



**CITY OF LA PINE, OREGON  
URBAN RENEWAL AGENCY  
REGULAR MEETING**

Tuesday, November 7, at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/88321656177>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

---

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.*

---

## **MINUTES**

### **REGULAR MEETING**

#### **CALL TO ORDER**

Vicki Russell Called the meeting to order at 3:06 p.m.

#### **ESTABLISH QUORUM**

##### Present

Vicki Russell

Ann Gawith

Andrea Hine

Scott Asla-Excused

Councilor Courtney Ignazzitto

##### Staff

Geoff Wullschlager, Agency Director

Patricia Lucas, SLED Executive Director

Amanda Metcalf, Administrative Assistant

#### **PLEDGE OF ALLEGIANCE**

Ms. Hine led the pledge of allegiance.

#### **ADDED AGENDA ITEMS**

*Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.*

Mr. Wullschlager added a staff report supporting the Old Business subject.

**APPROVAL OF MEETING MINUTES**

October 3, 2023, Regular Meeting Minutes

Councilor Ignazzitto made a motion to approve the minutes, *seconded by Ann Gawith*. Motion passed unanimously.

**PUBLIC HEARINGS**

None

**OLD BUSINESS:**

1. Public Art Policy & Guidelines (Discussion)

Mr. Wullschlager presented a municipal art policy and guidelines from another local jurisdiction. He explained that he researched the statutory regulations that outline urban renewal agencies and the eligibility for art projects as agency expenditures. He also highlighted this element throughout the example art policy. Mr. Wullschlager read aloud the portions of the City's policy and the steps the La Pine Agency would need to take to adopt an art policy. The Agency would also need to pass a resolution that does not conflict with any policy or law, and it is suggested that it go before the Council for review.

Mr. Wullschlager, with the Agency's approval, will present it to the Council at their next meeting. Councilor Ignazzitto agreed with Mr. Wullschlager to have it presented at the next meeting.

Ms. Russell informed the Agency that she had sent the Archway RFP to a contractor, and encouraged other Agency members to direct any applicable contractors to the City's website for consideration and response to the posted RFP.

**NEW BUSINESS:**

None

**OTHER MATTERS:**

None

**PUBLIC COMMENTS**

None

**STAFF COMMENTS**

Ms. Lucas informed the Agency that Dermatology Health Specialists had to postpone the tour event to show the Agency the improvements that were finished with the help of the Store Front Improvement Program. They were concerned that the cable internet installation was not going to be finished before winter. Ms. Lucas shared that the trenching for internet as occurred and it is projected to be finished this year.

Mr. Wullschlager informed the Agency that Mr. Miller, the latest recipient of the Store Front Improvement Program, asked for reimbursement for partial completion of his project. Mr.

**URBAN RENEWAL AGENCY REGULAR MEETING NOVEMBER 7, 2023**

---

Wullschlager explained that the Agency can amend their guidelines, but it can set a precedent for future projects. The Agency agreed that he will need to stay within the guidelines and wait until the project is completed before reimbursement is issued to him.

**BOARD MEMBER COMMENTS**

None

**ADJOURN MEETING**

Vicki Russell adjourned the meeting at 3:36 p.m.

**Pursuant to ORS 192.640:** This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

Vicki Russell Date: 1-2-2024  
Vicki Russell, Chair

ATTEST:

Geoff Wullschlager Date: 1-2-2024  
Geoff Wullschlager, City Manager