



CITY OF LA PINE, OREGON URBAN RENEWAL AGENCY

Tuesday, October 4, 2022, at 3:00 PM

Virtual Meeting on Zoom: <https://us02web.zoom.us/j/82128482427>

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

MINUTES

1. CALL TO ORDER

Meeting was called to order at 3:04 p.m. by Board Chair Vicki Russell.

2. ESTABLISH QUORUM

PRESENT

Vicki Russell, Colleen Scott, Anne Gawith, Andrea Hine

ABSENT

Scott Asla

STAFF

City Manager Geoff Wullschlager

Principal Planner Alexa Repko

SLED Director Patricia Lucas

3. PLEDGE OF ALLEGIANCE

4. ADDED AGENDA ITEMS

Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

5. APPROVAL OF MEETING MINUTES

1. September 6, 2022 Meeting Minutes

Motion made by Ann Gawith to approve the September 6, 2022, meeting minutes. Second was made by Colleen Scott.

Voting Yea: Gawith, Scott, Hine, Russell

Abstain: Asla

Voting Nay: None

6. OLD BUSINESS

1. Gateway Arch (Discussion)

Geoff Wullschlager spoke with Heather Williams past Community Development Director of Redmond when they erected their arch. Wullschlager mentioned engaging the City Contract Engineer to help create a Request for Proposal to ensure compliance. Whoever the RFP is awarded to can have some creative freedom within the budget and with the examples provided. Wullschlager will begin work on the RFP with the Contract Engineer.

2. Project Signage (Discussion)

Scott Asla, not present, provided Chair Russell with an example of an Urban Renewal Agency sign to be displayed at each site partaking in the Storefront Improvement Program. The example sign was created by Always Signs. No price has been provided at this time. Russell will be receiving more details on the subject signage from Asla.

7. NEW BUSINESS

1. UR 2022-02 Storefront Improvement Application

Geoff Wullschlager went over the Staff Report associated with the subject application including possible colors for painting. Photos were provided per the City's request and per application requirements. Wullschlager stated that the Applicant had met the spirit of the application. The Applicant, Mark Miller, discussed the details of his proposed project which is just painting at this time. The URA then asked questions of Miller regarding his project. Russell stated that painting alone would not be eligible for the Storefront Improvement Program, but that adding painting to another project or adding another enhancement to the painting would be.

2. UR 2022-03 Storefront Improvement Application

Geoff Wullschlager went over the Staff Report associated with the subject application. The application included a request for the replacement of siding and was deemed complete by City Staff. The Applicant, Mark Miller, explained the proposed project briefly and thanked the URA for offering this grant opportunity. The URA emphasized incorporating the Downtown Overlay Zone's Cascadia Architectural Design Standards as part of this project.

Storefront Improvement Program Applications UR 2022-02 and UR 2022-03 were tabled by the URA at this time. The Agency will revisit both applications at a subsequent meeting pending the Applicant providing further information detailed above.

3. Holiday Lighting Plan

Geoff discussed the proposal from Christmas Lights Factory including the price for installation of Christmas lights and the trees in question. The URA discussed the existing tree locations and concerns with pricing and process. Geoff mentioned a rebate that the City of Madras qualified for for the same project. He suggested taking the next steps of drawing a map of the trees to be included and send the new proposal to the subject company to get an idea of the cost. The URA decided to table this item of new business so that Geoff could relay their questions to the subject company and to possibly hold a special meeting because of the time sensitive nature of this project.

8. OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

None.

9. PUBLIC COMMENTS

None.

10. STAFF COMMENTS

Repko let the URA know that she is wrapping up the Zoning Permit associated with Dermatology Health Specialists' Storefront Improvement Program grant. Repko mentioned a citizen interested in the Storefront Improvement Program for the clearing of their undeveloped lot. The URA stated that clearing does not fall under the eligible projects for the Storefront Improvement Program.

Lucas let the URA know that Legend Cider will still be applying for a Storefront Improvement Program grant.

BOARD MEMBER COMMENTS

The Urban Renewal Agency members discussed Miller's applications.

ADJOURN MEETING

Russell adjourned the meeting at 3:54 p.m.

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency - Cancelled to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.