



CITY of LA PINE PUBLIC WORKS COMMITTEE AGENDA

Tuesday, May 17, 2016

10:00 am Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. **Regular Session – 10:00 am**

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Approval of Minutes
5. Introduction of new Public Works Manager – Jake Obrist
6. Updates on Projects
7. Member attendance
8. Other Issues/Concerns
9. Public Comments
10. Staff General Comments
11. Committee Member General Comments
12. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY

CITY of LA PINE PUBLIC WORKS COMMITTEE MINUTES

Tuesday, May 17, 2016

10:00 am Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

A. Regular Session – 10:00 am

1. Call to Order

Chair Linda Johnston called the meeting to order.

2. Establish Quorum

Chair Linda Johnston
Vice Chair Doug Ward
Arlo Fertig
Jim Fleming – absent by prior arrangement
Russ Smith
Wayne Barth - absent
Tom Weller
Assistant Manager Cory Misley
Public Works Manager Jake Obrist
Accounting Clerk Ashley Williams

3. Pledge of Allegiance

Doug Ward led the Pledge of Allegiance.

4. Approval of Minutes

A motion was made by Tom Weller and seconded by Russ Smith to approve the meeting minutes.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair Linda Johnston</i>	<i>X</i>	
<i>Vice Chair Doug Ward</i>	<i>X</i>	
<i>Arlo Fertig</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Tom Weller</i>	<i>X</i>	

Motion passed unanimously.

5. Introduction of new Public Works Manager – Jake Obrist

Mr. Obrist introduced himself and talked about being a previous employee with the City of La Pine prior to working with the City of Bend. Mr. Misley said that Jake will be housed at City Hall instead of the Public Works office.

6. Updates on Projects

Mr. Misley said that Eric Huffman, City Engineers, has been doing an excellent job. Jake Obrist said that he worked with Mr. Huffman on numerous projects. He said there were two capital projects currently going on. One of the projects was the landscaping improvement at Hwy 97. He said sod is being installed at the swale area. Mr. Huffman said they were also doing electrical at the site. He said the other capital project is the modifications at the Wickiup Lift Station to replace the existing pump with a pump that is more efficient with the effluent. Mr. Huffman said that the contractor hopes to complete the project in the next couple of months. He said that all the effluent would go down one pipe line.

Mr. Huffman said they recently inspected the Mid Oregon building project. He said they have dedicated several feet to the right-of-way. Mr. Huffman also discussed the commercial building off of Finley Butte Road. He said there will be another water main for the City. He said they are working with ODOT on the access location that they would like to have. Mr. Huffman said he has been working on the mini storage sites that are going on in the City. Mr. Misley said that as of now, they have received more planning applications than all of 2015. Mr. Huffman stated that he is looking forward to working with Mr. Obrist on new design and development standards. He said they want everything to be consistent. Mr. Huffman said they are trying to address the dead trees at Hwy 97 and Reed Road. He said there is a two year warranty on the trees that require the landscaper to put in new trees. Mr. Huffman said the landscaper said they would re-bud in a couple of weeks and maybe not need to be replaced. Mr. Misley said they could have something in the contract that requires that the trees be grown in Central Oregon. Mr. Huffman said he would contact the contractor about it something could be done about the existing trees.

Mr. Misley said that the budget committee meetings have been held and the budget was approved. He said in the streets fund has \$850,000 reserved for future capital outlay and the bulk of that is \$500,000 for the west side of the street scape project. Mr. Misley said the City will be required to provide the landscaping. He said they received over a million dollars from ODOT (Oregon Dept of Transportation) for the sidewalks, etc. Mr. Misley said that they have set aside \$250,000 for future road work in the Cagle neighborhood. He said the City will continue to grade more often in that neighborhood. There was also a discussion on the County road work and sidewalks.

Mr. Misley said that Mr. Obrist will be involved with some of the code violations. He said after the first letter is sent to a property owner regarding the code violation, it is often taken care of by the property owner. Mr. Misley said the County is also working on them.

7. Member attendance

Mr. Misley discussed the resolution creating the public works committee. He said usually there are just six meetings a year. Mr. Misley said that they need attendance by all the committee members at the meetings. There was a discussion on members needing to be at most of the meetings. Mr. Misley said he will talk to committee members who have missed meetings and see if they want to continue to be on the committee.

8. Other Issues/Concerns

None

9. Public Comments

Councilor Scott said he was glad Mr. Obrist was the new manager for Public Works. Mr. Huffman said they all look forward to working on projects with Mr. Obrist.

10. Staff General Comments

None

11. Committee Member General Comments

There was a discussion on resolving the bird issue at City Hall. Mr. Obrist discussed the measures that will be taken, in the next week or two, to resolve the issue.

12. Adjourn

A motion was made by Tom Weller and seconded by Russ Smith to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair Linda Johnston</i>	<i>X</i>	
<i>Vice Chair Doug Ward</i>	<i>X</i>	
<i>Arlo Fertig</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Tom Weller</i>	<i>X</i>	

Motion passed unanimously.

Chair Linda Johnston

attest

Cory Misley, City Manager

8. Other Issues/Concerns

None

9. Public Comments

Councilor Scott said he was glad Mr. Obrist was the new manager for Public Works. Mr. Huffman said they all look forward to working on projects with Mr. Obrist.

10. Staff General Comments

None

11. Committee Member General Comments

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<i>Chair Linda Johnston</i>	<i>X</i>	
<i>Vice Chair Doug Ward</i>	<i>X</i>	
<i>Arlo Fertig</i>	<i>X</i>	
<i>Russ Smith</i>	<i>X</i>	
<i>Tom Weller</i>	<i>X</i>	

Motion passed unanimously.



Chair Linda Johnston

attest



Cory Misley, City Manager