



## **CITY OF LA PINE PUBLIC WORKS COMMITTEE AGENDA**

Tuesday, August 13, 2019

**10:00 a.m. Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Prior Meeting Minutes
  - a. March 12, 2019
  - b. May 14, 2019
5. Update on Personnel
6. Update on Water/Wastewater Improvements and Expansion projects
7. Cemetery Items
8. Other Items/Concerns
9. Public Comments
10. Staff / Committee Member Comments
11. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Tracy Read at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.



## CITY OF LA PINE PUBLIC WORKS COMMITTEE MINUTES

Tuesday, March 12, 2019

**10:00 a.m. Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Mtg. called to order at 10:02am

2. Establish Quorum

Present: Linda Johnston, Jim Fleming, Scott Henderson, Tom Weller and Roy Christiansen

Not Present w/ Prior Notice: Jayne Benner and Wayne Berth

Staff Present: Jacob Obrist, Public Works Manager and Kelly Notary, Admin Asst.

3. Pledge of Allegiance

4. Update on revised Public Works Committee Resolution and new positions and members

Jake provided written and verbal update on the ordinance and committee positions

5. Update on Water/Wastewater Improvements and Expansion projects

Jake provided an update on:

CDBG grant and 6-month extension request

Timeline for construction has not changed

Unused grant money going to lift station upgrades @ Crescent Creek

Design work on septic is 60% done

Water design is still in process

6. Other Issues/Concerns

Tom suggested the cemetery be its own bullet point going forward

7. Public Comments

David Shea – Pathways at the cemetery need improving – difficult for wheelchairs

Paul Cody – parking lots needs to be paved

## 8. Staff Comments

## 9. Committee Member Comments

Scott – questioned the decision to pave the roads in Cagle for free

Jake - stated that since there is no longer a developer in the area that we are technically the developer and we do have some responsibility. He also stated that as developers come into the area they will be required to add paving and upgrade their portions to our standards.

Jim - stated that previously the road was so bad emergency vehicles would high center and it became a safety issue. So, we needed to do something. He also reminded the room that it was only the main roads, not side roads.

Further discussion about snow plowing, sidewalks, pathways took place.

Roy mentioned the following items needed addressing in regards to the cemetery

1. Needs Power / Water and bathroom facilities
  - a. Currently vandals push the portable toilets over
  - b. On-site septic and private well suggested
  - c. Potentially pull power from pivots
2. Snow Plowing very difficult the area needs markers
3. The additional area needs to be cleared (couple of acres)
  - a. Suggested clearing done at the same time as clearing for pivots
  - b. Jake said possibly the high school forestry program could help
4. Building needs to be painted (20x30)

Scott - asked about the sidewalks and crosswalks and who is in charge of keeping them clear of snow.

Jake - stated that he has a meeting set to discuss that very issue with ODOT, as he sees it as their responsibility. He is also going to discuss how the work can be done better.

Linda - requested consideration be given to the idea of a trail/path system on the east side of town down Reed and potentially out to the cemetery.

Jake - stated it could be a long-term goal, but that nothing was in the works at this time. And the current trails in process were for the west side, using funds from the overpass that was never finished.

## 10. Adjourn

Meeting adjourned at 10:48 am



## **CITY OF LA PINE PUBLIC WORKS COMMITTEE MINUTES**

Tuesday, May 14, 2019

**10:00 a.m. Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Called to order at 10:06am

2. Establish Quorum

Present: Wayne Barth, Scott Henderson, Linda Johnston, Jayne Benner, Tom Weller and Roy Christiansen (after roll call)

Absent w/ Prior Notice: Jim Fleming

Staff: Jacob Obrist, Public Works Manager, Kelly Notary, Admin and Melissa Bethel, City Manager (after roll call)

3. Pledge of Allegiance

4. Update on Budget FY2019-2020 (Proposed)

Jake went over the proposed budget highlights as they relate to Public Works and advised the next budget meeting is next week, Wednesday 22<sup>nd</sup>, 2019. A full budget copy is available on our website and a review copy is available at City Hall.

