



CITY OF LA PINE CITY COUNCIL AGENDA

Wednesday, February 13, 2019

5:30 p.m. Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council

5. Public Comments

3 minutes per person; when asked to the podium, please state your name and whether you live within the City of La Pine

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Council Minutes
 - i. January 07, 2019 Meeting Minutes
 - ii. January 23, 2019 Meeting Minutes
- b. Acknowledgement of Committee Meeting Minutes
 - i. December 4, 2018 Urban Renewal
- c. Reimbursements
 - i. Approval of Council and Staff Reimbursements

ii. Approval of American Leadership Forum Payment

d. Financial Reports

i. Approval of Financial Reports

7. Community Funding Requests

a. Memo from Accounting Clerk re Funds Availability

i. Deschutes County Fair & Rodeo

ii. Younity

8. Action on EDCO Contract and Area Director Replacement

a. Staff Report

b. Presentation by EDCO

c. Executed MOU Dated July 1, 2018

9. Action on Resolution No. 2019-03: 2018-2019 City Council Goals, Mission and Vision Statement

a. Staff Report

10. Action on Resolution No. 2019-04: A Resolution Amending Resolution No. 2011-13, a Resolution Creating City of La Pine's Public Works Advisory Committee, to Change the Committee's Membership and Establish the Existing Committee Member's Terms of Office

a. Staff Report

11. Other Matters: Only those matters properly added to this Agenda under line item No. 4

12. Public Comments

13. Staff Comments

14. Council & Mayor Comments

a. City Committees Updates

b. Outside Committee Updates

15. Adjourn Meeting

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Tracy Read (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

6 a i



L A P I N E

O R E G O N

CITY OF LA PINE CITY COUNCIL – MEETING MINUTES

Monday, January 7, 2019

6:00 p.m. Special Meeting

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Meeting called to order @ 6pm by Mayor Dennis Scott

2. Color Guard Presentation / Pledge of Allegiance

Color Guard Unable to attend

Pledge of Allegiance by Gary Gordon

3. Roll Call

Present: Mayor Dennis Scott, Councilor Stuart Martinez, Councilor Connie Briese, Councilor Craig Heaton and Councilor Greiner and Student Councilor Trentyn Tennant

Absent by prior arrangement: None

Staff Present: City Manager Melissa Bethel, Public Works Manager Jake Obrist, Accounting Clerk Tracy Read and Administrative Asst. Kelly Notary

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council.

Added unanimously the discussion on reappointment of Mary Hatfield to Planning Commission

5. Public Comments

None

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

i. December 12, 2018 City Council Meeting Minutes

- b. Reimbursements
 - i. Approval of Council and Staff Reimbursements
- c. Financial Reports

Councilor Greiner made a motion to approve the Consent Agenda. Councilor Heaton seconded. No objection. Meeting adjourned.

Mayor Scott Allowed for a moment of reflection on their service by the members leaving council.

Craig Heaton – Happy to see the public turnout, it’s been a great year here in La Pine, Water and Wastewater in Cagle is moving along, Streetscape is almost done and a lot of great things have been done, so keep up the good work.

Stuart Martinez – Echoed what Craig mentioned, the city has accomplished a lot since it incorporated. This city and this council have a lot to be proud of here in La Pine. The foundation has been laid and we wish you well. Thanked the County, the public and the staff.

Dennis Scott – The more people we have involved the better. The less miscommunication happens. Everyone deserves to know what’s going on in the city. Thanks to the council and the staff for all of their efforts. Also, a special thank you to Don Greiner and Stuart Martinez for keeping him sane over the last 2 years. Special thank you to Corrine Martinez for being his historian and also to his wife Colleen. He is proud to say that at the end of these two years the city is being left better than it was 2 years ago. He also recommended Don Greiner be the new Council President.

7. Swearing in of New Councilors

Councilor Stuart Martinez offered the swearing in of the following new members of the City Council:

Mayor Daniel Richer

Councilor Mike Shield

Councilor Michael Harper

Outgoing Members: Mayor Dennis Scott, Councilor Stuart Martinez and Councilor Craig Heaton

8. Election of City Council President

Michael Harper nominated Don Greiner, Mike Shields also nominated Don Greiner.

ROLL CALL VOTE

Councilor Briese Aye

Councilor Shields Aye

Councilor Harper Aye

Councilor Greiner – refrained from voting, but accepted the position

9. Public Hearing – Resolution No. 2019-01

A resolution of City of La Pine adopting findings to support an exemption from competitive bidding for a new industrial park wastewater lift station project.

- a. Open Public Hearing

Mayor opened up the public hearing

- b. Staff Report
Jake provided a staff report
- c. Public Comments
Teri Myers – Thinks it’s a fabulous idea and is all for the proposal
- d. Close Public Hearing
Mayor Closed the Public Hearing
- e. Council Deliberations, Questions, and/or Comments
Councilor Briese – Usually she is in favor of bidding, but in this case she does agree that this is best.
- f. Council Takes Formal Action

Councilor Briese made a motion to approve and adopt Resolution No. 2019-01, a resolution of the City of La Pine adopting findings to support an exemption from competitive bidding for a new industrial park wastewater lift station project. Councilor Greiner seconded the motion. Roll Call vote all in favor. Resolution approved and adopted.

10. Amendment of The Master Fee Schedule for Mobile Food Vendor Business and Miscellaneous Land Use Applications – Resolution No. 2019-02

Bethel gave a brief summation of the resolution.

Councilors were given time to ask questions.

Councilor Briese made a motion to approve Resolution No. 2019-02 amending the Master Fee Schedule to include an annual \$50.00 fee for food truck licenses and a line item for legal fees incurred by various agreements. Councilor Harper seconded the motion. Roll Call vote all in favor. No objection. Meeting adjourned.

11. Appointment of Regional Organization Representatives

a. Central Oregon Area Commission on Transportation (COACT):

Current Appointees: Mayor Scott with Councilor Martinez as alternate

Mayor – appoints Mayor Richer and Mike Shields

b. Central Oregon Intergovernmental Council (COIC):

Current Appointees: Councilor Briese with Councilor Greiner as alternate

Mayor – appoints Councilor Briese and Councilor Greiner as alternative

c. Central Oregon Cities Organization (COCO):

Current Appointees: Mayor Scott with Councilor Briese as alternate.

Councilor Martinez will be third

Mayor – appoints Mayor Richer with Councilor Briese as alternate Don Greiner will be third

- d. Sunriver/La Pine Economic Development (SLED):
Current Appointees: Councilor Martinez with Councilor Heaton as alternate

Mayor – Appoints Mike Shields with Mayor Richer as alternate
- e. League of Oregon Cities – Small Cities Network:
Current Appointees: Councilor Greiner with Councilor Briese as alternate

Mayor – appoints Michael Harper with Councilor Briese as alternate
- f. Urban Renewal Agency:
Current Appointees: Councilor Briese, Councilor Heaton and Councilor Martinez

Mayor – appoints Mayor Richer, Councilor Greiner, and Councilor Harper
- g. Deschutes River Basin Water Study Group:
Current Appointees: Councilor Heaton with Mayor Scott as alternate

Mayor – appoints Jake Obrist and Mayor Richer as alternate
- h. Regional Solutions Center:
Current Appointees: Mayor Scott with Councilor Martinez as alternate

Mayor - appoints Mayor Richer and Councilor Harper

Mayor Richer asked if anyone had comments about the appointments and there were none.

- 12. Discussion on City of La Pine 2018-2019 City Council Goals, Mission and Vision Statements
Bethel gave a brief history and asked the Council if they would like to move forward with goals from last council or do they need to be redone through a retreat

Connie discussed her involvement and more about the intention of the previous Council and does not think they need to be redone, but perhaps a meeting just to go over them would be helpful to the new council.

Don Greiner asked Bethel and Obrist what goals have been accomplished and Bethel gave a rundown of those. Bethel also added that the goals were well thought out, in line with where the City should be headed and seemed reasonable to carry into the new year.

Michael Harper was around when these were being done and thinks we should move forward with the goals previously set.

Mayor Richer thinks we should move forward and asked Melissa what needed to be done next.

Melissa Bethel suggested we bring it back to another meeting as a resolution.

- 13. Discussion on City Council City of La Pine Area Representatives
Mayor discussed his idea to divide the city into areas where each council member can take care of a particular area and hopefully keep
- 14. Discussion on Council Meeting Times

Mayor Richer suggested that we change the time to 5:30pm to make it easier to get to and so people aren't here so late. He would like council to consider the revised time going forward.

15. Other Matters: Only those matters properly added to this Agenda under line item No. 4
Reappointment of Mary Hatfield to Planning Commission

Mayor Richer recommends that Mary Hatfield be reappointed to the Planning Commission 01/07/2019 – 12/31/2020.

Mary Hatfield introduced herself and discussed her experience and her desire to stay on the planning commission.

Councilor Briese made a motion to reappoint Mary Hatfield to the Planning Commission. Councilor Harper seconded. No objection. Unanimously approved.

16. Public Comments

Gloria Fleming, Resident – has an issue with the Land Use Fee in Resolution 2019-02 and thought it should have been brought to the planning commission to begin with.

Ryan Hernandez, Resident – Stated that he though Mayor Richer had done a great job in his first meeting.

Kitty Shields, Resident – She is very pleased with this meeting and is confident in the new group. Applauded Councilor Briese for her diplomatic and well thought out dissent last meeting and encourages the entire council to do the same going forward.

Wayne Barth, Resident – In regards to the goals he would like to know if there is a specific disaster plan for the city in the safety goals. Jake gave a description of what happens if there is a water disaster and agreed to talk more about it at the public works meeting tomorrow.

Tone DeBone – Wanted to congratulate the new group and offer his support going forward to move La Pine into a bright future.

17. Staff Comments

Jake Obrist – Went over some of the goals for his department and the upcoming projects and how they fit into the budget.

Melissa Bethel – Reminded everyone that City Hall is closed on Thursday for training. Offered the public an intro into the meeting agenda on 1/23 and asked them to attend that meeting, as well.

Tracy – Utility billing due date to move to the 15th to allow more time between when the bills are received and when they are due. Also, to allow staff to run meter reads the last day of the month and get a more accurate billing and payment on each new bill.

Kelly –She is in the process of changing names, contacts, etc. for the new council and will send out new meeting notices as soon as Velox has all of the changes made.

18. Council Comments

Councilor Briese – Stated that this was a great first meeting for the new council and welcomed her new co-Council and was excited to be working with everyone.

Mike Shields – Stated he was happy to see so many people here and he will do his best.

Don Greiner – Stated his excitement to see so many people at the meeting. We have a great Council and he asked that they investigate and vote for what they feel is best for the City of La Pine, which is what he does and will continue to do.

Michael Harper – Thanked the city for electing him. He is excited to work with everyone and he plans to vote from the heart and really focus on the goals.

Trentyn Tennant – Has been honored to serve with the previous council and looks forward to what's to come with the new council and Mayor.

19. Mayor's Comments

Mayor Richer is humbled and honored to serve the community and looks forward to working with the council, the county and the community.

20. Adjourn Meeting

Daniel Richer, Mayor

Attest

Melissa Bethel, City Recorder

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L A P I N E

O R E G O N

CITY OF LA PINE CITY COUNCIL MINUTES

Wednesday, January 23, 2019

5:30 p.m. Work Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Meeting called to order by Mayor Richer @ 5:30pm

2. Establish Quorum

Present: Mayor Dan Richer, Councilor Donald Greiner, Councilor Connie Briese, Councilor Mike Shields and Councilor Michael Harper (arrived after Public Comments).

Absent w/o Prior Notice: Student Councilor Trentyn Tennant

Staff Present: City Manager Melissa Bethel, Public Works Manager Jake Obrist and Administrative Assistant Kelly Notary

3. Pledge of Allegiance

Pledge led by Council

4. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council.

