



CITY OF LA PINE, OREGON PLANNING COMMISSION

Wednesday, October 18, 2023, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Online access via Zoom: <https://us02web.zoom.us/j/83521015947>

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

MINUTES

CALL TO ORDER

Commission Chair Hatler called the meeting to order at 5:30 p.m.

ESTABLISH QUORUM

Commissioners:

Commission Chair Hatler

Commission Vice Chair Myers

Commissioner Hatfield

Commissioner Bauman

Commissioner Poteet

Staff Members:

Geoff Wullschlager, City Manager

Brent Bybee, Principal Planner

Amanda Metcalf, Administrative Assistant

PLEDGE OF ALLEGIANCE

Commissioner Hatler led the pledge of allegiance.

ADDED AGENDA ITEMS

Any matters added at this time will be discussed during the "Other Matter" portion of this agenda.

None

APPROVAL OF PRIOR MEETING MINUTES

1. 09.20.23 Planning Commission Meeting Minutes
2. 09.20.23 Public Comment Form(s)

Commissioner Hatfield made a motion to approve the minutes. *Commissioner Myers seconded the motion.* Motion passed unanimously.

PUBLIC HEARING

1. None

OLD BUSINESS

1. None

NEW BUSINESS

1. Administrative Land Use Application Update (Discussion Only)

Mr. Bybee gave the Commission an update on the land use applications. Newberry Storage applied for an expansion and the decision is being finalized. The proposed La Pine Realty building should be finished this week. A sign permit at the La Pine Travel Center asking for an exception to the height requirement, is currently under review. Another manufactured home park off Reed Rd has been proposed for 44 lots.

Commissioner Myers asked if the City could require screening of the manufacturer home parks. Mr. Wullschlager clarified that any rules that are applied to manufactured home parks may need to be equally applied to single family homes. There was discussion about manufactured homes in La Pine and state regulations regarding residentially zoned areas.

Mr. Bybee informed the Commission that there are two applications that are incomplete; they were submitted as a partition and should have been submitted as a subdivision re-plat, the applicants should be correcting the applications soon. There is currently another partition application from Mr. Reed and Mr. Franchi, they are splitting the property to be able to sell the two lots. There is a site plan review for the William Foss 18-unit apartment complex. For the DANCO property a modification was submitted for a zone change which included a requirement that DANCO needed to pay a certain amount for a contribution toward public improvements due to the development. This contribution was made prior to DANCO purchasing the property, and by the previous landowners. Mr. Wullschlager clarified that this condition is a contribution to the building of the roundabout not the building of the roundabout. Lastly there was a second application from the Newberry Storage Expansion application. A final plat for the Evans Way Estates is scheduled to go before the City Council at the 10/25/23 meeting. Mr. Bybee gave an update on the LaPine 2045 outreach and the upcoming events he will be attending.

2. Meeting Schedule (Discussion Only)

Mr. Bybee presented to the Commission the proposed meeting schedule for the next two years if the Planning Commission is to take on the primary duties of updating the Comprehensive Plan. He suggested two meetings a month to discuss the Comp. Plan. These two meetings will include workshops and regular scheduled meetings. There was discussion on the best days and times for the extra meetings. It was decided that the first Wednesday and the third Wednesday of the month at 5:30 p.m. would suffice. Mr. Bybee suggested that when the Commission is deeper into the process of the Comp. Plan work, meetings with workshops may be four or more hours and suggested that meetings should start earlier.

Commissioner Hatfield made a motion to adopt a secondary workshop session in addition to the regularly scheduled Planning Commission meeting. *Commissioner Bauman seconded the motion.* Motion passed unanimously.

OTHER MATTERS

None.

PUBLIC COMMENTS

None

STAFF AND COMMITTEE COMMENT

Mr. Bybee stated that Ms. Vickers has made an immediate impact to the Planning Department and expressed his enthusiasm and appreciation for her contributions thus far.

ADJOURN

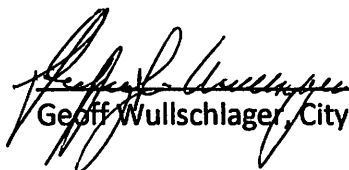
Commission Chair Hatler adjourned the meeting at 6:10 p.m.

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.


Bea Hatler, Chair

Date: 12/6/23

ATTEST:


Geoff Wullschlager, City Manager

Date: 12/6/23