



CITY OF LA PINE, OREGON
URBAN RENEWAL AGENCY

Monday, December 6, 2022, at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/82128482427>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

MINUTES

1. CALL TO ORDER

Meeting was called to order at 3:02 p.m. by Colleen Scott.

2. ESTABLISH QUORUM

PRESENT

Colleen Scott, Ann Gawith, Scott Asla, Andrea Hine

ABSENT

Vicki Russell

STAFF

Agency Director Geoff Wullschlager

Principal Planner Alexa Repko

SLED Executive Director Patricia Lucas

3. PLEDGE OF ALLEGIANCE

4. ADDED AGENDA ITEMS

Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

None.

5. APPROVAL OF MEETING MINUTES

1. October 4, 2022 Regular Meeting Minutes

2. October 17, 2022 Special Meeting Minutes

Motion made by Scott Asla to approve the October 4, 2022 and October 17, 2022 meeting minutes. Second was made by Ann Gawith.

Voting Yea: Scott Asla, Ann Gawith, Colleen Scott

Abstain: None

Voting Nay: None

6. OLD BUSINESS

1. Storefront Improvement Program (Dermatology Health Services)
Geoff Wullschlager reviewed the Staff Report for the Dermatology Health Services Storefront Improvement Program application. He stated that the required Zoning Permit had been approved. The Urban Renewal Agency agreed that they would formally approve of the grant once the contract had been signed by the Applicant.
2. Storefront Improvement Program (Project Signage)
Geoff Wullschlager updated the Urban Renewal Agency on the cost and placement of the Storefront Improvement Program signage including a line item for them in the City's budget. Geoff stated that signs will be placed on site at Dermatology Health Services, at the Transit Center, and at 4th Street and Huntington Road.

7. NEW BUSINESS

1. Storefront Improvement Program (Application Language- Proposed Amendment)
Geoff Wullschlager reviewed the language in the Storefront Improvement Program application with the Urban Renewal Agency. The proposed amendment would change the application language to address legal fees for the City Attorney to review applications and in turn agreements. The Urban Renewal Agency proposed an application fee which would cover the cost of legal review. Staff will

8. OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

None.

9. PUBLIC COMMENTS

None.

10. STAFF COMMENTS

Patricia Lucas asked Staff if they had heard from Mark Miller who had attended an Urban Renewal Agency meeting inquiring about the Storefront Improvement Program. Geoff Wullschlager stated that he had not heard from him since. Patricia Lucas also mentioned that the new Mazatlan location in the City might apply for a grant through the Storefront Improvement Program. Lucas spoke with the owner of Dermatology Health Services who explained that they are moving along with their project despite having a lack of fiber at the property.

BOARD MEMBER COMMENTS

Ann Gawith mentioned that the City tree lighting was a success with a large turn out. Scott Asla went over what the housing market currently looks like. Andrea Hine asked about where the RFP for the archway project was at. Geoff Wullschlager stated that he would connect with the Contract City Engineer again about the RFP for the archway. Colleen Scott thanked Ann for advertising the tree lighting and thanked Staff for their work.

ADJOURN MEETING

Colleen Scott adjourned the meeting at 3:44 p.m.

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency - Cancelled to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.