NONE

5. Public Comments

3 minutes per person; when asked to the podium, please state your name and whether you live within the City of La Pine

NONE

6. Update from City Agencies and Consulting Services

a. Update from Sheriff's Office – Lt. Joe DeLuca

Lt. Joe DeLuca gave a brief overview on the area: 1500 calls over the last year and DeLuca went over the types of calls and gave information about staff. Discussion on speed trailers, the area near industrial park and transients, as well as the growing number of deputies patrolling the area.

b. Update from Fire District – Chief Supkis

Chief Supkis gave a presentation on Disaster Preparedness, what the fire district can do, what the risks are and the goals for the district. Handout Provided and added to the packet.

c. Update on Code Enforcement – County Code Enforcement Tech - Chris Tiboni

Chris Tiboni presented a memo and information on last year's code violations.

d. Update from ODOT – Mike Darling, Senior Project Coordinator

Mike Darling gave a presentation on Amendment Number 02 Cooperative Improvement Agreement. Which included Safety measures that can be done in the Burgess/97 area since the overpass did not work out as planned. These include; additional lighting, right turn lane, etc.

e. Update on La Pine Station – City Engineer Erik Huffman

Erik Huffman discussed the La Pine Station along with Katrina Langenderfer giving an update on the revised site layout and a current cost estimate.

f. Update of Wastewater Treatment Expansion

i. Anderson Perry

Brad Barrett gave an intro and explanation on A&P's involvement with the city and its water and wastewater treatment. Brandon Mahone presented a power point on the Water and Wastewater System Improvements. Power Point added to the packet.

ii. Andrew Spreadborough w/ Neighbor Impact (Grant Administrator)

CDBG (Community Development Block Grant) update for the Water and Wastewater Treatment. CDBG is specific to the design phase and all is going well and on track.

7. Other Matters: Only those matters properly added to this Agenda under line item No. 4

NONE

8. Public Comments

NONE

9. Staff Comments

Jake – Temporary easement letters went out – he suggests an open house next month to address some of the issues.

Relooking at the public works committee and the resolution creating it, will present an updated resolution to council next month.

Melissa – IGA for Multi-use path will be in over the next month

Wickiup refinement plan to start in the next 2 months

We did not receive the Safe Routes to School Grant

Kelly – New Council FYI regarding mailboxes in the supply room – please check them periodically

10. Council & Mayor Comments

Briese – Re: PW Committee mentioned citizen complaints regarding the cemetery and vandalism therein

Michael Harper – Enjoyed LOC and will be attending the Day on the Capital tomorrow and report back.

Mayor – enjoyed LOC and thought it was beneficial to everyone. He enjoyed meeting the consultants tonight.

a. City Committee Updates

No City Committee Meetings to Date

b. Outside Committee Updates

Briese – committees have not met yet

Don – Small Cities LOC meeting mentioned using LOC lawyers and Don would like to see us use them. Day on the Capital is tomorrow. He went to a transit meeting and wanted it known that Dial-a-Ride will take residents to the doctor's office in Bend for a nominal fee.

Michael Harper – will be attending the Day on the Capitol

Mayor – committees have not met yet

11. Adjourn Meeting

Meeting adjourned at 7:22pm

Attest

Melissa Bethel, City Recorder

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CITY OF LA PINE URBAN RENEWAL AGENCY MEETING MINUTES

Tuesday, February 05, 2019

3:00 p.m. Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Vicki Russell as Vice Chair opened the meeting at 3:04pm

2. Establish Quorum

Present: Vicki Russell, Andrea Hine, Jean Spetter-Sutton, Donald Greiner and Michael Harper

Absent w/ Prior Notice: Daniel Richer and Ann Gawith

Staff Present: Melissa Bethel, City Manager and Kelly Notary, Admin Assistant

3. Pledge of Allegiance

Led by Don Greiner

4. Appointment of Chairperson and Vice Chairperson

Chair Appointment: Andrea Hine made a motion to nominate Vicki Russell as Chair. Don Greiner seconded. No objections, unanimously approved.

Vice Chair Appointment: Don Greiner made a motion to nominate Michael Harper as Vice Chair. Vicki Russell seconded. No objections, unanimously approved.

5. Added Agenda Items

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency.

6. Approval of December 04, 2018 Meeting Minutes

Andrea Hine made a motion to approve the December 4th, 2018 minutes. Jean Spetter-Sutton seconded. No objections, unanimously approved.

7. Discussion and Resolution of the La Pine Urban Renewal Agency Establishing and Adopting a Façade Improvement Funding Program

a. Staff Report

Melissa went over the staff report in the packet and opened the floor to comments.

b. Resolution

Reviewed and notes made by committee members

Michael Harper made a motion to accept Resolution No. 2019-02 with the deletion of Section 8(b). Don Greiner seconded. No objections, unanimously approved.

c. Brochure

Reviewed brochure w/ no comments from the committee

Andrea Hine made a motion to accept the brochure as presented. Don Greiner seconded. No objections, unanimously approved.

d. Discussion on Application Selection

For this year the application process is going to be in development and Melissa will work with each person/company that would like to apply and assist them in getting an application together. This will aide in setting up guidelines for the future.

8. Other Matters: Only those matters properly added to this Agenda under line item No. 4

None

9. Public Comments

None

10. Staff Comments

Brochure will be handed out at the next Chamber meeting on 2/15/2019 and Melissa will present to the members.

Melissa asked about everyone's preference about the presentation of the brochure (i.e. glossy, professionally folded, etc.). Consensus was glossy paper, tri-fold and Notary will get quotes for review.

11. Board Member Comments

Vicki welcomed Don and Michael and feels like we are really moving in a wonderful direction.

Michael is very excited to be a part of the process and this committee.

Andrea suggests everyone take notes of names and numbers at the meeting to have contacts for follow-up.

Don is appreciative of the work that has been done to get this URA up and running so quickly.

12. Adjourn Meeting

Meeting adjourned @ 3:38pm

bci

CITY OF LA PINE

NAME: Connie Brieze DATE SUBMITTED 2-6-19

While conducting authorized City business, I the undersigned, properly incurred the following expenses. I now request reimbursement:

1. TRANSPORTATION EXPENSES (explain purpose, City, State, date of mtg)
KOC Conf. , sisters , OR 1-10-19

AUTOMOBILE MILEAGE: 98 MILES @ .58 ~~0.545~~ = \$ 56.84 ~~53.41~~

2. LODGING/MEALS (explain purpose/meeting/dates)

A. Lodging for _____ nights (attach receipts)
B. Meals for _____ (whom)
Location (attach receipts) _____ Date _____

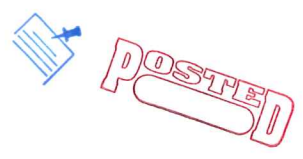
3. PURCHASES (food, supplies and materials) (attach receipts)

TOTAL REIMBURSEMENT \$ 56.84 ~~53.41~~

Approved by City Staff _____

Mrs. Connie Brieze
Signature of Submitter of Form

Asst _____ \$ _____
Asst _____ \$ _____
Asst _____ \$ _____
Approved MB
Date _____ Clk# _____



CITY OF LA PINE

NAME: DANIEL RICHER DATE SUBMITTED 23 JAN 19

While conducting authorized City business, I the undersigned, properly incurred the following expenses. I now request reimbursement:

1. TRANSPORTATION EXPENSES (explain purpose, City, State, date of mtg)

N/A

AUTOMOBILE

MILEAGE: _____ MILES @ 0.545 = \$ _____

2. LODGING/MEALS (explain purpose/meeting/dates)

N/A

A. Lodging for _____ nights (attach receipts)

B. Meals for _____ (whom)

Location (attach receipts) _____ Date _____

3. PURCHASES (food, supplies and materials) (attach receipts)

CARDS



POSTED

TOTAL REIMBURSEMENT \$ \$26.98

Approved by City Staff _____

Signature of Submitter of Form [Signature]

Acct 105202700 \$ 26.98 Acct _____ \$ _____
Acct _____ \$ _____ Acct _____ \$ _____
Acct _____ \$ _____ Approved _____
Approved _____ Date _____ Ckt# _____
Date _____ Ckt# _____

My Account / Order History / **Order Details**

Account # 1567-0835-9252

Order Details | Order # C313M-45A18-2R8

Order Date: 1/2/2019 8:02 PM

Estimated Date of Arrival: 1/10/2019

Order Status: **Delivered**

Shipping Address

Daniel Richer
52745 Drafter Rd.
La Pine, OR 97739-7549
United States of America
5416335807
True North

Billing Address

Daniel Richer
52745 Drafter Rd.
La Pine, OR 97739-7549
United States of America
5416335807
True North

Delivery Speed

Standard

Payment Information

PayPal Exp. 12/2099

Order Total

Product Total \$19.99

You Saved 50% (\$20.01)!

Shipping & Processing \$6.99
Standard - Est. Arrival Jan 10

You Paid: **\$26.98**

1 Item(s)

Reorder

Res



Business cards - standard matte

Status: **Delivered on January 9, 2019 at 1:34 PM**

Carrier Notes: **MAILBOX**

Track: **1Z37580XYW05550969**

Carrier: **UPS**

Details: None

Qty 1000

Base Price ~~\$40.00~~ **\$19.99**

Item Total **\$19.99**

CITY OF LA PINE

NAME: Melissa Bethel DATE 2/1/19

While conducting authorized City business, I the undersigned, properly incurred the following expenses. I now request reimbursement:

1. TRANSPORTATION EXPENSES (explain purpose, City, State, date of mtg)

For the month of January:

1/10/19: Elected Officials Conference in Sisters

1/14/19: Mtg w/ Planning/Engineering/Attorney Re: two developments

1/31/19: Mtg w/ Planning/Attorney Re: Development/St. Charles Easement

AUTOMOBILE

MILEAGE: 100+60+60 MILES @ 0.58 = \$ 127.60

2. LODGING/MEALS (explain purpose/meeting/dates)

A. Lodging for _____ nights (attach receipts)

B. Meals for _____ (whom)

Location (attach receipts) Date

3. PURCHASES (food, supplies and materials) (attach receipts)

TOTAL REIMBURSEMENT \$ 127.60

Approved by City Staff

[Signature]

