



CITY of LA PINE CITY COUNCIL AGENDA
Wednesday, June 8, 2016
6:00 pm Regular Session & Public Hearing
La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order

2. Establish Quorum

3. Pledge of Allegiance

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

- i. May 3, 2016 Budget Committee Meeting Minutes
- ii. May 4, 2016 Budget Committee Meeting Minutes
- iii. May 18, 2017 City Council Meeting Minutes

b. Bills and Invoices

- i. Approval of Reimbursements

c. Financials

- i. Revenue and Expenses

d. Bacon Engineering Pay Estimate #2 for 1st & Hwy 97 Irrigation, Landscape and Electrical

6. Public Comments

7. If I Were Mayor Winner’s Recognition

8. Budget Hearing on the FY2016-2017 Budget
 - a) Open Public Hearing
 - b) Staff Report
 - c) Public Comments
 - d) Close Public Hearing
 - e) Council Deliberations
9. Resolution No. 2016-12 A Resolution Authorizing a New Enterprise Fund to Record Economic Development Revenues and Expenditures
10. Resolution No. 2016-13 A Resolution Adopting the FY 2016-2017 Budget for the City of La Pine
11. Ordinance No. 2016-07 An Ordinance Establishing Regulations for the Maintenance of Sidewalks and Landscape Strips; and Providing a Penalty.
 - a) Open Public Hearing
 - b) Staff Report
 - c) Public Comments
 - d) Close Public Hearing
 - e) Council Deliberations
12. Approval of Professional Services Agreement with RL Allen Group, LLC for Consulting Services
13. Approval of Professional Services Agreement with Scott Perkins
14. City Personnel and Compensation
15. Approval to Purchase Radar Speed Trailer
16. Other Matters: Only those matters properly added to this Agenda under line item No. 4
17. Public Comments
18. Staff Comments
19. Council and Mayor's Comments
20. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

CITY of LA PINE CITY COUNCIL MINUTES
6:00 pm Regular Session & Public Hearing
La Pine City Hall
16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session – 6:00 pm

1. Call to Order

Mayor Mullenex called the meeting to order.

2. Establish Quorum

Mayor Ken Mullenex
Councilor Stu Martinez
Councilor Kathy Agan – absent by prior arrangement
Councilor Karen Ward
Councilor Dennis Scott
Student Councilor Sydney Bright - absent
Interim City Manager Rick Allen
Assistant City Manager Cory Misley
Public Works Manager Jake Obrist
Accounting Clerk Ashley Williams
Administrative Assistant Patricia Morgan
Quorum established.

3. Pledge of Allegiance

Jake Obrist led the Pledge of Allegiance

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such other time selected by the City Council.

- a) Authorize current City Manager to put Cory Misley on the credit card since he is becoming the new City Manager.

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Minutes
 - i. May 3, 2016 Budget Committee Meeting Minutes
 - ii. May 4, 2016 Budget Committee Meeting Minutes
 - iii. May 18, 2017 City Council Meeting Minutes

Councilor Martinez stated a conflict of interest regarding a payment to Wilderness Garbage and abstained from voting. He said that the May 4th budget meeting minutes have him attending however, he was not present at that meeting.

- b. Bills and Invoices
 - i. Approval of Reimbursements
- c. Financials
 - i. Revenue and Expenses
- d. Becon Engineering Pay Estimate #2 for 1st & Hwy 97 Irrigation, Landscape and Electrical

A motion was made by Councilor Ward and seconded by Councilor Scott to approve the Consent Agenda Excluding the Minutes listed as 5.a.ii for correction.			
<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>	<i>ABSTAIN</i>
<i>Councilor Dennis Scott</i>	<i>X</i>		
<i>Councilor Stu Martinez</i>			<i>X</i>
<i>Councilor Karen Ward</i>	<i>X</i>		
Motion passed 2-0 with 1 abstainion			

6. Public Comments

Carson Culp discussed an issue he was having outside of the City limits. He was advised to contact Deschutes County and determine the owner of the land to resolve the issue.

