



CITY OF LA PINE, OREGON REGULAR CITY COUNCIL MEETING

Wednesday, April 27, 2022, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/85101934156>

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

AGENDA

CALL TO ORDER

ESTABLISH OF QUORUM(S)

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

PRESENTATION: None

ADDED AGENDA ITEMS

Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

CONSENT AGENDA

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

1. 04/13/22 – Regular Council Meeting Minutes.....2.

PRESENTATIONS: None

OLD BUSINES:

1. Ongoing Projects
 - a. Transit Center

- b. Water/Wastewater Expansion
- c. Hwy 97 Pathway

- 2. La Pine Rural Fire Protection District – Student Program Funding Request.....7.
- 3. La Pine Fireworks Ban Request – La Pine Rural Fire Protection District.....10.
- 4. Joint Office on Homelessness – Council Representative

NEW BUSINESS:

- 1. Resolution 2022-02 – A Resolution Adopting Amendments to the City of La Pine Mission Statement, Vision Statement, and Supporting Goals.....12.
- 2. Community Visioning (Discussion)

PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

STAFF COMMENTS

- 1. Planner Report
- 2. Public Works Report
- 3. City Manager Report

MAYOR & COUNCIL COMMENTS

EXECUTIVE SESSION: Note time of suspension of regular meeting and that of opening of executive session (if necessary).

Note time of closing of executive session, and that of re-convention of regular session (if necessary).

ADJOURNMENT

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

CITY OF LA PINE, OREGON
BOCC AND CITY COUNCIL JOINT MEETING AND REGULAR
CITY COUNCIL MEETING

Wednesday, April 13, 2022, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/81970907747>

MINUTES

1. CALL TO ORDER:

Meeting was called to order at 5:41 p.m.

2. ESTABLISH A QUORUM:

PRESENT

Councilor Colleen Scott
Councilor Cathi Van Damme
Councilor Mike Shields
Councilor Courtney Ignazzitto
Mayor Daniel Richer

ABSENT

None

STAFF

City Manager, Geoffrey Wullschlager
City Planner, Alexa Repko
City Recorder, Jamie Kraft
Public Works Director, Jake Obrist

3. PLEDGE OF ALLEGIANCE:

4. PUBLIC COMMENTS:

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

JOINT BOCC AND CITY COUNCIL MEETING

PRESENTATION: Bob Townsend Regional Manager – ODOT

Mr. Townsend gave a PowerPoint presentation of current ODOT projects in our region and answered questions.

BUSINESS:

1. Newberry Neighborhood – Master Plan for Neighborhoods 3 & 4; Quadrant 2 –

Kristy Bollinger, Deschutes County Property Manager gave an update on RFP's that have been submitted for quadrants 2A and 2D. DR Horton Builders received the RFP award for both quadrants. 190 units have been proposed in total. Groundbreaking is scheduled to occur in late spring 2023. DR Horton will meet with the City of La Pine to discuss planning options and requirements at a later date. The funds raised for this project will be placed in the ground water protection fund. There was discussion regarding the use of funds for future projects.

Quadrants 3 & 4 are 325 acres of residentially zoned land adjacent to Burgess. There is an RFP in process to hire a consultant to help with the Master Plan for these areas.

2. La Pine Industrial Park- Geoff Wullschlager gave an update on the La Pine Industrial Park. 160 acres remain available for sale. Two parcels have recently been sold to MountainStar Childcare Relief Nursery. There are also several pending purchases in the Industrial Park. Commissioner DeBone commented on activities of the SLED group, expressed his appreciation for their work, and noted the robust attendance at their SLED Annual Luncheon.

3. Update on Joint Office on Homelessness:

a. Overview = Deschutes County Administrator Nick Lelack gave an update on HB4123.

Timeline and Funding – One million dollars for a period of two years.

Intergovernmental Agreement - Dependent on all communities to work together.