[Signature]
Signature of Submitter of Form

Acct 105202700 \$ 127.60

Acct _____ \$ _____

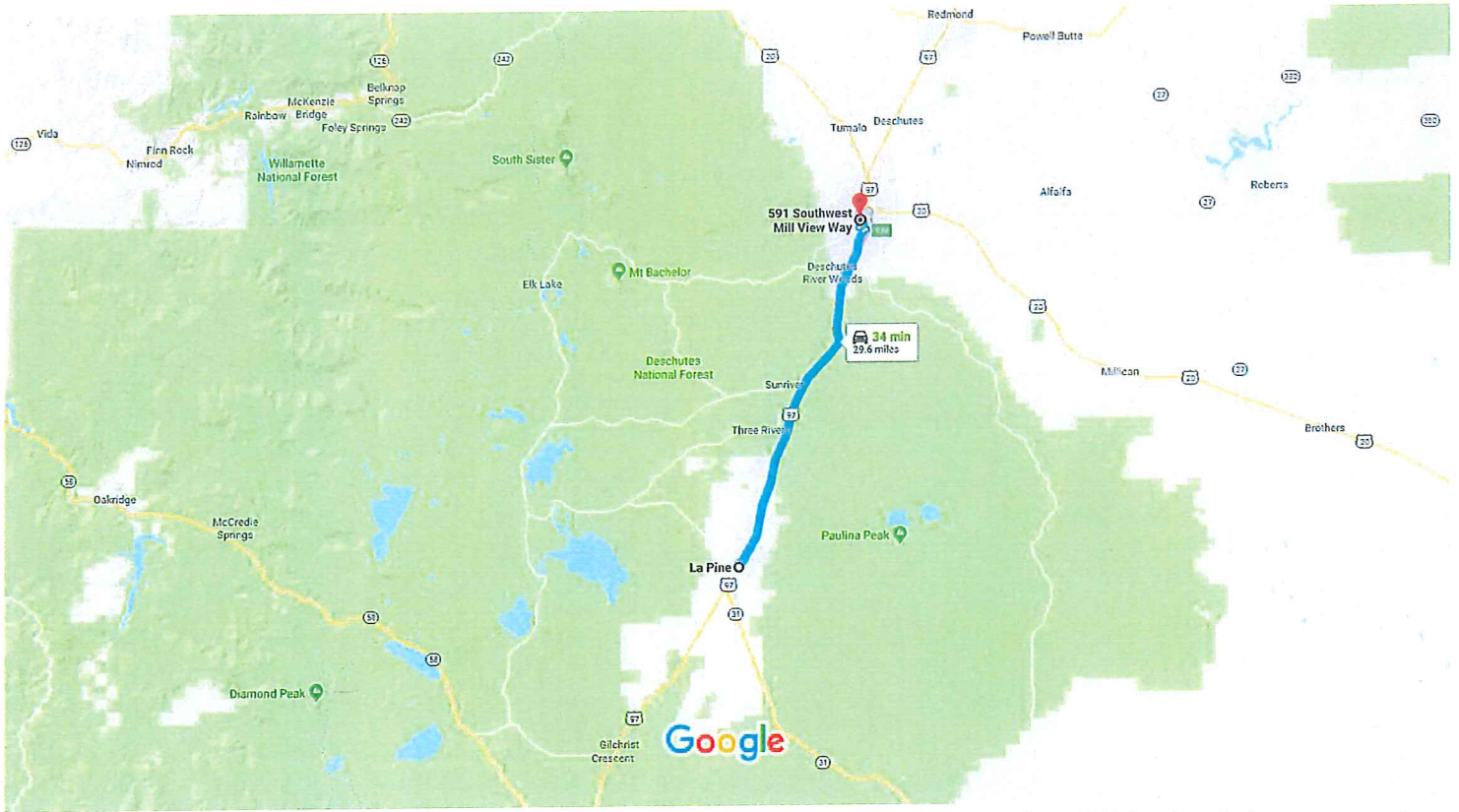
Acct _____ \$ _____

Approved _____

Date _____ Ck# _____



La Pine, OR to 591 Southwest Mill View Way, Bend, OR Drive 29.6 miles, 34 min



Map data ©2019 Google 5 mi



via US-97 N

Fastest route, the usual traffic

34 min

29.6 miles

X 4

1-14-19

1-31-19



6:45 AM—8:01 AM

1 h 16 min



2:35 PM—3:45 PM

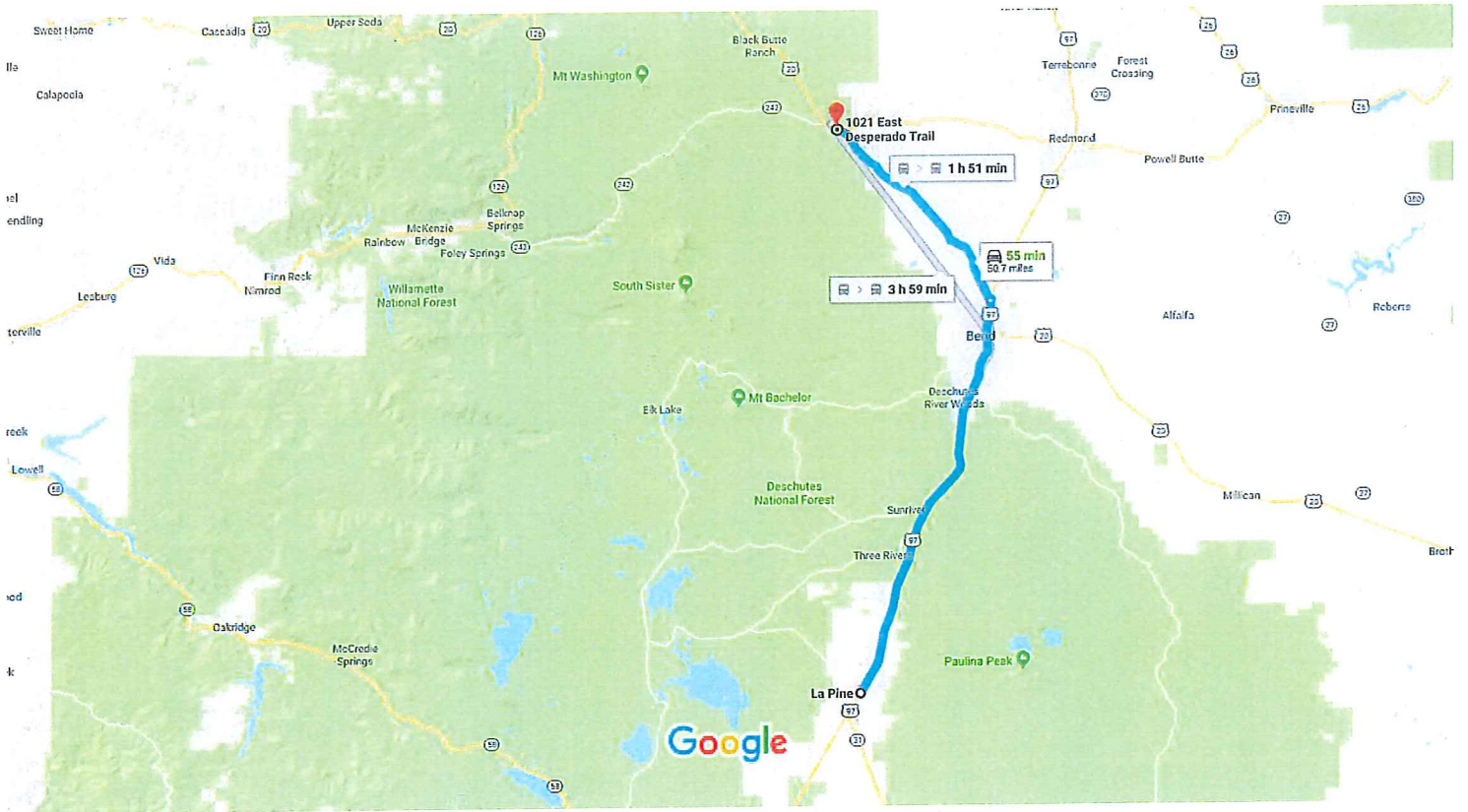
1 h 10 min





La Pine, OR to 1021 East Desperado Trail, Sisters, OR

Drive 50.7 miles, 55 min



Map data ©2019 Google 5 mi



via US-97 N and Hwy 20 W
Fastest route, the usual traffic

55 min

50.7 miles

1-10-19



6:45 AM—10:44 AM

3 h 59 min



MT. HOOD TELEPORTER SHUTTLE ...



2:35 PM—4:26 PM

1 h 51 min





AMERICAN LEADERSHIP FORUM OF OREGON

bcii

American Leadership Forum of Oregon
221 NW Second Ave
Portland, OR 97209
Ph: 503.636.2288
Fax: 503.220.1335
Email: info@alfo.org

Invoice

Bill To: City of LaPine
Re: Cory Misley tuition

Invoice Date: Nov. 19, 2018
Due Date: Dec. 19, 2018

Date	Description	Total
Nov. 19, 2018	ALF Class 36 Tuition	\$2,000.00

Total due: \$2,000.00

Make check/money order payable to: American Leadership Forum of Oregon
Or pay by credit card at the following link: www.alfo.org/supportALF

Thank you!



POSTED

Acct 105202700 \$ 2000.00
 Acct _____ \$ _____
 Acct _____ \$ _____
 Approved _____ 3 _____
 Date _____ Ck# _____

(Handwritten circled mark with question mark and initials)

*per Cory all
City Council was
asked
(but not beyond
before w a
meeting)*

Federal Tax ID#: 94-3106407

Melissa Bethel

From: Cory Misley <cmisley@gmail.com>
Sent: Monday, December 17, 2018 1:37 PM
To: Melissa Bethel
Cc: Tracy Read
Subject: Re: Invoice for ALF

Hey thanks for the message! It's been a whirlwind but so far so good. Hope everything is going well down there (I am still driving from and back to La Pine everyday lol).

I received a thumbs up from every Council member I believe. I have emails from Connie and Don, and I spoke with Dennis extensively about it. This was all the way back in May. I received \$7,000 in scholarship, \$1,000 out of my own pocket, and the City as picking up the other 20%. It was never a formal agenda item/motion/vote type of things. I thought before I left that it was slated to go into the bills for 12/12 but I guess not. Let me know if you need anything else from me.

Missed you at the COCO meeting but I know at this stage the regional stuff is low priority. Miss you all, talk soon.

Best,

Cory

On Mon, Dec 17, 2018 at 10:56 AM Melissa Bethel <mbethel@lapineoregon.gov> wrote:

Hi Cory,

Hope all is going well for you at Sisters! Hey, we have an invoice for the American Leadership Forum here (\$2,000) for you and we can't find any supporting minutes or documents which show Council approval... Do you remember anything about it or when this was approved?

Thanks,



Melissa Bethel
Community Development Director
City Hall: 541-536-1432
16345 Sixth St. La Pine, OR 97739
www.lapineoregon.gov

6di

FINANCIAL SUMMARY DECEMBER 31, 2018

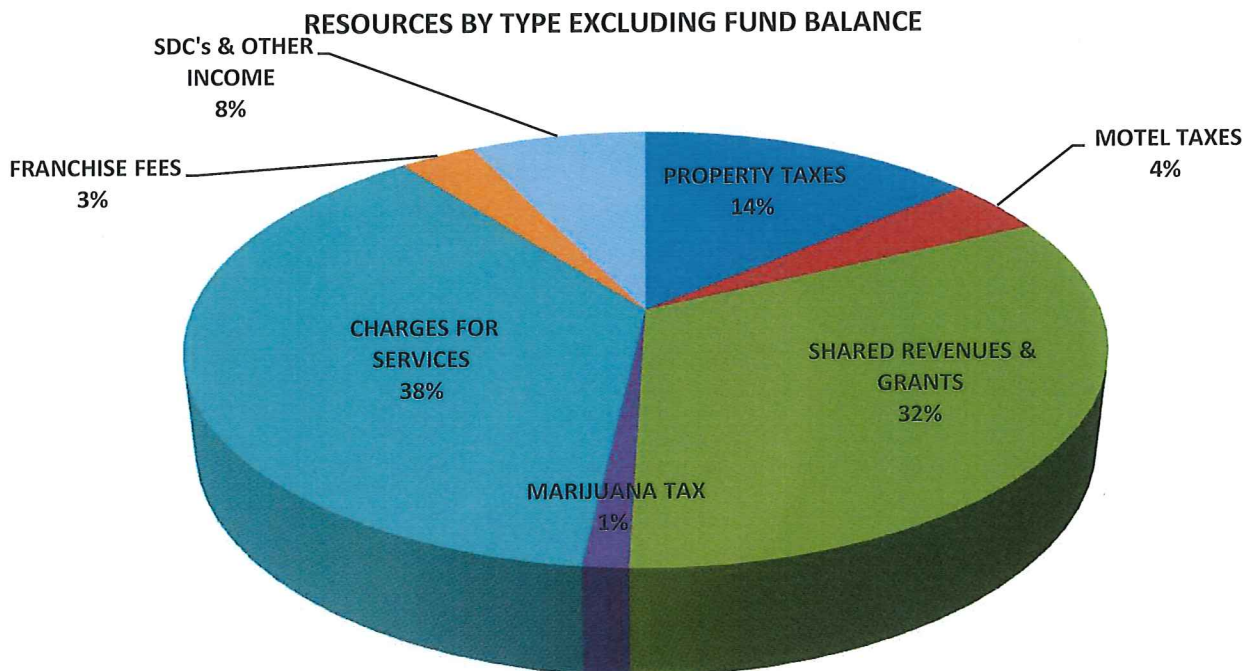
TOTAL RESOURCES - BUDGET TO ACTUAL

AS OF DECEMBER 31, 2018

	Year To Date	FY 2018-19 Budget	Budget Remaining	(50% lapsed) % Earned
BEGINNING FUND BALANCE	7,295,571	6,679,299	(616,272)	109.2%
PROPERTY TAXES	280,349	292,000	11,651	96.0%
MOTEL TAXES	82,439	140,000	57,561	58.9%
SHARED REVENUES & GRANTS	646,134	1,229,500	583,366	52.6%
MARIJUANA TAX	27,563	30,000	2,437	91.9%
CHARGES FOR SERVICES	752,574	1,491,600	739,026	50.5%
FRANCHISE FEES	62,467	223,500	161,033	27.9%
SDC's & OTHER INCOME	147,568	282,750	135,182	52.2%
	9,294,665	10,368,649	1,073,984	89.6%

FINANCIAL HIGHLIGHTS - RESOURCES:

- Beginning fund balances final, audited figures.
- Revenues overall are at expected levels or slightly higher compared to budget.
- In the Community Development Fund, \$150 was posted to Interfund Transfers-In. For reporting purposes, the \$150 was reclassified to Misc. Income.



