

**CITY OF LA PINE**

**RESOLUTION NO. 2025-09**

**A RESOLUTION OF THE CITY OF LA PINE ADOPTING A MASTER FEE SCHEDULE AND ESTABLISHING AND/OR ADJUSTING CERTAIN CITY FEES, RATES, AND CHARGES.**

WHEREAS, the City of La Pine ("City") has previously established and adjusted its fees, rates, and charges by separate resolutions of the La Pine City Council (the "Council") for the different types of services and/or materials provided by City; and

WHEREAS, City staff has identified the need to consolidate City's fees, rates, and charges into a master fee schedule; and

WHEREAS, by adoption of this Resolution 2025-09 (this "Resolution"), the Council desires to (a) adopt a master fee schedule, and (b) establish and/or adjust the City fees, rates, and charges included in this Resolution; and

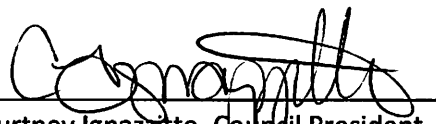
WHEREAS, the fees, rates, and charges established and/or adjusted by this Resolution are intended to recover those costs and expenses incurred by City for providing the respective services and/or materials.

NOW, THEREFORE, BE IT RESOLVED, by and through the Council meeting in regular session, the following:

1. Findings. The above-stated findings are hereby adopted.
2. Fee Schedule Adopted. The Council hereby establishes and adopts the master fee schedule attached hereto as Exhibit A (the "Master Fee Schedule"). The fees, rates, and charges contained in the Master Fee Schedule are hereby adopted and/or adjusted effective August 13, 2025. Effective August 13, 2025, the fees, rates, and charges provided in the Master Fee Schedule amend, replace, and supersede in all respects those fees, rates, and charges established by prior resolutions.
3. Adjustments. Except as expressly provided otherwise by City ordinance, the Council may, from time to time, establish and/or adjust its fees, rates, and charges by resolution. New fees established by City will be incorporated into the Master Fee Schedule.
4. Miscellaneous. This Resolution (and the provisions contained herein) amend, replace, and supersede any resolution (or portion thereof) in conflict with this Resolution. The fees, rates, and charges in this Resolution may, from time to time, be modified by resolution of the Council. The provisions of this Resolution

are severable. If any section, subsection, sentence, clause and/or portion of this Resolution is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or constitutionally of the remaining portion will (a) yield to constriction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity enforceability, and/or constitutionality of the remaining portion of this Resolution. The Council determines that the fees imposed by this Resolution are not taxes subject to the property tax limitation of Article XI, section 11 of the Constitution. This Resolution may be correct by order of the Council to cure editorial and/or clerical errors. This Resolution will be in full force and effect from and after its passage and adoption.

APPROVED and ADOPTED by the La Pine City Council on August 13, 2025.

  
Courtney Ignazzitto, Council President

ATTEST:

  
Amanda Metcalf, City Recorder

**Exhibit A**  
**Master Fee Schedule**  
**(attached)**

**City of La Pine  
Master Fee Schedule**

Description	Fee	Unit or Comment
<b>Administration</b>		
<b>Public Records Request</b>		
Cost per Standard Copy	\$ 0.25	Per sheet
Cost per Certified Copies	\$ 5.00	Per copy
Copy of Sound Recording	\$ 10.00	Per copy
Copies of Maps and non-standard documents	Actual Cost	
Records on CD	\$ 10.00	
Records transmitted via Fax or Email (first page)	\$ 2.00	\$0.50 each additional page. Limit 25 pages
Records transmitted via Fax or Email (Concurrent pages)	\$ 2.00	\$0.25 Per page
Labor Costs	Actual Cost	plus 10% Administration fee
Delivery and Postage	Actual Cost	plus 10% Administration fee
Attorney Fees	Actual Cost	plus 10% Administration fee
<b>Business Licensing</b>		
Annual	\$ 45.00	July 1st to June 30th annually
Temporary	\$ 25.00	Less than 30 days
Change Fee	\$ 15.00	
Non-Profit	\$ -	
<b>Liquor Licensing</b>		
New Application	\$ 150.00	
Annual Renewal	\$ 25.00	
Temporary Liquor Permit	\$ 25.00	
<b>Recreational Marijuana Permitting</b>		
Initial Permit Application	\$ 200.00	
Permit Renewal Fee (Annual)	\$ 70.00	July 1st to June 30th annually
Application Change Fee	\$ 25.00	
<b>Social Gaming License</b>		
Annual	\$ 100.00	July 1st to June 30th annually
<b>Miscellaneous Fees</b>		
Recording Fee	\$ 100.00	plus actual recording costs
Event Plan Application Processing	\$ 50.00	
Returned Check Charge	\$ 25.00	
Copies	\$ 0.25	Per page
Transient Room Tax	7%	Of rent
Franchise Fees		Set by agreement
Mobile Food Vendor Permit Application	\$ 150.00	
<b>Community Development</b>		
<b>Code Enforcement</b>		
Nuisance Abatement Procedures	\$ 175.00	
<b>Land Use Review Fees</b>		
Attorney Fees	Actual Cost	plus 10% administration fee. This fee includes other permits, applications, agreements, easements, and attorney fees.
Accessory Dwelling	\$ 500.00	
Annexation	\$ 5,500.00	
Appeal of Administrative Decision to Planning Commission	\$ 250.00	
Appeal of Planning Commission Decision to City Council	\$ 3,500.00	plus 20% of the original application fee
Cell Tower	\$ 10,500.00	
Conditional Use	\$ 1,800.00	
Exceptions Request	\$ 2,000.00	
Extension Fee (First)	\$ 200.00	
Extension (Second)	\$ 400.00	
Fence (over 3 ft) permit on street frontages	\$ 500.00	
Final Plat Review/Condominium Plat Review	\$ 500.00	
Home Occupation	\$ 300.00	
Lot Line Adjustment	\$ 750.00	
LUBA Remand	\$ 5,000.00	
Partition	\$ 2,100.00	
Pre-Application/Design Review	\$ 110.00	Per hour (1st hour free)
Reconsideration of Decision	\$ 1,600.00	