Establishment of Board – Inter governmental agreement in place by June 30, 2022

Strategic Plan – each city will decide its own plan according to funding. More information can be found at houselessness@deschutes.org

4. La Pine Multi Use Transit Station Update – Geoff Wullschlager gave an update on the transit center project. Mr. Wullschlager reported that the project was budgeted at 850k, but the RFP came in at approximately 1.6 million. There will be a meeting with the contractor to update the contract to fund the project which will include several items to be included later in order to remain close to the original budgeted amount.

5. Transportation Project

a. Hwy 97 Footpath – ODOT is planning a pathway between South and North La Pine. Opening RFP for this project will take place on June 9th, 2022, with ODOT.

6. La Pine Capital Project

a. Water/Wastewater- Jake Obrist gave an update on the project. Currently working with the USDA and other agencies to secure funding. The project is moving forward.

OTHER ITEMS NOT ON AGENDA

REGULAR COUNCIL SESSION**5. ADDED AGENDA ITEMS:**

Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council.

6. CONSENT AGENDA:

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

1. 03.23.2022 Meeting Minutes

Motion by Councilor Scott to approve the Consent Agenda as presented. Councilor Van Damme seconded the motion.

Voting Yea: Councilor Scott, Councilor Van Damme, Councilor Shields, Councilor Ignazzitto

Voting Nay: None.

7. PRESENTATIONS:

- None.

8. OLD BUSINES:**1. La Pine Rural Fire Protection District – Fireworks Ban Update**

Geoff Wullschlager has no update currently.

2. La Pine Senior Center Community Grant Request -

Mr. Wullschlager presented an updated application. There was a motion made by Councilor Scott to approve the funding request contingent upon the Senior Center securing the additional funding needed to complete the project. The motion was made by Councilor Ignazzitto and carried by a unanimous voice vote.

3. La Pine Car Club Community Grant Request –

Councilor Van Damme made a motion to approve the High Lake Car Club request in the amount of \$250.00. The motion was seconded by Councilor Ignazzitto and carried by a unanimous voice vote.

4. Huntington Road Speed Study -

Mr. Wullschlager noted that the speed study will be deployed in May once studded tires are removed, per the Deschutes County Road Dept.

9. NEW BUSINESS:

1. Fire Department – Student Program Funding Request

Councilor Ignazzitto expressed concern regarding the Fire Department and lack of representation at City Council meeting to discuss any potential fiscal needs. There was consensus amongst the Council to ask for a representative at a future meeting. Mr. Wullschlager will reach out to the fire department to see if they can send a representative to a future meeting to further elaborate on the Student Program Funding Request.

2. Community Fund Expenditures –

Geoff Wullschlager updated the Council with current fiscal year expenditures.

3. Mission Statement & Goals -

Geoff Wullschlager presented a list of goals to the Council that were discussed and agreed upon at a recent meeting.

PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

1. None.

10. STAFF COMMENTS:

1. **Planners Report** – Alexa Repko reported that a Notice of decision was recently sent out for a storage facility application.
2. **Public Works** – No updates.
3. **City Manager Report** – None.

11. MAYOR & COUNCIL COMMENTS:

Councilor Scott – None.

Councilor Shields – None.

Councilor Van Damme – None.

Councilor Ignazzitto – Announced the Rural Protection Fire Department Board meeting to be held on 4/14/2022.

Mayor Richer – None.

12. ADJOURNMENT: Meeting was adjourned at 8:00pm

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.



CITY OF LA PINE

STAFF REPORT

Meeting Date: April 27, 2022
TO: City Council
FROM: Geoff Wullschlager, City Manager
SUBJECT: La Pine Rural Fire Protection District – Program Funding Request

TYPE OF ACTION REQUESTED (Check one):

- | | | | |
|-------------------------------------|-------------------------|--------------------------|------------------|
| <input type="checkbox"/> | Resolution | <input type="checkbox"/> | Ordinance |
| <input checked="" type="checkbox"/> | No Action – Report Only | <input type="checkbox"/> | Public Hearing |
| <input checked="" type="checkbox"/> | Formal Motion | <input type="checkbox"/> | Other/Direction: |

Councilmembers:

Update – At the direction of Council at the April 13, 2022, meeting, city staff has sent correspondence to the La Pine Rural Fire Protection District requesting district personnel to present their request before the Council. District Public Affairs Liaison Jerry Hubbard has stated that we can anticipate public representation at our April 27, 2022, meeting in reference to the district’s request outlined in this staff report and in the attached formal correspondence. The Council may present any questions or inquires at this time, and upon conclusion determine if a formal motion is to be made in fulfilling the request. Other actions include the request for further information, or denial of the request.