RESOURCES - BUDGET TO ACTUAL BY FUND

AS OF DECEMBER 31, 2018

	Year To Date	FY 2018-19 Budget	Budget Remaining	(50% lapsed) % Earned
GENERAL FUND				
BEGINNING FUND BALANCE	558,446	451,428	(107,018)	123.7%
PROPERTY TAXES	280,349	292,000	11,651	96.0%
SHARED REVENUES & GRANTS	32,775	44,000	11,225	74.5%
MARIJUANA TAX	27,563	30,000	2,437	91.9%
CHARGES FOR SERVICES	1,195	12,600	11,405	9.5%
FRANCHISE FEES	62,467	223,500	161,033	27.9%
MISCELLANEOUS & OTHER INCOME	14,655	100,000	85,345	14.7%
INTERFUND TRANSFERS - IN	-	45,000	45,000	0.0%
	<u>977,450</u>	<u>1,198,528</u>	<u>176,078</u>	<u>81.6%</u>
CEMETERY FUND				
BEGINNING FUND BALANCE	20,796	16,068	(4,728)	129.4%
CHARGES FOR SERVICES	4,095	5,000	905	81.9%
INTERFUND TRANSFERS - IN		5,000	5,000	0.0%
	<u>24,891</u>	<u>26,068</u>	<u>1,177</u>	<u>95.5%</u>
STREETS FUND				
BEGINNING FUND BALANCE	901,308	801,088	(100,220)	112.5%
SHARED REVENUES & GRANTS	55,214	90,000	34,786	61.3%
MISCELLANEOUS & OTHER INCOME	-	250	250	0.0%
INTERFUND TRANSFERS - IN	-	223,500	223,500	0.0%
	<u>956,522</u>	<u>1,114,838</u>	<u>158,316</u>	<u>85.8%</u>
TOURISM FUND				
BEGINNING FUND BALANCE	161,952	126,107	(35,845)	128.4%
MOTEL TAXES	82,439	140,000	57,561	58.9%
	<u>244,391</u>	<u>266,107</u>	<u>21,716</u>	<u>91.8%</u>
COMMUNITY DEVELOPMENT FUND				
BEGINNING FUND BALANCE	104,217	77,357	(26,860)	134.7%
CHARGES FOR SERVICES	56,750	40,000	(16,750)	141.9%
ADVANCED PLANNING FEES	-	25,000	25,000	0.0%
MISCELLANEOUS & OTHER INCOME	150			
INTERFUND TRANSFERS - IN	-	20,000	20,000	0.0%
	<u>161,117</u>	<u>162,357</u>	<u>1,390</u>	<u>99.2%</u>
INDUSTRIAL/ECONOMIC DEVELOPMENT				
BEGINNING FUND BALANCE	37,488	21,734	(15,754)	
INDUSTRIAL SITE LEASES / SALES	6,531	163,000	156,469	4.0%
MISCELLANEOUS & OTHER INCOME	-	5,000	5,000	0.0%
INTERFUND TRANSFERS - IN		30,000	30,000	0.0%
	<u>44,019</u>	<u>219,734</u>	<u>175,715</u>	<u>20.0%</u>
RESERVE FUND - WATER/SEWER				
BEGINNING FUND BALANCE	1,615,000	1,590,000	(25,000)	101.6%
INTERFUND TRANSFERS - IN		525,000	525,000	0.0%
	<u>1,615,000</u>	<u>2,115,000</u>	<u>500,000</u>	<u>76.4%</u>
DEBT RESERVE FUND				
BEGINNING FUND BALANCE	193,503	193,503	-	100.0%
	<u>193,503</u>	<u>193,503</u>	<u>-</u>	<u>100.0%</u>
SDC FUND				
BEGINNING FUND BALANCE	2,287,045	2,233,991	(53,054)	102.4%
SYSTEM DEVELOPMENT CHARGES	127,895	150,000	22,105	85.3%
	<u>2,414,940</u>	<u>2,383,991</u>	<u>(30,949)</u>	<u>101.3%</u>
WATER FUND				
BEGINNING FUND BALANCE	668,409	577,217	(91,192)	115.8%
CHARGES FOR SERVICES	334,188	646,000	311,812	51.7%
MISCELLANEOUS & OTHER INCOME	4,838	500	(4,338)	967.6%
INTERFUND TRANSFERS - IN		750,000	750,000	0.0%
	<u>1,007,435</u>	<u>1,973,717</u>	<u>966,282</u>	<u>51.0%</u>
SEWER FUND				
BEGINNING FUND BALANCE	747,407	590,806	(156,601)	126.5%
GRANT REVENUE	558,145	1,095,500	537,355	50.9%
CHARGES FOR SERVICES	349,815	625,000	275,185	56.0%
MISCELLANEOUS & OTHER INCOME	-	2,000	2,000	0.0%
	<u>1,655,367</u>	<u>2,313,306</u>	<u>657,939</u>	<u>71.6%</u>

FINANCIAL SUMMARY DECEMBER 31, 2018

TOTAL EXPENDITURES - BUDGET TO ACTUAL

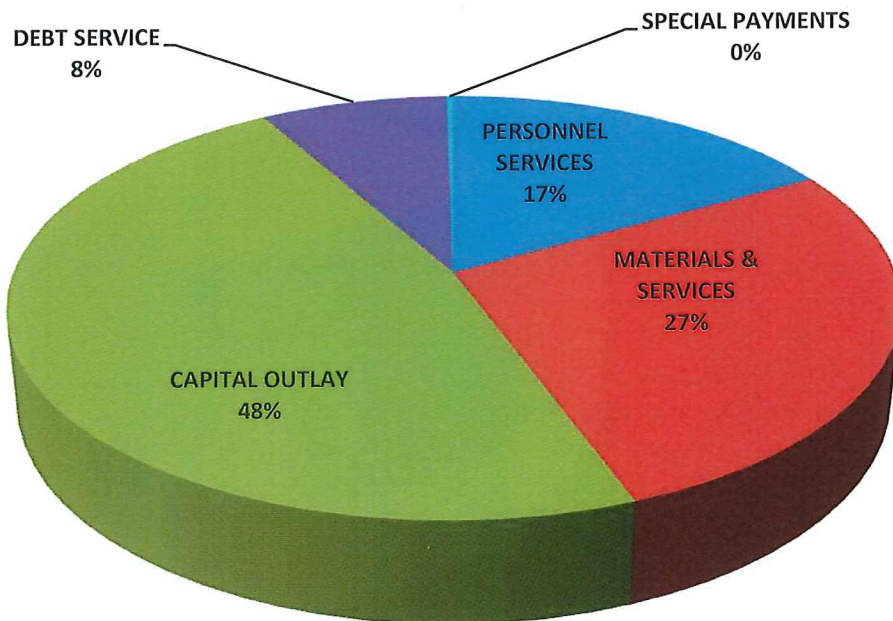
AS OF DECEMBER 31, 2018

	Year To Date	FY 2018-19 Budget	Budget Remaining	(50% lapsed) % Expended
PERSONNEL SERVICES	268,361	642,404	374,043	41.8%
MATERIALS & SERVICES	430,812	1,172,751	741,939	36.7%
CAPITAL OUTLAY	746,982	2,723,000	1,976,018	27.4%
DEBT SERVICE	126,013	245,000	118,987	51.4%
SPECIAL PAYMENTS	3,868	55,000	51,132	7.0%
INTERFUND TRANSFERS - OUT	-	1,353,500	1,353,500	0.0%
	1,576,036	6,191,655	4,615,619	25.5%

FINANCIAL HIGHLIGHTS – EXPENDITURES:

- Expenditures are in line with budget and management expectations.
- No transfers have been made yet. Transfers are usually made mid-year after staff review of the budget.

EXPENDITURES BY CATEGORY EXCLUDING INTERFUND TRANSFERS



EXPENDITURES - BUDGET TO ACTUAL BY FUND

AS OF DECEMBER 31, 2018

	Year To Date	FY 2018-19 Budget	Budget Remaining	(50% lapsed) % Expended
GENERAL FUND				
PERSONNEL SERVICES	35,829	101,530	65,701	35.3%
MATERIALS & SERVICES	97,857	184,498	86,641	53.0%
CAPITAL OUTLAY	5,987	259,000	253,013	2.3%
DEBT SERVICE	30,479	45,000	14,521	67.7%
INTERFUND TRANSFERS - OUT		278,500	278,500	0.0%
	<u>170,152</u>	<u>868,528</u>	<u>698,376</u>	<u>19.6%</u>
CEMETERY FUND				
MATERIALS & SERVICES	1,654	18,568	16,914	8.9%
CAPITAL OUTLAY		5,500	5,500	0.0%
	<u>1,654</u>	<u>24,068</u>	<u>22,414</u>	<u>6.9%</u>
STREETS FUND				
PERSONNEL SERVICES	19,377	55,541	36,164	34.9%
MATERIALS & SERVICES	23,088	136,297	113,209	16.9%
CAPITAL OUTLAY	96,431	353,000	256,569	27.3%
	<u>138,896</u>	<u>544,838</u>	<u>405,942</u>	<u>25.5%</u>
TOURISM FUND				
MATERIALS & SERVICES	50,238	128,607	78,369	39.1%
CAPITAL OUTLAY	446	50,500	50,054	0.9%
INTERFUND TRANSFERS - OUT		40,000	40,000	0.0%
	<u>50,684</u>	<u>219,107</u>	<u>168,423</u>	<u>23.1%</u>
COMMUNITY DEVELOPMENT FUND				
PERSONNEL SERVICES	35,224	89,703	54,479	39.3%
MATERIALS & SERVICES	19,147	54,654	35,507	35.0%
	<u>54,371</u>	<u>144,357</u>	<u>89,986</u>	<u>37.7%</u>
INDUSTRIAL AND ECONOMIC DEVELOPMENT				
MATERIALS & SERVICES	25,006	118,734	93,728	21.1%
	<u>25,006</u>	<u>118,734</u>	<u>93,728</u>	<u>21.1%</u>
RESERVE FUND - WATER/SEWER				
INTERFUND TRANSFERS - OUT		240,000	240,000	0.0%
	<u>-</u>	<u>240,000</u>	<u>240,000</u>	<u>0.0%</u>
SDC FUND				
INTERFUND TRANSFERS - OUT		510,000	510,000	0.0%
	<u>-</u>	<u>510,000</u>	<u>510,000</u>	<u>0.0%</u>
WATER FUND				
PERSONNEL SERVICES	88,777	197,665	108,888	44.9%
MATERIALS & SERVICES	89,717	201,052	111,335	44.6%
CAPITAL OUTLAY	85,954	810,000	724,046	10.6%
DEBT SERVICE	95,534	200,000	104,466	47.8%
SPECIAL PAYMENTS	2,771	40,000	37,229	6.9%
INTERFUND TRANSFERS - OUT		300,000	300,000	0.0%
	<u>362,753</u>	<u>1,748,717</u>	<u>1,385,964</u>	<u>20.7%</u>
SEWER FUND				
PERSONNEL SERVICES	89,154	197,965	108,811	45.0%
MATERIALS & SERVICES	124,105	330,341	206,236	37.6%
CAPITAL OUTLAY	558,164	1,245,000	686,836	44.8%
SPECIAL PAYMENTS	1,097	15,000	13,903	7.3%
INTERFUND TRANSFERS - OUT		225,000	225,000	0.0%
	<u>772,520</u>	<u>2,013,306</u>	<u>1,240,786</u>	<u>38.4%</u>

2a



Memorandum

Date: February 7, 2019

To: La Pine City Council, Staff and Readers

From: Tracy Read, Accounting Clerk

Subject: Funding Requests: Deschutes County Fair & Rodeo, Younity

There are sufficient funds available in the General Ledger Line for these requests.