**City of La Pine  
Master Fee Schedule**

Description	Fee	Unit or Comment
Replat	\$ 1,600.00	
Site Suitability Check/LUCS	\$ 150.00	
Subdivision/Replat	\$ 4,500.00	Plus \$50 per lot
Temporary Use Permit for Seasonal Sales	\$ 75.00	Per year
Temporary Use Permit for Medical Hardships	\$ 250.00	
Text Amendment	\$ 2,000.00	
Vacation of Right-of-Way	\$ 1,500.00	
Variance	\$ 2,000.00	
Zone Change/Comp Plan Amendment	\$ 6,500.00	
Zoning Permit Application	\$ 500.00	
Zoning Permit Application - Residential	\$ 250.00	
<b>Master Planned Development</b>		
0-4.99 Acres	\$ 3,500.00	
5-10 Acres	\$ 4,500.00	
More than 10 Acres	\$ 6,500.00	
<b>Maps</b>		
Small (8 1/2 x 11)	\$ 5.00	
Medium (11 x 17)	\$ 15.00	
Large (24 x 36 or larger)	Actual Cost	plus 10% administration fee
<b>Sign Permits</b>		
Primary Signs	\$ 200.00	
Temporary Sign Permit	\$ 50.00	
Portable Sign	\$ 30.00	
<b>Site Plan Review</b>		
Less than 1,000 sq. feet	\$ 2,500.00	
1,001 - 5,000 sq. feet	\$ 3,000.00	
5,001- 10,000 sq. feet	\$ 4,000.00	
More than 10,000 sq. feet	\$ 4,500.00	
<b>Miscellaneous Planning Fees</b>		
Advanced Planning Fee	0.25%	Of building valuation, collected by County
Lot of Record Verification	\$ 1,300.00	
Modification of Approved Decision	\$ 1,000.00	
Re-Addressing Fee (per Unit)	\$ 105.00	
Research	Actual Cost	plus 10% administration fee
Printed - Comprehensive Plan Copy	\$ 50.00	
Printed - Development Code Copy	\$ 25.00	
Derelict Structure Fee	\$ 600.00	
Low-Income Rental Housing Tax Exemption (LIRHTE) Application	\$ 1,000.00	
<b>Public Works</b>		
<b>Cemetery</b>		
Cemetery Plot	\$ 450.00	
Headstone Deposit	\$ 300.00	
<b>Sewer Utility Service</b>		
<b>Commercial Rates</b>		
5/8" Base Rate	\$ 36.90	
3/4" Base Rate	\$ 36.90	
1" Base Rate	\$ 63.70	
1 1/2" Base Rate	\$ 108.36	
2" Base Rate	\$ 161.95	
3" Base Rate	\$ 304.87	
4" Base Rate	\$ 465.65	
6" Base Rate	\$ 1,142.05	
Volume Charge	\$ 11.32	Per 1000 gallons of water usage
<b>Residential Rates</b>		
5/8" Base Rate	\$ 36.90	
3/4" Base Rate	\$ 36.90	
1" Base Rate	\$ 63.70	
1 1/2" Base Rate	\$ 108.36	
2" Base Rate	\$ 161.95	
3" Base Rate	\$ 304.87	
4" Base Rate	\$ 465.65	