The La Pine Rural Fire Protection District has submitted a forma request for their internship development program. This program aims to educate, prepare, and deploy cadets within the Fire Protection District over the there year period it requires for a candidate to complete their course of study, and graduate from the COCC program.

The incentive behind this program is to not only front load our Rural Fire Protection District with able candidates for the future operation of the district, but to sustain staffing and development over a long-term period to provide Fire Protection, and Rescue services for our community.

I advise the Council to consider the following with respect to the request:

- 1.) What ensures retention by the district of the cadets once the course of study, and degree attainment has been completed?
- 2.) Has the district approached any other agencies or organizations for donations as the district territory far exceeds City limits?
- 3.) Does the district have strategic goals for community building and support initiatives that may relate to other community agencies and or the city?

It is my recommendation that the City Council direct City Administration to either submit correspondence and/or attend a district board meeting to further inquire as to these and or other questions before a formal motion is made.



La Pine Rural Fire Protection District

51590 Huntington Rd
Post Office Box 10
La Pine, OR 97739
Phone 541.536.2935
Fax 541.536.2627
www.lapinefire.org

February 10, 2022

Honorable Daniel Richer
Mayor
PO Box 2460
City of La Pine, OR 97739

Re: Sponsorship of Student Firefighter/Paramedic

Mayor Richer:

It was recently mentioned how the City may be of assistance to this community's fire and EMS wellbeing during these challenging times and rapid growth. The fire district operates a full immersion live in student internship program in which young adults prepare for fire/paramedic career and who in turn serve this community. Your support and the City's support is requested by possibly sponsoring and investing in one or two students attending Central Oregon Community College and working on an Associate Degree in Fire Science and Emergency Medicine. Each sponsorship costs \$7,000 per year or \$21,000 for the full three-year program. This pays for tuition, books, and basic educational stipend.

The district's goal is to have 12 students in the program each year and thus sufficient to provide at least one additional crew and support to our career firefighter/paramedics each day. The students live at Station 103 where several years ago we built a new 12-person dorm for the students. They are also assigned to the other stations on their duty shifts. Students receive on-the-job training from our professional firefighters/paramedics and of course respond to 911 calls with our regular staff.

The City's support of our student program would be greatly appreciated. If you have any questions, please let me know.

Sincerely,

Jerry Hubbard, Public Affairs Liaison
La Pine Fire
541 390 9798
Jerryhubbard1943@gmail.com

Cc Chief Supkis, Doug Cox



CITY OF LA PINE

STAFF REPORT

Meeting Date: April 27, 2022
TO: City Council
FROM: Geoff Wullschlager, City Manager
SUBJECT: Fireworks Ban Request

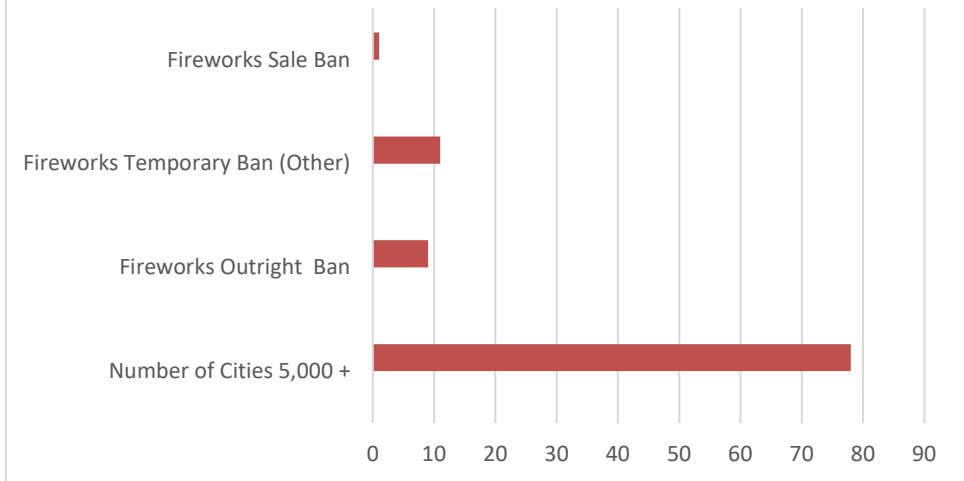
<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Ordinance
<input checked="" type="checkbox"/>	No Action – Report Only	<input type="checkbox"/>	Public Hearing
<input checked="" type="checkbox"/>	Formal Motion	<input type="checkbox"/>	Other/Direction:

