



Community Development Department
PO Box 2460 16345 Sixth Street
La Pine, Oregon 97739
Phone: (541) 536-1432 Fax: (541) 536-1462
Email: info@lapineoregon.gov

Modification of Approval Application

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Original File Number: _____

File Number # _____

PROPERTY OWNER AND APPLICANT INFORMATION

Applicant Name _____ Phone _____ Fax _____
Address _____ City _____ State _____ Zip Code _____
Email _____

Property Owner _____ Phone _____ Fax _____
Address _____ City _____ State _____ Zip Code _____
Email _____

PROPERTY DESCRIPTION

Property Location (address, intersection of cross street, general area) _____

Tax lot number: T-15 R-13 Section _____ Tax Lot(s) _____
Zoning _____ Total Land Area _____ (Square Ft.) _____ (Acres)

PROJECT DESCRIPTION

Give a brief description of this project: _____



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SUBMITTAL REQUIREMENTS

- A written statement identifying the changes to the original land use decision requested.
 - Title report verifying ownership. Please include property legal description.
 - Burden of proof statement that addresses the standards required for a modification.
 - Site Plan Seven (7) copies which must be folded individually, or in sets to 8 ½" X 11" in size), one (1) reduced copy of site plan (8½ x 11). One electronic copy of the Site Plan and Burden of proof on a CD.
 - Completed application.
 - Additional information *may* be required depending on the request.
-

FOR OFFICE USE ONLY

Date Received: _____

Rec'd By: _____

Fee Paid: _____

Receipt #: _____

Modifications of Approval. The burden of proof statement must address these standards;

I. What is being proposed?

- Project Description: what is being added, changed or deleted? Is there a change to a site development plan that is the result of changed circumstances, an error in the original decision or is inconsistent with the current code?
- Has 90 days elapsed from the effective date of the initial land use approval?
- Did the original decision require a public hearing?



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- How many aspects of the original decision are affected? What are they? (Please note: proposals that would modify an approval in multiple areas with a scope greater than allowable as a modification shall be rejected, and a new application shall be required).

II. General Information.

- Would a variance normally be required for this request? (Note: modifications shall not be accepted in such cases where a variance would be required).
- All information indicated on page 1 of this application.

By signing this application, the undersigned certifies that he / she has read and understands the submittal requirements stated above. Please note: submission of false or misleading information could lead to the denial of this application request.

Owner: _____ Date: _____

Signature

Applicant: _____ Date: _____

Signature

Note: If you are an authorized Agent, please attach a letter of authorization signed by the Property Owner allowing you to act in their behalf during this process.