

LA PINE CITY PLANNING COMMISSION MEETING AGENDA

Regular Meeting

Wednesday, October 19, 2011 – 5:30 PM

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.
5. Public Comments for Items not on the Agenda
6. Approval of Planning Commission Meeting Minutes
 - August 15, 2011 Meeting Minutes
7. Interviews for Planning Commissioners
 - Norman McClung
 - Jack Stillwell
 - Justin Vetanen
8. Update on Little Deschutes Lodge
 - Deborah McMahon
9. Discussion of establishing a Historic District in La Pine and demolition review and permit process
 - John Thomas
10. Planning Commissioner Reports
11. Other Matters
Only those matters properly added to this Agenda under line item No. 4
12. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

LA PINE CITY PLANNING COMMISSION MEETING AGENDA

Regular Meeting

Wednesday, October 19, 2011 – 5:30 PM

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

1. Call to Order

Chair Thomas opened the meeting at 5:30 pm.

2. Establish Quorum

Roll Call

Chair Thomas

Commissioner Rene Schifano

Commission Doug Ward

Commissioner Linda Maggard – absent by prior arrangement

Quorum Established

3. Pledge of Allegiance

Commissioner Ward led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.

11a) City Manager to discuss code enforcement issue from Deschutes County.

11b) Sandy Ferguson to discuss signage for the Senior Center.

5. Public Comments for Items not on the Agenda

None

6. Approval of Planning Commission Meeting Minutes

- August 15, 2011 Meeting Minutes

A motion was made by Commissioner Ward and seconded by Commissioner Schifano to approve the Minutes from August 15, 2011.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Commissioner Rene Schifano</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

Motion passed unanimously.

7. Interviews for Planning Commissioners
 - Norman McClung
 - Jack Stillwell - did not attend the meeting
 - Justin Vetanen

Mr. McClung stated that he would like to help the City prosper. He said there is a lot to do in a City and he has been involved with one before and would like to help the community. Commissioner Ward stated that after July 1st of next year (when some of the ordinances will go into effect) there will be a lot of work for the Planning Commission. Mr. McClung stated he was willing to put out the time to do the job. Rene Schifano stated that it is a hard job and she is still learning about it.

Mr. Vetanen stated he lives within the city limits of La Pine. Chair Thomas stated they are looking for a resident position and a nonresident position. Mr. Vetanen stated that he wants to get involved with the community and that there are some issues in Huntington Meadows, where he lives, and he would like to get involved and see if he can help. He said there is a cultural battle going on right now with new people moving in and a lot of renters. Mr. Vetanen stated that there is a lot of not following the rules that is causing the problems. He said there needs to be more enforcement of the rules.

8. Update on Little Deschutes Lodge
 - Deborah McMahan

Ms. McMahan stated that she talked with John Gilbert who is the Project Manager for Little Deschutes Lodge. She said they feel they have met all conditions of the approval. She said she has not heard back yet from Deschutes County. Ms. McMahan stated that some of the landscaping issue is not part of the right of way and so is not an onsite issue. She said they are very confident that they have meant all the requirements. Chair Thomas stated that the County has approved that site for construction of Phase 2. He said Rob Roy told him they were not proceeding with the project because of problems with the State and financing issues. City Manager Allen stated that there was no money at the time being for Phase 2 to be done. Commissioner Ward stated that there were some things that they had promised the City Council, a walkway to Bi-Mart, landscaping and a little park. Ms. McMahan said she would check with the County and see if there is a bond for doing this work. There was a suggestion of visiting the site maybe before the next meeting at 4:30 pm.

9. Discussion of establishing a Historic District in La Pine and demolition review and permit process
 - John Thomas

Chair Thomas read a letter from the Planning Commission to the City Council stating that a process be established that prior to demolishing an old structure, 50 years plus, that there be a 30 day waiting period of before permission. He said the Planning Commission will also investigate an area in the City as a historical district to re-establish any historical buildings. Ms. McMahan stated that the City has received a \$3,000 grant and the City has hired Pat Kliever to work on the framework of establishing a process with older building demolition. She said Ms. Kliever can come to a future meeting. Ms. McMahan stated then everyone could learn from her about what works. City Manager Allen stated that there are huge property rights issues involved with this process of demolishing older buildings rather than leaving them as historical buildings.

10. Planning Commissioner Reports

Chair Thomas stated that the two applicants for Planning Commissioners will be passed on to the Council. The Commission had consensus to approve the two applicants.

City Manager Allen stated that the City Council decided that no Committee Chairs can serve for more than two consecutive terms.

City Manager Allen stated that he has received many complaints about the flea market off of Highway 97. City Manager Allen stated that until the City has a Community Development Department there will not be much that can be done in the way of code enforcement. He said Wickiup Junction has many issues and also the wood yard that has several trailers on it. Ms.

McMahon stated that they will be explaining the code enforcement to the community very carefully so they understand it. Commissioner Ward stated that one of the factors that came up during the incorporation was that the City would be cleaned up and look better.

Chair Thomas stated that he attended Oregon Main Streets in Baker last week. He said it showed that people had taken a lot of pride in their downtown sections. Chair Thomas stated that he would like to see a downtown property owners association that would qualify as a nonprofit organization to receive grants and other monies. He said he would like to see in next year's fiscal budget matching grant funds to beautify the City.

11. Other Matters

Only those matters properly added to this Agenda under line item No. 4

11a) City Manager to discuss code enforcement issue from Deschutes County.

This matter was discussed after the signage for the Senior Center.

11b) Sandy Ferguson to discuss signage for the Senior Center.

Ms. Ferguson stated that they would like to take their existing sign and move it halfway down Victory Way. She said they also want to install an electronic sign along the corner of Huntington and Victory Way. Ms. McMahon stated that she will go back and look at the code, which is in the process of being modified, and give a written letter of approval for the signs. She said everything she sees looks very reasonable. She said a copy of the letter will also go to the City Council. Ms. McMahon said they will ask for a slow scrolling sign for safety issues. Commissioner Ward stated that the new plan for signs at the Senior Center is very good.

11a) City Manager to discuss code enforcement issue from Deschutes County

City Manager Allen discussed the RV repair business that has opened up in a City neighborhood. He said it is not a home occupation. He said the County sent a letter letting the owner of the business know that he could not operate this type of business in the neighborhood. City Manager Allen stated that a possible place the owner might move to is also not approved for that type of business.


12. Adjourn

A motion was made by Commissioner Ward and seconded by Commissioner Schifano to adjourn the meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Commissioner Rene Schifano</i>	<i>X</i>	
<i>Commissioner Doug Ward</i>	<i>X</i>	

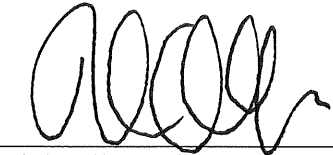
Motion passed unanimously.

Chair Thomas adjourned the meeting.



Chair John Thomas

Attest:



Rick Allen, City Manager/City Recorder