Councilmembers:

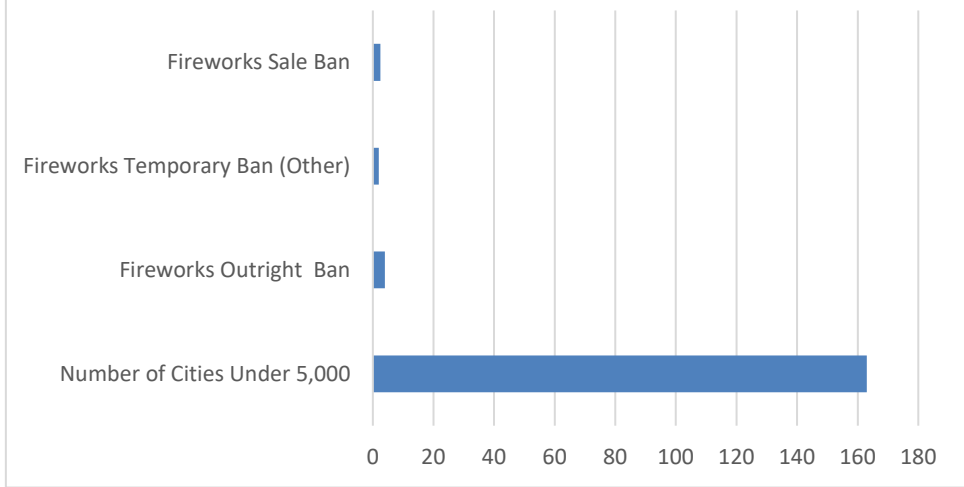
As requested, city staff has studied the policy application of fireworks bans across the state of Oregon. Data represents bans, in several forms, in place for the summer period of 2021 across Oregon and was aggregated through reporting by Oregon Public Broadcasting. This data was then combined for this report under the categories of cities exceeding a population of 5,000, and those below this threshold. This criterion was selected as a point of separation as many state mandated rules apply to cities at or above populations of 5,000. In furtherance, data was recorded on temporary vs. permanent bans regarding personal use of fireworks. Data was also collected on sale bans.

In the following tables, you can compare the number of incorporated communities in both population categories across the areas of measurement discussed, in comparison to the number of communities (total) in the state for both population categories. These tables are followed by the prepared data set that provides more site-specific information.

Fireworks Local Legislation Cities Over 5,000



Fireworks Local Legislation Cities Under 5,000



Use Ban Over 5,000	Permanent or Temporary Ban	Sale Ban	Ban longevity/parameters	Use Ban Under 5,000	Permanent or Temporary Ban	Sale Ban Under 5,000	Ban longevity/parameters
Portland	P	Portland	P	Waldport	P	Waldport	P
Tualatin	T - 9 Day	Eugene	Partial Ban (Geographically Based)	Jacksonville	T - 8 day		
West Linn	T - 14 Day	Grants Pass	P	Sisters	P		
Gresham	T - 9 Day			La Pine	T - 9 day		
Tigard	P			Gold Hill	P		
Wilsonville	T - 10 Day			Cannon Beach	P		
Forest Grove	T - 5 Day						
Milwaukie	P						
Hood River	P						
The Dalles	P						
Bend	T - 9 Day						
Ashland	P						
Pendleton	T - 6 months						
Milton Freewater	Not clear (used Fire Department Burn Ban to impliment)						
Eugene	Partial Ban (Geographically Based)						
Redmond	T - 60 Day						
Grants Pass	P						
Talent	P						
Newberg	T - 19 day						
La Grande	P						

Conclusion:

The data sets show that of the 163 incorporated cities in Oregon in excess of 5,000 persons, 12.2% chose to incorporate some form of a ban, with 5% electing to employ a permanent ban. In the communities under this population measurement, 7% applied bans, with 5% selecting to permanently ban fireworks.

