



## **CITY OF LA PINE PUBLIC WORKS COMMITTEE AGENDA**

Tuesday, October 8th, 2019

**10:00 a.m. Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Prior Meeting Minutes
  - a. August 13, 2019
5. Update on Water/Wastewater Improvements and Expansion projects
6. Cemetery Items
7. Other Items/Concerns
8. Public Comments
9. Staff / Committee Member Comments
10. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Tracy Read at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.



**CITY OF LA PINE PUBLIC WORKS COMMITTEE MINUTES**

Tuesday, August 13, 2019

**10:00 a.m. Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Jim Fleming called the meeting to order at 10:01.

2. Establish Quorum

Present: Linda Johnston, Jim Fleming, Scott Henderson, Tom Weller, Roy Christiansen, Jayne Benner and Wayne Barth

Staff Present: Jacob Obrist, Public Works Manager and Tracy Read, Accounting Clerk

3. Pledge of Allegiance

4. Approval of Prior Meeting Minutes

a. March 12, 2019

b. May 14, 2019

Motion to approve by Weller; seconded by Christiansen. No objections. Unanimously approved.

5. Update on Personnel

Obrist introduced new public works staff.

6. Update on Water/Wastewater Improvements and Expansion projects

Obrist provided an update stating we are in the final stages of the current project funded by the CDBG grant. He also gave an update on the Cagle/Glenwood expansion, stating the property owner mailing has been complete. There was general discussion on the impact to properties and property owners. Anticipated completion for expansion is CY 2022.

7. Cemetery Items

Obrist discussed immediate needs and available funds.

Short-term goals (to be accomplished before winter: snow stakes, paint building including floor, chain off entrances to building, kiosk including a map, flagpole, secured toilet facility, improvements to paths.

Long-term goals: ADA compliant paths, restrooms, security fence, parking lot, utility service.

There was general discussion that restrooms be a higher priority than a 5-10 year long-term goal.

Obrist will report back in October with proposed work and expenditures. Weller made a motion that \$2500 be approved to purchase a port-a-potty. Seconded by Johnston. No objections. Unanimously approved. Obrist will take the motion to Council for consideration.

8. Other Items/Concerns

Henderson brought up a right turn lane on Hwy 97 northbound at the intersection with First Street. Obrist stated he is part of the advisory committee which is considering options for the entire area. There was general discussion regarding needed improvements to the 97 corridor. The committee made a suggestion that the five major intersections along the 97 corridor be upgraded to include right-turn lanes.

9. Public Comments

None.

10. Staff / Committee Member Comments

Obrist advised of pending projects including a requirement for 3/4 minimum meter size for ADUs. He also stated that SDC waivers for Cagle/Glenwood would be capped at the 5/8 rate. An update was provided on the septic tank pumping schedule program; and that consideration is being given to commercial septic tanks becoming the responsibility of the property owner for new construction.

11. Adjourn

Adjourned at 11:17 a.m.

DRAFT