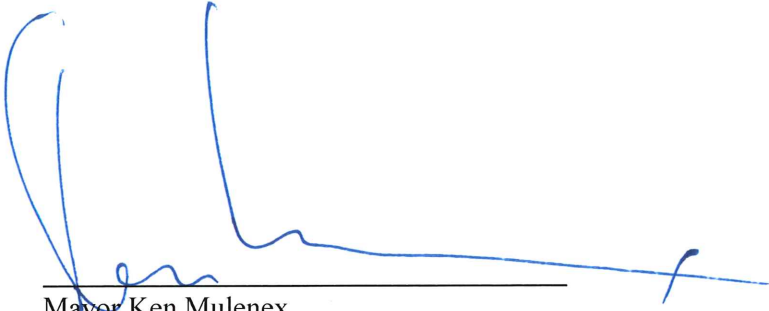
	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ken Mulenex</i>	<i>X</i>	
<i>Councilor Kathy Agan</i>	<i>X</i>	
<i>Councilor Karen Ward</i>	<i>X</i>	
<i>Chairperson Connie Briese</i>	<i>X</i>	
<i>Kitty Shields</i>	<i>X</i>	
<i>Frank Schultz</i>	<i>X</i>	
<i>Brian Earls</i>	<i>X</i>	

Motion passed unanimously

The approved budget by the Budget Committee will next go to the City Council for adoption. Chairperson Connie Briese offered to be on the Budget Committee for the Urban Renewal Agency. Mr. Allen said they still need three more volunteers for the committee.

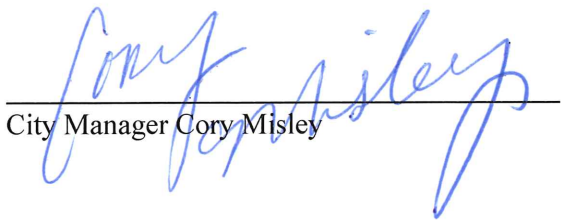
8. Adjourn

Chairperson Briese adjourned the meeting.



Mayor Ken Mulenex

attest



City Manager Cory Misley