City staff asks that Council provide a policy direction as to next steps. Per the data in this report, the City of La Pine is exceeding policy application of most of its contemporaries (95%) with its current policy standard of the application of temporary bans when necessary.



CITY OF LA PINE

STAFF REPORT

Meeting Date: April 27, 2022
TO: La Pine City Council
FROM: Geoff Wullschlager, City Manager
SUBJECT: Resolution 2022

TYPE OF ACTION REQUESTED (Check one):

- | | | | |
|-------------------------------------|-------------------------|--------------------------|------------------|
| <input checked="" type="checkbox"/> | Resolution | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | No Action – Report Only | <input type="checkbox"/> | Public Hearing |
| <input type="checkbox"/> | Formal Motion | <input type="checkbox"/> | Other/Direction: |

Council:

The following Resolution and Addendum contain the updates to the City Mission Statement, Vision Statement, and Supporting Goals as drafted at the Council retreat on March 19th, 2022. While amendments have been proposed, the founding elements of the document have been maintained. Please consider the adoption of Resolution 2022-02 in memorializing these additions to the City's principal statement of intent and purpose.

CITY OF LA PINE

RESOLUTION NO. 2022-02

**A RESOLUTION ADOPTING AMMENDMENTS TO THE CITY OF LA PINE MISSON STATEMENT,
VISION STATEMENT, AND SPPORTING GOALS**

WHEREAS, the Common Council and citizens of the City of La Pine established guiding principles for the community, enshrined in, and as, the City's Mission Statement, Vision Statement, and Supporting Goals upon incorporation; and

WHEREAS, it is prudent for the Common Council to review these tenets and their application as often and as necessary; and

WHEREAS, it is the responsibility for the Common Council to ensure ongoing support and development of these beliefs; and

WHEREAS, a quorum of the Common Council of the City of La Pine convened on March 19, 2022, in observance of these duties as bestowed upon them by virtue of office.

NOW, THEREFORE, BE IT RESOLVED that the La Pine City Council resolves as follows:

The La Pine Mission Statement, Vision Statement, and Supporting Goals are hereby amended by Council action as contained in addendum A, to further the intent and application of the City's fundamental precepts to the betterment of all citizens.

APPROVED and ADOPTED by the La Pine City Council on April 27, 2022.

Daniel Richer, Mayor

Attest:

Geoff Wullschlager, City Manager

ADDENDUM A.

Legislative Draft:

1. New language demarcated by ***bold italics***
2. Struck language demarcated by ~~strikethrough~~



Mission Statement

“To maintain the friendly, approachable, small-town nature ***and community wellbeing*** of our City through effective local leadership, fiscal responsibility and efficient management.”

Vision Statement

“We strive to deliver the highest quality of life ***and livability*** for our community, residents, businesses and guests.”

Goals

Beautification & Revitalization

- Enhance the shared character and connectivity of La Pine through quality public improvements and policies.

Effective Communication

- Maintain transparency while engaging the community and encouraging public participation.

Community Safety

- Work towards a safer community while building on the sense of pride and place through leveraged partnerships.

Essential Infrastructure

- Maintain and improve public infrastructure facilities through strategic investment and planning.

Fiscal Responsibility

- Provide effective, efficient and sustainable services while maintaining a healthy budget for the future.

Economic Development

- Encourage ~~trade-sector~~ ***local*** investment and job creation while responsibly managing growth.

Provide Quality Services

- Support a highly qualified, motivated, and engaged City workforce that prioritizes customer service.