7ai



CITY OF LA PINE

Community Funding Request Application

The City of La Pine may provide funding assistance to non-profits and other entities that serve the La Pine community for projects or programs based on need versus the City's financial ability to assist. **Effective immediately, all Community Funding Request Applications must be accompanied by the attached budget spreadsheet.**

Please type or print clearly:

1. Organization: DESCHUTES COUNTY FAIR & RODEO
2. Mailing Address: 3800 SW AIRPORT WAY REDMOND, OR 97756
3. Telephone No: 541 548 2111 E-mail: ROSSR@DESCHUTES.ORG
4. Contact Person: ROSS ROGERS
5. Requested Amount: \$ 400.00 ARENA BANNER in-kind Amount \$ _____
6. Project/Purpose For Funds, including date(s): DES. CO. FAIR & RODEO JULY 31 - AUGUST 4, 2019. THIS IS THE 100TH ANNIV. OF THE CO. FAIR!
7. Are you an authorized 501(c)(3) corporation by the IRS? Yes No
DES. CO. FAIR ASSOC IS 501(C)3
8. Have you sought funding from the City of La Pine in the past? Yes No
9. Were funds provided from the City of La Pine? Yes No

Amount: \$ _____ When: _____

10. Have you requested money from other sources? Yes No

If "yes," from where?

A ANNUAL TRADITION OF MANY SPONSORSHIP CONTRIBUTIONS FROM VARIOUS C.O. BUSINESSES AND PUBLIC.

11. Is this a one-time request or will there be any additional funding requests for this project? Explain.

THIS IS A ONE TIME REQUEST CELEBRATING THE D. C. FAIR & RODEO

Staff Review: Funding Source: _____

Remaining amount if project funded: _____

Staff's recommendation to fund request: _____



LAPINE

OREGON

Budget Spreadsheet

Name of Event:

DESCHUTES Co. Fair & Rodeo

Income	Estimated	Actual
Event Proceeds (entry fees, ticket sales, etc.)		
TOTALS		

Expenses	Estimated	Actual
Site/Decorations (equipment, balloons, food, etc.)		
TOTALS		

Extra Sales (auction, raffle, misc. sales)	Estimated	Actual
TOTALS		

Other Expenses	Estimated	Actual
THE COUNTY FAIR RUNS ON A \$1.5 MILLION BUDGET EA. YR. ALL PROCEEDS GO BACK INTO THE FACILITY SO NEXT YEAR FAIR IS COVERED.		
TOTALS		

Sponsorships	Estimated	Actual
TOTALS		

Donations	Estimated	Actual
TOTALS		

	Estimated	Actual
Overall Budget		
Income		
Expenses		
Net Profit (Loss)		



3800 SW Airport Way
Redmond, Oregon 97756

(541) 548-2711 Phone
(541) 923-1652 Fax

DESCHUTES COUNTY FAIR & RODEO
2019 ARENA SPONSORSHIP

The Deschutes County Fair is the single largest event east of the Cascades in Oregon, attracting more than 290,000 visitors to the state-of-the art 300-acre facility in Redmond, Oregon. It's the largest County fair in the entire state offering the traditional temptations – food, carnival rides, commercial and open class exhibits, livestock judging, a 4-H barbecue and auction, four rodeo performances, live entertainment and special event days. This year's fair will be held July 31st through August 4th, 2019.

\$400 ARENA SPONSORSHIP PACKAGE INCLUDES:

- 2' X 6' BANNER (PROVIDED BY Sponsor) displayed on wall during each of the four Rodeo performances (sign supplied by Sponsor).
- Sponsor will be recognized in the "Official Fair Guide" to be published in the Spokesman and the Bulletin. 10,000 Fair Guides will also be handed out at the main gates during the Fair.
- The Sponsor will receive a total of 6 day passes to the Fair.

Sponsor's Business Name: _____

Business Representative: _____

Email: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Make the check payable to: Deschutes County Expo. Mail to: Deschutes County Fair, Attn: Ross Rogers, 3800 SW Airport Way, Redmond, OR 97756

Please remit payment by June 1st.

Signatures below signify agreement to these terms and conditions.

Sponsor Signature: _____ Date: _____

Fair Representative: _____ Date: _____

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CITY OF LA PINE

Community Funding Request Application

The City of La Pine may provide funding assistance to non-profits and other entities that serve the La Pine community for projects or programs based on need versus the City's financial ability to assist. Effective immediately, all Community Funding Request Applications must be accompanied by the attached budget spreadsheet.

Please type or print clearly:

1. Organization: YOUTH
2. Mailing Address: 404 NEWTON ST, BEND, OR (MARY CAMPBELL)
3. Telephone No: 541-420-5227 E-mail: MARYELAINARUSSELL@YAHOO.COM
4. Contact Person: MARY RUSSELL
5. Requested Amount: \$ 1,500⁰⁰ In-kind Amount \$ 0
6. Project/Purpose For Funds, including date(s): FOLLOW-UP TO CHALLENGE DAY AND PARENT TRAINING IN LA PINE HIGH SCHOOL

7. Are you an authorized 501(c)(3) corporation by the IRS? Yes No
8. Have you sought funding from the City of La Pine in the past? Yes No
9. Were funds provided from the City of La Pine? Yes No

Amount: \$ 1,500⁰⁰ When: JANUARY 2019

10. Have you requested money from other sources? Yes No
If "yes," from where?

Cascade scenic, First Interstate, Wilderness
Garbage

11. Is this a one-time request or will there be any additional funding requests for this project? Explain.

WE NEED TO REQUEST ADDITIONAL FUNDING FOR EACH SCHOOL YEAR, TO KEEP THE PROGRAM IN THE SCHOOLS EACH YEAR

Staff Review: Funding Source: _____

Remaining amount if project funded: _____

Staff's recommendation to fund request: _____



Budget Spreadsheet

Name of Event: _____

Income	Estimated	Actual
Event Proceeds (entry fees, ticket sales, etc.)		
TOTALS		

Expenses	Estimated	Actual
Site/Decorations (equipment, balloons, food, etc.)		
TOTALS		

Extra Sales (auction, raffle, misc. sales)	Estimated	Actual
TOTALS		

Other Expenses	Estimated	Actual
Trainers & Travel		2,000
TOTALS		

Sponsorships	Estimated	Actual
TOTALS		

Donations	Estimated	Actual
Cascade Septic		50.-
TOTALS		50.-

Overall Budget	Estimated	Actual
Income		
Expenses		
Net Profit (Loss)		

Themes to Explore and Discuss

La Pine High School

Theme 1

1. Racism & Segregation
2. Family Pressures & Communication
3. LGBT

Theme 2

1. Cyberbullying
2. The Cycle of Oppression / How to be a part of the solution
3. Negative Peer Pressure & Rumors

Theme 3

1. Regret – Is there anything you've done that you are sorry for? Making the right decision in the future.
2. Growing Up Too Fast – Students share about themselves and their lives.
3. Suicide/QPR – Suicide, stress, and other emotional issues.

Theme 4

1. Hiding Behind Humor – Hiding true feelings behind smiles.
2. Death & Loss
3. Mean Girls – (Movie example). Girls support girls with compliments.

Theme 5

1. Labels/stereotypes – Students encouraged to get to know students from groups other than their own.
2. Numbing the Pain – encouraging students to express feelings and encourage sharing.

Theme 6

1. The “Be a Man Box” – Ways your life and relationships have been negatively impacted by male and female labels.
2. Racism – Reach out to students of different backgrounds – breaking the walls of separation.
3. Breaking Family Cycles – identify positive role models in your family

Theme 7

1. Being an Outsider – reach out to students who are left out in your school.
2. Performance & Image – students share their need for approval.
3. Following Your Dreams – students share hopes and dreams and how they can work together to make them a reality.

Theme 8

1. Perfectionism – in what areas of your life do you expect yourself to be perfect? Make an agreement to remind one another to not use critical remarks or actions.
2. Judging a Book by its Cover – discuss judgements about other students and if they are based on stereotypes or rumors they have heard.
3. Not Fitting In – make it a mission to identify students who are being left out or excluded at your school.

Theme 9

1. Social Status – discuss making negative comments about students based on their clothes, friends, status and become part of the solution.
2. “Jock Power” judging – using status to positively affect the culture and climate of your school.
3. “Mean Girl Drama” – if you find yourself being part of a problem – discuss how to diffuse a hurtful situation

3. Tomorrow is Not Guaranteed – Loss of a loved one. Share grief with someone you trust. Share ways to get closure.

Theme 10

1. Dealing with Addiction – get to know resources in school and community – up to date resource guide.
2. The Power of No – the courage to share your opinion.
3. Judgment & Religion – If you notice students making negative comments on another person’s religious beliefs, share acceptance and understanding.

Theme 11

1. Rumors & Gossip – be part of the solution when you hear negative rumors. Support students that have been hurt.
2. The Pressure To Be Popular – No need to concentrate on popularity. All you need to be is yourself. Spend time around students who appreciate you for who you are.
3. Dealing with Illness & Disease – If you know someone dealing with illness, offer to listen. Identify counselors and support groups.

Theme 12

1. Misconceptions and Differences – Encourage students to start a conversation with someone who is different from them and discover what they have in common.
2. Prejudice and stereotyping on the basis of female/male.

Post Challenge Day Follow Up Activities:

1. Activities covering various topics including respect, gratitude, inclusion, diversity, self-empowerment, kindness.
2. Creating a week filled with activities, inspiring positive action and connection.
3. Taking a risk to let others see who you really are.
4. Discussions following group of young people as they navigate through their high school Challenge Day experience.
5. Doing random acts of change.
6. Creating successful meetings including suggestions for meeting roles, process, and initial agenda.
7. Keeping momentum going through various fun and meaningful activities.
8. Tips for students to help keep Challenge Day alive at your school.

8a



CITY OF LA PINE

STAFF REPORT

Meeting Date: February 13, 2019
TO: La Pine City Council
FROM: Melissa Bethel, Staff
SUBJECT: EDCO Development Director for La Pine/Sunriver

TYPE OF ACTION REQUESTED (Check one):

- | | | | |
|-------------------------------------|-------------------------|--------------------------|-----------------------------|
| <input type="checkbox"/> | Resolution | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | No Action – Report Only | <input type="checkbox"/> | Public Hearing |
| <input checked="" type="checkbox"/> | Formal Motion | <input type="checkbox"/> | Other/Direction: Discussion |

Councilors:

Since the resignation of the previous EDCO Sunriver/LaPine Economic Director, there has been a great deal of discussion and thought into the future of this position. If the City chooses to approve a full time Economic Development Director the financial obligation to the City will entail:

Currently the City pays \$25,000 yr. as our part of the financial obligation;
For the remainder of the 2018/2019 FY: The City will pay an additional \$3,000.
For 2019/2020 FY: The City would increase participation to \$35,000.00.