7. If I Were Mayor Winner's Recognition

Mayor Mullenex had the meeting take a brief recess while he presented the If I Were Mayor Winner's Recognition to the students who participated in the program.

8. Budget Hearing on the FY2016-2017 Budget

- a) Open Public Hearing

Mayor Mullenex opened the Public Hearing.

- b) Staff Report

Cory Misley, Assistant Manager, said that many reserves have been put in place for future projects. He said the main services the City provides are public works and planning services. Creation of a new Industrial Economic Fund is in the budget for the first time.

c) Public Comments

None

d) Close Public Hearing

Mayor Mulenex closed the Public Hearing

e) Council Deliberations

Interim City Manager Rick Allen said the new Industrial Economic Fund will keep track of industrial site income and expenditures. Councilor Martinez and Councilor Ward thought the budget was good and should be adopted. Councilor Scott said that Cory and Rick did an excellent job on the budget. He said he is glad more money was put in the street fund. Mayor Mulenex said the property tax is very low in La Pine but the budget really accommodates it. He said the City is living up to minimum services.

9. Resolution No. 2016-12 A Resolution Authorizing a New Enterprise Fund to Record Economic Development Revenues and Expenditures

A motion was made by Councilor Scott and seconded by Councilor Ward to approve Resolution No. 2016-12, Authorizing a New Enterprise Fund to Record Economic Development Revenue Expenditures.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Scott</i>	<i>X</i>	

Motion approved unanimously.

10. Resolution No. 2016-13 A Resolution Adopting the FY 2016-2017 Budget for the City of La Pine

A motion was made by Councilor Martinez and seconded by Councilor Scott to approve Resolution No. 2016-13 Adopting the FY 2016-2017 Budget.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Scott</i>	<i>X</i>	

Motion Approved Unanimously

12. Ordinance No. 2016-07 An Ordinance Establishing Regulations for the Maintenance of Sidewalks and Landscape Strips; and Providing a Penalty.

a) Open Public Hearing

Mayor Mulenex called the meeting to order.

b) Staff Report

Rick Allen said the new ordinance will require that people will have to maintain the sidewalk and landscaping in front of their homes or business. He said it has been run through the Public Works Committee and also a Work Session.

c) Public Comments

Connie Briese, area resident, stated how the public will be notified of the new ordinance. Mr. Misley said there would be some outreach through the fall and spring so people would be informed of it by next spring.

d) Close Public Hearing

Mayor Mulenex closed the Public Hearing.

e) Council Deliberations

Councilor Martinez stated that he recommended partnering with the Chamber of Commerce like hosting a breakfast and discussing the ordinance at that time with the business owners and public. Councilor Scott recommended putting something on Facebook as well as other locations to get the word out.

A motion was made by Councilor Scott and seconded by Councilor Martinez to approve Ordinance No. 2016-07.

Roll Call Vote: *AYE* *NAY*

Councilor Ward *X*

Councilor Martinez *X*

Councilor Scott *X*

Motion passed unanimously.

12. Approval of Professional Services Agreement with RL Allen Group, LLC for Consulting Services

It was discussed and decided that this item would be moved to the Council Work Session on June 22, 2016.

13. Approval of Professional Services Agreement with Scott Perkins

Mr. Allen said this agreement is necessary because the current Public Works Manager does not have a certification that is needed and required by the State. It is expected that the agreement would only be in effect until approximately September when the current Public Works Manager will have the necessary certification. Mr. Allen said the State has agreed to the process. Mayor Mulenex stated he was concerned about the travel money and that he felt someone locally should have been found to provide this service. Mr. Allen said they contacted private firms in the area and had no success in hiring any of them. He said that Scott Perkins is doing them a favor.

A motion was made by Councilor Scott and seconded by Councilor Ward to approve the Professional Services Agreement with Scott Perkins.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Scott</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	

Motion was passed unanimously.