**City of La Pine  
Master Fee Schedule**

Description	Fee	Unit or Comment
6" Base Rate	\$ 1,142.05	
Volume Charge	\$ 6.11	Per 1000 gallons of winter usage average (November - February of prior year)
<b>Outside Septage Dumping</b>		
Within 97739 and 97737 Zip Codes	\$ 0.08	Per gallon
All other Zip Codes	\$ 0.13	Per gallon
<b>System Development Charges</b>		
5/8" Water Meter	\$ 6,663.00	Increases by MCE factor (contact City Hall)
<b>Water Utility Service</b>		
<b>Commercial Rates</b>		
5/8" Base Rate	\$ 35.51	
3/4" Base Rate	\$ 35.51	
1" Base Rate	\$ 88.79	
1 1/2" Base Rate	\$ 177.59	
2" Base Rate	\$ 284.13	
3" Base Rate	\$ 568.26	
4" Base Rate	\$ 887.91	
6" Base Rate	\$ 1,775.81	
Volume Charge	\$ 3.07	Per 1000 gallons of water usage
<b>Residential Rates</b>		
5/8" Base Rate	\$ 35.51	
3/4" Base Rate	\$ 35.51	
1" Base Rate	\$ 88.79	
1 1/2" Base Rate	\$ 177.59	
2" Base Rate	\$ 284.13	
3" Base Rate	\$ 568.26	
4" Base Rate	\$ 887.91	
6" Base Rate	\$ 1,775.81	
Volume Charge - Tier 1 (0-3600 gallons)	\$ 1.47	Per 1000 gallons of water usage
Volume Charge - Tier 2 (3601-7200 gallons)	\$ 2.21	Per 1000 gallons of water usage
Volume Charge - Tier 3 (>7200 gallons)	\$ 3.69	Per 1000 gallons of water usage
<b>Hydrant Meter Services</b>		
Hydrant Checkout Deposit	\$ 500.00	
Hydrant Water Fee	\$ 5.46	Per 1000 gallons of water usage
<b>Meter Fees - Testing</b>		
Testing - 3/4" meter or smaller	\$ 58.00	
Testing - 1" meter	\$ 69.00	
Testing - 1 1/2" meter	\$ 85.00	
Testing - 2" meter	\$ 113.00	
Testing - 3" meter	\$ 145.00	
Testing - larger than 3"	Cost + 15%	
<b>Meter Fees - Installation or Changing</b>		
Installation or Changing - 3/4" meter or smaller	\$ 330.00	
Installation or Changing - 1" meter	\$ 445.00	
Installation or Changing - 1 1/2" meter	\$ 1,050.00	
Installation or Changing - 2" meter	\$ 1,200.00	
Installation or Changing - 3" meter	\$ 4,100.00	
Installation or Changing - larger than 3"	Cost + 15%	
<b>System Development Charges</b>		
5/8" Water Meter	\$ 3,871.00	Increases by MCE factor (contact City Hall)
<b>Miscellaneous Public Works Fees</b>		
Disconnection Fee	\$ 75.00	
Reconnection Fee	\$ 25.00	
New Account Set up Fee	\$ 35.00	
Cut lock, lock replacement	\$ 500.00	
Meter Stop Replacement	\$ 200.00	
Cross Connection Fee	\$ 2.50	Added monthly to utility bill
Door Hanger Notice	\$ 25.00	
Deposits for new accounts	\$ 150.00	refundable after 12 consecutive months of perfect payment history
Fire Flow Testing Fee	\$ 125.00	
Sewer Tank Lid Replacement	Actual Cost	plus 10% administrative fee

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Master Fee Schedule**

Description	Fee	Unit or Comment
Septic Tank Filter	\$ 100.00	
Labor by the hour	Actual Cost	plus 10% administrative fee
Equipment Rental	\$ 250.00	Per hour
Meter Tampering Fee	\$ 750.00	
Preconstruction Meeting	\$ 500.00	
Inspections on New Construction	1%	of cost of the public improvements on the project
<b>Inactive Services Fees</b>		
5/8" or 3/4" service	\$ 320.00	
1" service	\$ 675.00	
1 1/2" Service	\$ 1,450.00	
> 1 1/2" Service, increases by size	Actual Cost	of 5 months of Water & Sewer base fees, contact City Hall
<b>Streets Fees</b>		
<b>Transportation SDC</b>		
Transportation SDC	\$ 4,409.00	Per EDU, based on Transportation EDU Schedule