For 2018/2019 FY: Sunriver/La Pine Economic Development Board (SLED) is obligated for \$5,000.00.
To date, there has been no money received towards this obligation.

For the remainder of 2018/2019 FY: SLED would be obligated for an additional \$3,000.

NOTE: SLED would need to submit a total of \$8,000 by June 30, 2019 (end of current fiscal year).

For the 2019/2020 FY: SLED would be responsible for \$10,000 in business investments and \$5,000 in event revenue.

If the City Council chooses to make the EDCO position full time. A suggested motion is below:

Motion:

I move the City of La Pine approve hiring a full time Sunriver/La Pine Economic Development Director through our contract with EDCO which will result in an increase in investment of an additional \$3,000 this fiscal year for a total contribution of \$28,000 and an annual increase in investment of \$35,000 for the 2019/2020 Fiscal year.



Sunriver-La Pine Economic Development Program

Follow up on go-forward plan



2018-23 Program

SLED Advisory Board

- Vic Russell, President, Vic Russell Const.
- Rex Lesueur, Owner, Bancorp Insurance
- Mike Shields, La Pine City Councilor
- Thomas Samwel, Dir. of Finance, Sunriver Resort
- Joe Hull, Energy Svcs. Executive, Midstate Electric
- Phil Henderson, Commissioner, Deschutes County
- Stu Martinez, Manager, Wilderness Garbage & REC
- Ryan Duley, Dir. of Sales & Marketing Sunriver Brewing
- Ginny Kansas-Meszaros, Principal & Owner, GC Real Est.
- Aaron Schofield, Sunriver Branch Mgr., First Interstate Bank
- Andy Meeuwsen, Rep. Owner, Country Financial (chair)



2018-23 Program

SLED Advisory Board

Rex Lesueur, Owner, Bancorp Insurance
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 Ginny Kansas-Mezzaros, Principal & Owner, GC Real Est.
 Aaron Schofield, Sunriver Branch Mgr., First Interstate Bank
 Andy Meeuwsen, Rep. Owner, Country Financial (chair)

Primary Duties

Help set economic development priorities (do the right things)

Oversight of local director, program effectiveness (things are done right)

Be advocates and ambassadors for economic development in the Sunriver-La Pine area

Lead local, private sector fundraising efforts



Business Development

Done Deals

Categorized as such when EDCO has played a meaningful role in helping move, start or grow

Other Metrics:

TOTAL Capital Investment: **\$5.6 million**

Estimated annual City of La Pine tax revenue from capital investments: **\$11,000**

City Revenue from La Pine industrial land leases and purchase options: **\$40,000**



Pending Business Development Projects

Pipeline: Sunriver-La Pine Pending Projects

10 projects that we expect will make location decisions or start construction in the next 2-6 months. No pending projects counted until construction complete (if applicable), hiring started

112+ new jobs if all come to fruition, \$5.3 million in payroll

\$132.1 million in capital investment (≈\$262,000 property taxes)

Diverse mix of industries: energy, beverages, mfg., tech, outdoor, food



What's Next?

Council Decision – Four Options

- #1. End the program – city redeploys \$
- #2. Bring program in-house, City hires and trains its own staff
- #3. Keep program as is, contracting with EDCO – $\frac{3}{4}$ time
(note: record turnover for EDCO - 4 SLED directors in 5 yrs.)
- #4. Invest in making current program with EDCO full-time



What Does it Cost?

If Option #4 (FY 2018-19)

City invests an additional \$3,000

Deschutes Co. invests an additional \$3,000

Businesses invest an additional \$3,000

EDCO will cover, if necessary, any remaining revenue shortfall for balance of the year

Ready to restart search process immediately with City approval, funding

SLED Advisory Board will spearhead fundraising with business community

EDCO will reach out to the County about a grant from lottery funds

EDCO MOVE START GROW

What Does it Cost?

If Option #4 (FY 2019-20)

City invests \$35,000 annually

Deschutes County invests \$35,000 annually

La Pine & Sunriver businesses invest \$10,000+

Earned Revenue from SLED events: \$5,000

Total FY SLED Budget: \$85,000

Current FY Local Program Budgets

Prineville: \$84,300

Sisters: \$87,300

Jefferson Co.: \$94,300

Bend: \$100,500

Redmond: \$151,777

EDCO MOVE START GROW

Investors/Contributors/Members

SLED FY18-19 Target: \$5,000

Wilderness Garbage & Recycling

Midstate Electric Cooperative

Sunriver Brewing

Country Financial

Sunriver Resort

Additionally, the SLED Annual Luncheon raises approximately \$500 - \$1,000 in net profit



Investors/Contributors/Members

PEDCO FY18-19 Target: \$15,000

Best Western

Central Oregonian

Facebook

Mike's Fence Center

Ochoco Lumber

NAI Cascade

Pacific Power

Werner Crawford CPAs

Prineville Disposal

Robberson Ford

Septic Pros

Swifterra Real Estate

St. Charles Health

Additionally, the PEDCO Annual Luncheon raises approximately \$2,500 in net profit from sponsors



8c

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (this "MOU") is between City of La Pine, Oregon ("City of La Pine") and Economic Development for Central Oregon, Inc. ("EDCO"), and shall be effective as of July 1, 2018, and shall remain in effect for five years thereafter unless terminated earlier in accordance with this MOU.

RECITALS:

EDCO and City of La Pine have an expressed interest in working more closely on continuing and expanding the efficient and effective industrial (traded sector) and commercial development program for the City of La Pine area, which includes business recruitment, expansion and retention activities. The City of La Pine community is prepared and motivated to have a local manager and support for implementation of this multi-faceted economic development program over an extended period of time. In addition, City of La Pine is prepared to facilitate, work and collaborate with Sunriver, Deschutes County, local chambers and business leaders in the La Pine and Sunriver area to achieve economic development for the region as contemplated by this MOU.

For mutual consideration, it is hereby agreed as follows:

AGREEMENT:

SECTION 1 SERVICES TO BE PROVIDED BY EDCO

EDCO shall continue an economic development program that is based locally in the City of La Pine (hereinafter the "Program"); to serve the City of La Pine and Southern Deschutes County (excluding the City of Bend), including, without limitation, Sunriver. EDCO shall hire, employ and direct a Program Director who will oversee all elements of the Program, parallel to EDCO's outreach efforts for business recruitment, expansion and retention activities in other geographic areas. The Program will be project and/or client-based to advise on substantive solutions, one company at a time, relating to workforce issues, business finance, marketing, access to incentive programs, real estate development and other factors impacting businesses. The Program Director will work a minimum of three-quarter time, however with mutual agreement of the City of La Pine and EDCO and with adequate funding, the position may move to full-time at any time.

Pursuant to this MOU, EDCO agrees to use commercially reasonable efforts to provide the services set forth on Schedule 1, performed and created in accordance with the specifications set forth on Schedule 1 (collectively, the "Services"). At no cost and expense to City of La Pine (other than as provided under this MOU), City of La Pine shall cooperate and assist EDCO with the Program. EDCO will present annually or biannually, as requested, a Program report to the City Council of City of

La Pine during a public meeting, which report will include updates as to effort and results of the Program.

SECTION 2 COMPENSATION AND FUNDRAISING

- 2.1 Compensation and Funding.** City of La Pine shall provide funding to EDCO on an annual basis to run the Program. Such funding includes contributions collected by City of La Pine from Deschutes County, other public entities, and private fundraising. Each year EDCO and City of La Pine will mutually and reasonably determine the amount of funding necessary to run the Program; however, the amount of funding provided by City of La Pine, Deschutes County, other public entities, and private fundraising to EDCO for the Program shall not be less than \$55,000.00 annually. Note: the annual cost of other local programs within the Central Oregon region that EDCO operates with full-time directors currently range from \$84,000 to \$138,000. The goal for all full-time programs is to have an annual budget of at least \$100,000 by 2023. Within ten (10) days after the start of each quarter, EDCO will bill City of La Pine one quarter of the annual amount of funding required. Payment by City of La Pine shall be due and payable to EDCO within thirty (30) days after City of La Pine's receipt of the billing.
- 2.2 Private Fundraising.** It shall be the responsibility of third-party volunteers, in conjunction with private sector businesses within City of La Pine, Sunriver and Southern Deschutes County (excluding City of Bend), to ensure and maintain adequate funding and fundraising to support continuation of the Program and Services that are the subject of this MOU and for payment of all compensation and expenses due to EDCO for the Services provided under this MOU. All fundraising dollars raised by and within City of La Pine (and Southern Deschutes County (excluding Bend)) shall be used for Program purposes only. Private funding donations may be made directly to City of La Pine (which will then be transmitted to EDCO). EDCO membership dues, EDCO sponsorships and any real and personal property donated under Section 2.4 of this MOU do not constitute private fundraising and shall not reduce City of La Pine's quarterly bill.
- 2.3 Government Funding.** EDCO will maintain separate financial, tax and accounting documentation relating to Program and Services rendered. However, City of La Pine is responsible for maintaining its own financial and legal accounts resulting from its contributions to the Program and/or those made to City of La Pine from other public entities or private sector businesses for the Program.
- 2.4 Office Space.** The Program and this MOU are contingent upon City of La Pine and/or the local business community providing proper and adequate office

space, utilities, supplies and equipment to EDCO free of charge for EDCO Program personnel. EDCO shall be responsible only for phone and internet charges. EDCO and City of La Pine shall work to ensure adequate office space.

2.5 Board Representation. Representatives from the City of La Pine community will play an active advisory role in monitoring and improving services delivered by the Program. With the expansion of services and financial contributions to EDCO which it is anticipated will result from this Program, for as long as this MOU is in effect, an additional seat may be added to the EDCO Board at EDCO's determination for one or more additional La Pine representatives. City of La Pine representatives will be eligible and encouraged to serve in officer positions and on various EDCO committees.

2.6 Program Personnel. The Program shall be run by the Program Director who shall be selected by a hiring panel composed of the EDCO CEO and five community leaders selected jointly by EDCO and City of La Pine. The Program Director shall be an EDCO employee, and all oversight, management, supervision and direction and control of the Program Manager will be the responsibility of EDCO, which shall also have the sole right to determine job duties, hours, salary and merit raises or bonuses and any other compensation and benefits, hours of work and other working conditions, and to terminate. However, feedback from City of La Pine, either through its elected officials and/or an Advisory Board, on the Program Director's performance is expected.

2.7 Advisory Board. A local Advisory Board will be established to provide direction and feedback, as necessary and appropriate. The Advisory Board will be composed of no more than twelve (12) members, who shall represent the La Pine / Sunriver areas and the public and private investors of the Program. The Advisory Board will meet monthly (or as otherwise agreed) to provide ideas, contacts, policy direction, feedback on results, and help with fundraising efforts. The members of the Advisory Board shall be selected by mutual agreement between EDCO and City of La Pine, and shall serve terms of three years.

SECTION 3 RELATIONSHIP

3.1 Independent Contractor. EDCO will be an independent contractor of City of La Pine. EDCO and the Program Director will not be an employee of City of La Pine. EDCO will be free from direction and control over the means and manner of providing the Services. EDCO will have the authority to hire other persons to provide or to assist in providing the Services and will have the authority to terminate those persons.