14. City Personnel and Compensation

Mr. Allen said that Cory Mисley will be getting an \$8,000 raise as he is going to the City Manager position. Ashley Williams will receive a raise of \$1.00 per hour. Mike Ward will be getting a \$.50 raise and is working on getting another certification at which time he will receive another raise. Mr. Allen said a new position, Utility Worker II needs to be created. He said all of these raises were in the budget. Some of the Council was in favor of having a review of the new City Manager at a specific date. It was decided to bring this item up at the next Work Session. Councilor Martinez stated he would like to have further discussion on the City Manager review at the June 22nd Work Session.

A motion was made by Councilor Ward and seconded by Councilor Scott to approve the compensation increases.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Ward</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Scott</i>	<i>X</i>	

Motion passed unanimously.

15. Approval to Purchase Radar Speed Trailer

Public Works Manager Jacob Obrist said that the trailer with the most features sells for \$8,195. He said he did research on the trailers and came up with two but prefers this one because it is a nicer trailer and worth the additional money.

following up on other code complaints. Mr. Misley said the election packets are available at Patti's desk for both the mayor position and the two councilor positions. He said Mr. Obrist and he met with the company that purchased 60 lots in Huntington Meadows for development. Mr. Misley said it is important that a development is built using the City's standards. They will also be looking into the swales for the development and parking issues on the road. Mr. Misley said they intend to build two to three houses per month.

Mr. Allen discussed some of the standards that the City of Sister's and their design standards both with the building of homes and the size of the streets in a new development. He said the City of La Pine will be working on these kinds of issues.

Mr. Obrist said various septic companies have been dumping grease in the septage receiving station and that it is difficult to process grease through the system. He said septic companies have been notified that they can no longer dump grease into the system. Mr. Allen also discussed the safety issues related to the dumping of the septage. Mr. Misley said the Work Session in August will address these issues.

Mr. Allen said there is a potential land sale in the Industrial Park. Mr. Misley said there will be six pre-development meetings next week.

18. Council and Mayor's Comments

Councilor Martinez stated there was a LED (La Pine Economic Development) luncheon meeting which they hosted for the region. He said Janet Burton, Economic Development Manager, did a great job of putting it together. Mr. Martinez said they are creating a combined group for Sunriver and La Pine. He also said that Ryan Duley, owner of Sunriver Brewery, is the most recent member of the LED board. Mr. Martinez said he is very happy with the hire of Jake Obrist and the great job he is doing for the City.

Councilor Ward said that Mr. Misley has done a great job over the past year and she congratulated Mr. Allen for selecting him as the Assistant City Manager. She also acknowledged the great job that staff is doing. Mr. Scott said that he thinks the City has a great team. He also said the clean-up day in La Pine was very successful.

Mayor Mulenex discussed the clean-up which included a raffle. He said that he and Councilor Scott went to the city/county annual update meeting which was very informative. Mayor Mulenex discussed the need for the County to notify the City about the road work projects in La Pine.

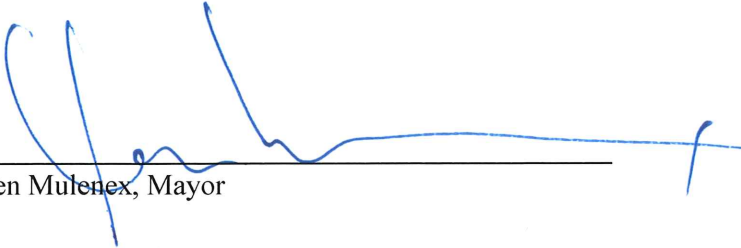
19. Adjourn

A motion was made by Councilor Ward and seconded by Councilor Martinez to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Councilor Scott</i>	<i>X</i>	
<i>Councilor Martinez</i>	<i>X</i>	
<i>Councilor Ward</i>	<i>X</i>	

Motion passed unanimously.

Mayor Mullenex adjourned the meeting.



Ken Mullenex, Mayor

Attest



Cory Misley, City Manager