a. Water

b. Sewer

c. Streets

d. Cemetery

5. Discussion on Annual City Cleanup Day (Proposed dates June 14-15th, 2019 – Revised 21st-22nd, 2019)

a. Staging area for dumpsters at City Hall

Discussion regarding more dumpster areas took place, potential for volunteer to offer a trailer, etc.

b. Kickoff Breakfast on Friday, June 14<sup>th</sup> – City to Sponsor (Revised June 21<sup>st</sup>)

No discussion or comments regarding this portion

c. Discuss Community Partners (Lions, Shine on La Pine, etc.)

Band of Brothers, Senior Center and Park and Recs involvement suggested

6. Update on Water/Wastewater Improvements and Expansion projects

Jake provided an update regarding timing; design for wastewater is in process and initial plans will be reviewed this week with the engineers. 70-80% finished on the design. A deadline will be created for free hook-ups, which will be soon. CDBG extended through September with no problem.

Tom Weller – asked when we expect to dig in the actual Cagle neighborhood

Jake stated he foresees it happening in 2021, after phase 1 wastewater treatment (2019-2020) phase 2 water upgrades (2020) and phase 3 pipes in Cagle Development 2021 – tentatively expected dates for now.

## 7. Other Items/Concerns

Wayne - expressed a concern about the islands and crosswalks and the dangers for pedestrians who are not using them properly and cars that are not stopping/slowing when they don't use them properly.

Jake Obrist - reminded everyone that ODOT did research and studies and have had success with similar setups and it will take time for any adjustments to happen, if any.

Linda – Preble Way has become a truck route and it's a big concern, also there are abandoned properties in the area, for example on the corner of Anchor and Carter needs to be presented to Code Enforcement.

Jake - mentioned that the County is doing a lot of work and trying to get all of the violations under control.

Melissa Bethel added an update from Chris Tiboni, County Code Enforcement Specialist, he is working with the owners on that particular abandoned home to have it cleared in a month.

Scott Henderson – Questioned if there is any progress on the Right turn lane at McDonald's

Jake - stated that part of 97 refinement plan included reviewing the 97 from Burgess & 97 intersection down to first street. The turn lane would be reviewed as they consider all options for that stretch of hwy.

## 8. Public Comments

Paul Cody (resident)– road to cemetery is really bad and needs to be dragged and the cemetery needs a map.

Jake - said the roads would be addressed in the next week, PW was waiting for a little moisture to aide in their work. He also stated that a kiosk was in the new budget and that would include a map on site.

Citizen (did not sign in or offer his name) – Asked about the intersection of 97 and Wickiup, because he spoke with an ODOT representative who said they had no plans to address it at this time.

Melissa Bethel (arrived later part of meeting) and Jake - assured him that this was the central focus of the refinement plan do to the overpass that wasn't. ODOT is highly focused on it and getting something resolved, but it will take time, up to 1.5 years, per Melissa.

## 9. Staff / Committee Member Comments

Jake - Mosquito phase 1 (larva siting) is underway. Spraying will begin in the next couple of weeks.

Sweeping occurring this week is in collaboration with ODOT – they will do county and city roads. High School class came in last week to talk about trade jobs. Melissa and Jake went to Career Day at the high school.

Roy – Advised that the Plow has a hard time getting through without markers on the road; we need those before next snowfall. Jake agreed and will look into that.

Wayne - Asked about the benches and trashcans and how they were doing and also asked Jake about his interaction with Middle School kids and giving them some ownership of the town.

Jake – advised that the cans and benches were doing well and more would be ordered at some point. He is also doing what he can to get into the schools here when he has time.

Wayne - Loved seeing the discussion going on today and the community involvement. However, he needs to resign due to several personal issues. He didn't want to write it in a letter, but this will be his last meeting. He has enjoyed this committee. Thank you.

10. Adjourn

Adjourned at 11:33am