- 3.2** No Agency Relationship. This MOU does not create an agency relationship between the parties and does not establish a joint venture or partnership between the parties.
- 3.3** City of La Pine - Indemnification. To the fullest extent permitted by law, City of La Pine shall be solely responsible for its own conduct with respect to any action taken related to this MOU, and City of La Pine shall defend, indemnify and hold EDCO harmless for, from and against any and all claims, demands, actions, suits, damages, liabilities, costs, and expenses, including, without limitation, attorney fees, arising out of or related to City of La Pine's obligations and/or actions, and/or any breach and/or failure to perform any City of La Pine representation, warranty, obligation, and/or covenant under this MOU. City of La Pine's indemnification obligations provided under this Section 3.3 will survive the termination of this MOU.
- 3.4** EDCO – Indemnification. To the fullest extent permitted by law, EDCO shall be solely responsible for its own conduct with respect to any action taken related to this MOU, and EDCO shall defend, indemnify and hold City of La Pine (and its officers, employees, agents, contractors, and representatives) harmless for, from and against any and all claims, demands, actions, suits, damages, liabilities, costs, and expenses, including, without limitation, attorney fees, arising out of or related to EDCO's provision of the Services and/or breach and/or failure to perform any EDCO representation, warranty, obligation, and/or covenant under this MOU. EDCO's indemnification obligations provided under this Section 3.4 will survive the termination of this MOU.

SECTION 4 LIMITED WARRANTY

- 4.1** Warranty. EDCO warrants to City of La Pine that the Services will be performed by qualified personnel in a professional manner, in accordance with the specifications set forth on Schedule 1.
- 4.2** Disclaimer of Warranties. Except for the express warranties in this MOU, EDCO expressly disclaims all warranties with respect to the Services, express and implied.

SECTION 5 COVENANTS OF THE PARTIES

- 5.1** Compliance With Laws. Each party will comply with all applicable laws.
- 5.2** Governmental Authorizations. Each party will obtain and maintain all of the licenses, permits, registrations, and other governmental authorizations required to conduct the Program and perform the Services.

SECTION 6 INTELLECTUAL PROPERTY RIGHTS

- 6.1** Definition. "Creative Work" means any work that EDCO creates or has created in connection with the Services or any other services provided by EDCO.
- 6.2** Work Made for Hire. The Creative Work is, was, and will be specially ordered and commissioned for use by City of La Pine, and is a work made for hire for copyright purposes to the extent it qualifies as such under applicable law.
- 6.3** Assignment. City of La Pine assigns to EDCO its entire interest in the Creative Work (if any), including but not limited to all copyrights, patent rights, trade secret rights, trademark rights, and other intellectual and proprietary rights in the Creative Work.
- 6.4** Moral Rights. City of La Pine assigns to EDCO any moral rights that it may have in the Creative Work, and waives any right to assert any moral rights in any portion of the Creative Work.
- 6.5** Perfection. At the request and expense of EDCO, City of La Pine will sign such documents and take such actions that EDCO deems reasonably necessary to perfect, protect, and evidence EDCO's rights in the Creative Work.

SECTION 7 TERMINATION

Absent a renewal in writing executed by the parties, this MOU will terminate upon the earliest to occur of the following:

- (a) Five (5) years from the effective date of this MOU;
- (b) Lack of adequate funding to support and maintain the Program and/or Services, as determined by EDCO in its sole discretion;
- (c) Upon the written agreement of the parties;
- (d) Upon 90 days' written notice by either party to the other party for any reason or no reason; or
- (e) Upon notice by EDCO to City of La Pine or vice versa, if either party materially breaches this MOU and fails to cure the breach within 20 days after written notification.

SECTION 8 GENERAL

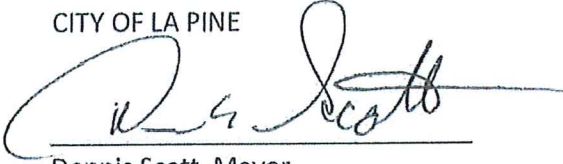
- 8.1** Assignment and Binding Effect. Neither party may assign any of the party's rights and/or obligations under this MOU to any person without the prior

written consent of the other party. Subject to the immediately preceding sentence, this MOU will be binding on the parties and their respective heirs, personal representatives, successors, and permitted assigns, and will inure to their benefit.

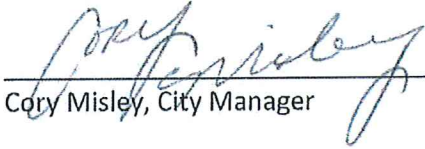
- 8.2** Amendment and Notices. This MOU may be amended only by a written document signed by the party against whom enforcement is sought. All notices or other communications required or permitted by this MOU must be in writing.
- 8.3** Waiver. No waiver will be binding on a party unless it is in writing and signed by the party making the waiver. A party's waiver of a breach of a provision of this MOU will not be a waiver of any other provision or a waiver of a subsequent breach of the same provision.
- 8.4** Severability. If a provision of this MOU is determined to be unenforceable in any respect, the enforceability of the provision in any other respect and of the remaining provisions of this MOU will not be impaired.
- 8.5** No Third-Party Beneficiaries. The parties do not intend to confer any right or remedy on any third party. Subject to the terms and conditions contained in this MOU, each party will pay all wages and benefits due any of its personnel, including, without limitation, overtime and workers' compensation.
- 8.6** Remedies. The parties will have all remedies available to them at law or in equity. All available remedies are cumulative and may be exercised singularly or concurrently.
- 8.7** Attorney's Fees. If any arbitration or litigation is instituted to interpret, enforce, or rescind this MOU, including but not limited to any proceeding brought under the United States Bankruptcy Code, the prevailing party on a claim will be entitled to recover with respect to the claim, in addition to any other relief awarded, the prevailing party's reasonable attorney's fees and other fees, costs, and expenses of every kind, including but not limited to the costs and disbursements specified in ORCP 68 A(2), incurred in connection with the arbitration, the litigation, any appeal or petition for review, the collection of any award, or the enforcement of any order, as determined by the arbitrator or court.
- 8.8** Entire Agreement. This MOU contains the entire understanding of the parties regarding the subject matter of this MOU and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between the parties with respect to the subject matter of this MOU.

Dated Effective: July 1, 2018.

CITY OF LA PINE



Dennis Scott, Mayor

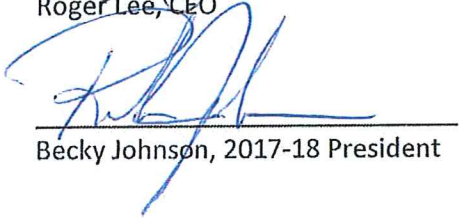


Cory Misley, City Manager

ECONOMIC DEVELOPMENT FOR
CENTRAL OREGON, INC.



Roger Lee, CEO



Becky Johnson, 2017-18 President

SCHEDULE 1

Services

La Pine Industrial Zoned Land

- Facilitate the marketing and promotion and development of Industrially-zoned property in La Pine and Sunriver.
- Manage the real publicly-owned property in the industrial zone within La Pine including:
 - monitor when leases expire
 - track availability of properties and adjacent uses
 - provide recommendations to the City and/or County for lease or sale transactions
 - provide recommendations to the City and/or County for needed improvements and infrastructure

Recruitment

- Develop, coordinate, implement and monitor a City of La Pine economic development marketing and recruitment plan.
- Identify targeted business sectors and develop strategies for recruiting within these sectors, including cluster development.
- Make business recruitment a community-wide effort utilizing all resources and organizations in cooperative efforts.
- Coordinate the efforts of all public and private business recruitment entities to deliver a consistent message to the business community—internally and externally.
- Provide coordination for the on site selection process between the business client and the land developer.
- Maintain a communication network among financial entities, real estate firms, private developers and governmental agencies with a direct interest in development activity.
- Serve as an advocate for business expansion projects in areas such as siting, permitting, inspections and occupancy during the project development.
- Manage the industrial/primary employment recruitment process.
- Manage the La Pine and Sunriver portions of the Deschutes County Rural Enterprise Zone, including marketing to new firms, and coordination with the Deschutes County Assessor's Office and applicable state agencies.

- Coordinate visits to the Sunriver-La Pine area by prospective client companies and similarly, visit those prospective clients, in a targeted manner, at their place of operation – inside or outside the region.
- Coordinate all of the above stated economic development activities in the unincorporated areas in southern Deschutes County and Sunriver area in addition to the City of La Pine.

Expansion and Retention

- Proactively seek business expansion and/or relocation opportunities.
- Provide oversight review of job retention and expansion programs.
- Maintain and update the industrial property inventory to facilitate filling needs of both new and existing businesses.
- Perform retention interviews and identify the top five systemic constraints that should be addressed.
- Develop and implement retention strategies, partnering with local regional and statewide agencies.
- Aid existing businesses in reaching their growth potential.
- Gather and update website information related to resources and services for existing businesses.
- Conduct seminars and workshops to educate business leaders, community leaders, and elected officials on the value and need for economic development.
- Manage the La Pine and Sunriver portions of the Rural Deschutes County Enterprise Zone, including outreach to existing eligible companies, and coordination with the City of La Pine Assessor's Office and state agencies.

In addition to these items, EDCO will work with City of La Pine and Sunriver-La Pine Economic Development Advisory Board (SLED) to formulate specific goals and objectives outlined in three-year strategic plans (current plan is attached as Exhibit A, and will be updated by Jan. 1, 2019) that include, at a minimum:

- A target number of completed business development projects (retention, expansion and recruitment);

- A target number of new, primary family-wage jobs;
- A target amount of new, taxable investment; and/or
- Success/completion of strategic local projects (industrial park development, workforce initiative, etc.).

As with current measurement policies at EDCO, only projects where local or regional economic development efforts have played a lead or contributing role will be counted in the metrics.

ATTACHMENT A

La Pine Economic Development Advisory Board FY 2015 – 2018 Strategic Action Plan Summary

<p>Strategies</p> <p>Develop a unified and compelling brand identity and marketing strategy</p> <ul style="list-style-type: none"> ➢ Critical need to identify unique proposition for geographic coverage area ➢ Why would a business, family, individual move to the area? <p>Metric: Identify outside professional help for LED/Community Branding (<i>start in next 60 days – Aug./Sept. 2015</i>)</p> <p>Metric: Initiate "roll out" to community including all local civic groups, key stakeholders, businesses, etc. (<i>start by Oct. 2015</i>)</p> <p>Metric: In coordination with branding, develop key marketing pieces for La Pine Industrial Park, Newberry Business Park and Sunriver Business Park, including community overview (<i>Jan. 2016</i>)</p> <p>Focus on building employment, and diversification through traded sector companies (Move. Start. Grow.)</p> <ul style="list-style-type: none"> ➢ Work with all three types of business development projects including relocation of firms new to the area, helping entrepreneurs launch scalable startups, and growing our own local employers. <ul style="list-style-type: none"> a. Targeted Industries (traded-sector) ideas discussed (but not limited to): <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">I. Wood Products</td> <td style="width: 50%;">II. Brewing & Distilling</td> </tr> <tr> <td>III. Alternative Energy</td> <td>IV. Outdoor Gear & Apparel</td> </tr> <tr> <td></td> <td>V. Data Centers</td> </tr> </table> b. Size/Scale: bread-and-butter will be small businesses (base hits), but also be opportunistic in capitalizing on large projects (home runs) c. Generate Leads Through: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">VI. Industry-Specific Tradeshows</td> <td style="width: 50%;">VII. Primary research (periodicals, online, conf</td> </tr> <tr> <td>VIII. Business Retention & Expansion Meetings</td> <td>IX. Earned media placement (stories, articles, releases, blogs, social media)</td> </tr> <tr> <td>X. Industry Trade Groups</td> <td>XI. Site Selectors</td> </tr> <tr> <td>XII. EDCO Website</td> <td>XIII. Business Oregon</td> </tr> <tr> <td>XIV. Referrals from Partners (City, County, Chambers, COVA, etc.)</td> <td></td> </tr> </table> <p>Metric: Successful business development projects (Move. Start. Grow.): 9</p> <p>Metric: Creation of new jobs = 50</p> <p>Metric: Payroll = \$2 million</p> <p>Metric: Industrial Park Properties Sales = \$1million (<i>\$500,000 in shared revenue for the City</i>)</p> <p>Metric: Press Releases for Move.Start.Grow projects and other newsworthy development = 10</p> <p>Resource for Businesses – resource for new business to help start up, existing businesses for retention and growth, source of information, assistance with workforce</p> <ul style="list-style-type: none"> ➢ Database of traded sector companies ➢ Assist with supply chain opportunities ➢ Workforce issue identification ➢ Business data ➢ Business Planning ➢ Help connect with Capital Resources ➢ Connection to Public Resources (Urban Renewal, etc.) ➢ Referral to land use permitting processes and help shepherd through ➢ Site location options ➢ Early stage assistance (Stable of Experts) <p>Metrics: Referrals/Assists = 100</p> <p>Develop Strong Partnership with Business Service Organizations (BSOs) – (Chambers of Commerce, La Pine Parks & Recreation, Score, SBDC, etc.) to reduce overlapping efforts, increase effectiveness and close gaps in service to employers in the designated geographic area</p> <ul style="list-style-type: none"> ➢ Regular meetings (suggest quarterly) ➢ Define List, Resources ➢ Identify Key Issues for Coordination and Communication ➢ Better Define Roles and Functions <p>Metrics: Create directory of Business Service Organizations with first 12 months</p> <p>Metrics: Establish regular meetings of BSOs within the first quarter of the fiscal year</p>	I. Wood Products	II. Brewing & Distilling	III. Alternative Energy	IV. Outdoor Gear & Apparel		V. Data Centers	VI. Industry-Specific Tradeshows	VII. Primary research (periodicals, online, conf	VIII. Business Retention & Expansion Meetings	IX. Earned media placement (stories, articles, releases, blogs, social media)	X. Industry Trade Groups	XI. Site Selectors	XII. EDCO Website	XIII. Business Oregon	XIV. Referrals from Partners (City, County, Chambers, COVA, etc.)	
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XII. EDCO Website	XIII. Business Oregon															
XIV. Referrals from Partners (City, County, Chambers, COVA, etc.)																

