

**CITY OF LA PINE, OREGON**  
**REGULAR CITY COUNCIL MEETING**

Wednesday, October 26th, at 5:30 PM  
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/84889382585>

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**MINUTES**

**1. CALL TO ORDER:**

Meeting was called to order at 5:00 p.m.

**2. ESTABLISH A QUORUM:**

PRESENT

Mayor Daniel Richer  
Councilor Colleen Scott  
Councilor Mike Shields  
Councilor Cathi Van Damme  
Councilor Courtney Ignazzitto

CITY STAFF

City Manager, Geoff Wullschlager  
Public Works Manager, Jake Obrist  
Administrative Assistant, Stacie Skeeters

**3. PLEDGE OF ALLEGIANCE:** The mayor led the Pledge of Allegiance.

**4. PUBLIC COMMENTS:**

None

**5. ADDED AGENDA ITEMS:**

*Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council.*

**6. CONSENT AGENDA:**

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.*

1. 10.12.22 Joint Session & Regular City Council Meeting Minutes

*A motion was made by Councilor Scott to approve the Meeting Minutes from October 12, 2022. Councilor Ignazzitto seconded the motion.*

Voting Aye: Councilor Scott, Councilor Shields, Councilor Van Damme, Councilor Ignazzitto

Voting Nay: None.

**6. PRESENTATIONS:**

None

**7. PUBLIC HEARING:**

None.

**8. OLD BUSINESS:**

None

**9. NEW BUSINESS:**

**- 02FPR-22 Final Plat**

On August 17, 2022 Randy Akacich of Sagebrush Development along with HWA Civil Engineering, Surveying, and Planning, applied for Final Plat Review of Phase 4 of the Reserve in the Pines Subdivision. The subject phase of the Subdivision is located at Tax Lot 202 on Deschutes County Assessor's Map 22-10-11.

On March 18, 2019 a 191 lot Subdivision, which includes the subject property, was approved by the Planning Commission. The Subdivision divided the subject property which is 13.85 acres into 57 lots of relatively equal size for single-family residences. Final Plat Review of Phase 4 includes 57 of the 191 total lots.

*La Pine City Council approved the Final Plat Review of Phase 4 of the Reserve in the Pines Subdivision. A motion by Council Ignazzitto. Councilor Shields seconded the motion.*

**- COIC Youth Compass Program and local fuels reduction/conservation project**

COIC and Heart of Oregon Corps submitted a successful application to leverage COIC's Youth Programs alongside their state and federal partners. Under the title of Central Oregon Wildfire Workforce Partnership (COWWP), COIC's teams serve disconnected youth (16-24 years old) who learn job skills, earn wages, and become the next generation of conservationists through projects that improve public lands and keep local communities safer from wildfire.

**10. PUBLIC COMMENTS:**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

None.

**11. STAFF COMMENTS:**

**Public Works Manager:** The improvement project is moving forward and there is lots of pipe going in on Darlene Road; north of Reed Road towards Rosland Road and intertied at Drafter. The lagoon is almost completed and fencing is going upon the site to keep it secure.

The transit and pedestrian lighting at the transit center was completed and active.

**City Manager:** The transit center is wrapping up phase 1 by finishing the sod, spreading mulch, and putting in a fence along the backside. The subcontractor is a couple of weeks behind schedule. The structural elements have been completed and is operational. The extension of the sidewalk on the western side will be included in Phase 2.

The City received a quote for permanent Christmas light placement at Triangle Park from 1<sup>st</sup> to 4<sup>th</sup> Street. The total for placing these lights by a professional company is \$11,500.00 and a \$3000.00 annual maintenance fee that will be taken care of by the Urban Renewal budget.

After the lights are up Ann Gawith, from the La Pine Chamber of Commerce, would like to hold an official tree lighting ceremony the day after Thanksgiving. Ann would also like to have store front lighting.

Bond Council is done reviewing the documents for the CoBank water interim financing. This funding will fill the financing gap until the project is completed and USDA bond funds for the construction will be released. There have been many hoops to jump through in this process.

DEQ has signed the interim financing document that that required a remonstrance period of 60 days since the bond was increased.

**12. MAYOR & COUNCIL COMMENTS:**

**Councilor Van Damme:** None

**Councilor Shields:** None

**Councilor Ignazzitto:** None

**Councilor Scott:** The November and December council schedule will be one meeting in those months and a special meeting can be schedule if needed. She would like to know when the pathway is scheduled.

**Mayor Richer:** Wondered if there will be any benches added to the pathway. Jake Obrist mentioned that we can add concrete bench slabs in the future.

**13. ADJOURMENT:** Mayor Richer recessed the regular session at 6:00 p.m.

**14. EXECUTIVE SESSION:** - PURSUANT TO 192.660(2)(i)

To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Mayor Richer opened the Executive Session at 6:05 p.m.

Mayor Richer Closed the Executive Session at 6:43 p.m.

**15. CALL TO ORDER:**

Mayor Richer Re-opened the Regular Session at 6:43 p.m.

**16. NEW BUSINESS:**

1. Manager Evaluation

Mayor Richer stated that a discussion was held pursuant to 192.660(i).

*Councilwoman VanDamme made a motion to approve the terms as discussed under 192.660(i). Councilwoman Scott seconded the motion.*

Mayor Richer called for a roll call vote:

Voting Aye: Councilor Scott, Councilor Shields, Councilor Van Damme, Councilor Ignazzitto

Voting Nay: None.

**13. ADJOURMENT:** Mayor Richer adjourned the meeting at 6:42 p.m.