<p>On a Case-by-Case Basis, Assist Non-traded Sector – (retail/commercial, tourism, healthcare, etc.)</p> <ul style="list-style-type: none"> ➤ Proactive or reactive is discretionary but targeted (such as health care, education) – must have a business impact, fill a need, have strong community support ➤ Focus is business climate improvement ➤ Opportunistic ➤ Community development (such as housing development) is a component but not a primary focus <p>Metrics: Complete survey of business needs by end of 2015</p> <p>Metrics: Connect to business license database, but continue to add to database as license database only covers business in the City of La Pine</p> <p>Metrics: Compile list of needs from survey and create solutions-based plan community partners</p>
<p>Improve Business Climate within the Sunriver/La Pine Area</p> <ul style="list-style-type: none"> ➤ Maintain/improve ease of permitting and predictability ➤ Support City Development Process ➤ Explore Expansion of Enterprise Zone to include Sunriver ➤ Connection for improving opportunities for housing mix in conjunction with community partners ➤ Participate in community development but not a primary responsibility <p>Metrics: TBD</p>
<p>Geographic Area of Focus: Sunriver south to La Pine within Deschutes County</p> <p><i>Also discussed was the market or catchment area for the Sunriver/La Pine area that includes other incorporated and unincorporated areas in Lake and Klamath counties. While important to the south county economy, it was decided that those areas are outside the scope of this strategic plan. Citing no specific orientation or established connection, the Deschutes River Woods area south of Bend was also excluded.</i></p>
<p>SWOT ANALYSIS (not all-inclusive or prioritized; a complete list of responses was provided prior to the meeting)</p> <p>Strengths:</p> <ul style="list-style-type: none"> ➤ Building-ready sites (land) ➤ Strengths of businesses and organizations (Sunriver Resort, Midstate Electric, School District, La Pine Community Health Center, Interfor, St. Charles Clinic (future)) ➤ Sunriver (national/international name recognition, history of visitors) ➤ Pro-business climate (permitting, costs, incentives) ➤ Community (amenities, cost, family values, volunteers) ➤ Natural resources (forests, mountains, lakes, rivers and recreational opportunities to enjoy them all)
<p>Weaknesses:</p> <ul style="list-style-type: none"> ➤ Economy (strength, diversity, size, capital) ➤ Branding, image, identity, leadership vision ➤ Demographics (high average age of residents, 90% part-time or transitory in Sunriver) ➤ Lack of existing building inventory (industrial, light industrial, commercial) ➤ Education and workforce (lack of options, distance to training & education) ➤ Lack of community amenities (housing, shopping, night life, downtown)
<p>Opportunities:</p> <ul style="list-style-type: none"> ➤ Cost advantages (over other parts of the tri-county region, state, national) ➤ Specific industry development (expanding tourism south of Sunriver, wood products, etc.) ➤ Sunriver (building or drafting on four decades of national marketing and branding) ➤ Branding, image, identity and marketing ➤ Education and workforce training ➤ Economic development (Sunriver/La Pine is still a blank page)
<p>Threats:</p> <ul style="list-style-type: none"> ➤ Linked to a changing economy (local, state & national) ➤ Continued lack of image/identity/branding (need unique proposition that resonates for entire area) ➤ Anti-business sentiment (primarily and potentially from Sunriver residents/visitors) ➤ Lack of education and workforce training ➤ Competition from other places in Central Oregon, communities in other states

RESOLUTION 2019-03

A RESOLUTION TO ADOPT COUNCIL MISSION STATEMENT, VISION AND GOALS.

WHEREAS, the City Council would like to establish a Mission Statement, Vision and Goals for the future of the City of La Pine.

WHEREAS, the City Mission Statement, Vision and Goals should reflect the entirety of City Proper and those residents outside the City limits as we all move into the future together.

WHEREAS, the prior City Council body established a Mission Statement, Vision and Goals for the City of La Pine in 2018.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council adopts the previously established Mission Statement, Vision and Goals for the City of La Pine, as noted in Attachment A of this resolution, and hereby will be acknowledged as the Mission Statement, Vision and Goals for Councils going forward.

APPROVED, ADOPTED, AND MADE EFFECTIVE by the La Pine City Council on February 13, 2019.

Daniel Richer, Mayor

ATTEST:

Melissa Bethel, City Manager

9a



CITY OF LA PINE

STAFF REPORT

Meeting Date: February 13, 2019
TO: La Pine City Council
FROM: Melissa Bethel; Staff
SUBJECT: Adoption of Resolution 2019-03

TYPE OF ACTION REQUESTED (Check one):

- | | |
|--|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> No Action – Report Only | <input type="checkbox"/> Public Hearing |
| <input checked="" type="checkbox"/> Formal Motion | <input type="checkbox"/> Other/Direction: Discussion |

Councilors:

Resolution 2019-03 acknowledges the goals and objectives for the City of La Pine that were established in 2018.

Suggested Motion:

I move the City of La Pine adopt Resolution 2019-03 a Resolution to adopt Council mission statement, vision and goals for the City of La Pine.

RESOLUTION NO. 2019-04

A RESOLUTION AMENDING RESOLUTION NO. 2011-13, A RESOLUTION CREATING CITY OF LA PINE'S PUBLIC WORKS ADVISORY COMMITTEE, TO CHANGE THE COMMITTEE'S MEMBERSHIP AND ESTABLISH THE EXISTING COMMITTEE MEMBERS' TERMS OF OFFICE.

WHEREAS, on September 14, 2011, City of La Pine ("City") adopted Resolution No. 2011-13, which resolution, among other things, created City's public works advisory committee; and

WHEREAS, by adoption of this Resolution 2019-04 (this "Resolution"), the La Pine City Council (the "City Council") desires to amend Resolution No. 2011-13 to change the committee's membership and establish the existing committee members' terms of office.

NOW, THEREFORE, BE IT RESOLVED, by and through the City Council meeting in regular session, the following:

1. Findings. The above-stated findings contained in this Resolution are hereby adopted.

2. Amendment No. 1 – Creation and Membership. Section 2 of Resolution No. 2011-13 is amended and restated in its entirety as follows:

"The Committee is established. The Committee will operate subject to, and in accordance with, this Resolution. The Committee will have seven members. Members will be appointed by the mayor, subject to City Council approval, and will be comprised of the following individuals: (a) at least three members will be City residents; (b) one member will be a representative of the La Pine Community Cemetery interest group; (c) one member will be a local utility company representative; and (d) the remaining members will be appointed from the public at large. Members will receive no compensation but will be reimbursed for expenses authorized by the City Council. If the City Council is unable to fill the Committee membership with individuals meeting the classifications identified in this Section 2 after the exercise of reasonable efforts, the City Council may appoint individuals to the Committee to fill the unfilled membership classification(s) even though such individuals may not meet the unfilled membership classification(s)."

3. Amendment No. 2 – Terms of Office; Vacancy. Section 3 of Resolution No. 2011-13 is amended and restated in its entirety as follows:

"Each member will be appointed for a term of two years, or until their respective successors are appointed and qualified. Terms will commence on January 1 and end on December 31. Any vacancy in the Committee will be filled by the mayor, subject to City Council approval, for the unexpired term of the predecessor in office."

4. Committee Members. As of the date of this Resolution, the Committee consists of the following members:

<u>Committee Member</u>	<u>Term Ending</u>	<u>Classification</u>
Wayne Barth	Dec. 31, 2019	City Resident
Jayne Benner	Dec. 31, 2019	Public at Large

Scott Henderson	Dec. 31, 2019	City Resident
Position No. 4	Dec. 31, 2020	City Resident
Position No. 5	Dec. 31, 2020	Utility Representative
Position No. 6	Dec. 31, 2020	Cemetery Representative
Position No. 7	Dec. 31, 2020	Public at Large

5. Miscellaneous. This Resolution is made part of Resolution No. 2011-13. The provisions of Resolution No. 2011-13 that are not amended by this Resolution remain unchanged and in full force and effect. All capitalized terms used in this Resolution not otherwise defined herein have the respective meanings assigned to them in Resolution No. 2011-13. All pronouns contained in this resolution and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word "or" is not exclusive. The words "include," "includes," and "including" are not limiting. The provisions of this Resolution are hereby declared severable. If any section, subsection, sentence, clause, and/or portion of this Resolution is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by order of the City Council to cure editorial and/or clerical errors.

APPROVED, ADOPTED, AND MADE EFFECTIVE by the City Council on this ___ day of February, 2019.

Daniel Richer, Mayor

ATTEST:

Melissa Bethel, City Manager

10a



CITY OF LA PINE

STAFF REPORT

Meeting Date: February 13, 2019
 TO: La Pine City Council
 FROM: Melissa Bethel & Jake Obrist; Staff
 SUBJECT: Adoption of Resolution 2019-04

TYPE OF ACTION REQUESTED (Check one):

- | | |
|--|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input type="checkbox"/> No Action – Report Only | <input type="checkbox"/> Public Hearing |
| <input checked="" type="checkbox"/> Formal Motion | <input type="checkbox"/> Other/Direction: Discussion |

Councilors:

Resolution 2019-04 amends Resolution No. 2011-13 which establishes the La Pine Public Works Advisory Committee.

Background: Recently, a group of concerned citizens approached the Mayor and staff regarding the cemetery. This group desired to establish some mechanism to make recommendations regarding Cemetery matters and concerns. Staff discussed the issue and approached the Mayor with the idea to amend the Public Works Committee to require a member be a representative of the La Pine Cemetery Group (an informal group which meets to discuss the cemetery). Amending the 2011-13 Resolution allows for the Citizens who have an interest in the Cemetery to have a voice in a legitimate Committee. In addition, it will allow the Public Works Committee to broaden the topic of discussion to ensure regular meetings. Last, this solution allows the Cemetery interest group to have a voice without additional staff workload being added to limited resources. The only change to the original Resolution is the addition of requiring a member of the Cemetery interest group be appointed. The same clause remains which allows the City to appoint others if there is no one available to fill a vacancy.

Suggested Motion:

I move the City of La Pine adopt Resolution 2019-04 Amending Resolution No. 2011-13, A Resolution creating City of La Pine’s Public Works Advisory Committee, to change the Committee’s membership and establish the existing Committee members terms of office.