

**CITY OF LA PINE, OREGON**  
**REGULAR CITY COUNCIL MEETING**

Wednesday, August 10, 2022, at 5:30 PM

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

Available online via Zoom: <https://us02web.zoom.us/j/87905356640>

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**MINUTES**

**1. CALL TO ORDER:**

Meeting was called to order at 5:30 p.m.

**2. ESTABLISH A QUORUM:**

PRESENT

Councilor Colleen Scott

Councilor Mike Shields

Mayor Daniel Richer

Councilor Cathi Van Damme

ABSENT

Councilor Courtney Ignazzitto

STAFF

City Manager, Geoffrey Wullschlager

Public Works Manager, Jake Obrist

Administrative Assistant, Stacie Skeeters

**3. PLEDGE OF ALLEGIANCE:**

**4. PUBLIC COMMENTS:**

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

None.

**5. ADDED AGENDA ITEMS:**

*Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council.*

**6. CONSENT AGENDA:**

*Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.*

1. **07.27.22 Regular City Council Meeting Minutes**
2. **08.03.22 Special City Council Meeting Minutes**

Motion by Councilor Scott to approve the Meeting Minutes from July 27, 2022 and August 3, 2022, with corrections. Councilor Van Damme seconded the motion.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Van Damme.

Voting Nay: None.

## 7. PUBLIC HEARING:

None.

## 8. OLD BUSINESS:

1. **Ms. Jamie Donahue – La Pine Senior Center**

Presented to the Council endeavors to repave the general parking lot that borders the Center to the west, south and east.

Councilor Scott - Thanked Jamie for the presentation.

Councilor Shields - Asked if the amount is still \$86,000.00 for paving and Jamie confirmed.

Councilor Van Damme - Asked if the total amount is still \$95,000.00 and Jamie confirmed. Jamie is still waiting for the stripping and handicap parking quote that will be an additional cost.

Motion by Councilor Scott. Councilor Shields seconded the motion.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Van Damme.

Voting Nay: None.

## 9. NEW BUSINESS:

1. **Resolution 2022-08**

The City initially approved the issuance of \$11,000,000.00 in revenue bonds on May 10, 2017, for wastewater system improvements which was the estimated cost of the upcoming expansion project at that time. Due to inflationary pressure and its effect on the cost of raw materials, labor, construction/building services, and associated professional services, the City of La Pine must now consider the proposal of issuing an additional \$3,000,000.00 in wastewater revenue bonds to facilitate the City's Wastewater Expansion Project.

Motion by Councilor Scott. Councilor Shields seconded the motion.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Van Damme.

Voting Nay: None.

2. **Resolution 2022-09**

The City must access interim financing prior to the disbursement of funds associated with its USDA Rural Development Bonds for initial engineering, construction, and administrative costs

associated with the Water Systems Improvement Project. This is a standard practice, and as water system improvements are not associated with interim financing as provided by the State of Oregon for wastewater, a secondary source, and resolution authorizing the borrowing of funds from said source must be considered. This does not impact the overall cost of the water system improvements, and the cost of this financing will be rolled into the expenses as covered by USDA Rural Development Funds upon their disbursement.

Motion by Councilor Van Damme. Councilor Shields seconded the motion.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Van Damme.

Voting Nay: None.

### **3. Resolution 2022-10**

As previously presented to Council as a discussion item, the City of La Pine must adjust its total aggregate indebtedness it is willing to accept through the USDA Rural Development for the improvements and construction associated with its Water Treatment Facility Expansion Project. This increased indebtedness of \$5,286,000.00 will supplement the original borrowing.

Motion by Councilor Scott. Councilor Van Damme seconded the motion.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Van Damme.

Voting Nay: None.

### **4. Resolution 2022-11**

As previously presented to Council as a discussion item, the City of La Pine must adjust its total aggregate indebtedness it is willing to accept through USDA Rural Development for the improvements and construction associated with its Wastewater Treatment Facility expansion project. This increased indebtedness will supplement the original borrowing and granting as provided through Indebtedness: \$5,000,000.00

Motion by Councilor Scott. Councilor Shields seconded the motion.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Van Damme.

Voting Nay: None

### **5. COIC Proposal (IGA) – Labor Standards Monitoring**

The ensuing Water and Wastewater Expansion Project will include several subcontractors. As this project is being funded by both Federal and State funds, and as the city of La Pine is a political subdivision of the State of Oregon, Certified Payroll Reports (CPRs) from the primary and subcontractors must be reviewed on regular (weekly) basis. This is a component of the project that would be best served by the assistance of a contracting agency for accurate and timely review as the City does not currently have the resources to produce this work internally. As such, City Administration proposes entering into an Intergovernmental Agreement with COIC for review, corrections, monitoring, record retention, reporting and enforcement, along with technical support to contractors. This work would be performed by COIC Finance Staff. The

financial cost of this work would, “not to exceed \$40,000.00” which would be absorbed by the bonding funds of the overall project.

Motion by Councilor Scott. Councilor Shields seconded the motion.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Van Damme.

Voting Nay: None.

#### 6. Vector Control – Ballot Measure

There will be a Vector Control Ballot Measure for unincorporated La Pine. City Manager Geoff Wullschlager has asked the Council for approval to hold the discussions at City Hall and also offer his time after hours to help facilitate any questions pertaining to the separation of City Limits.

Council was in support.

#### 10. PUBLIC COMMENTS:

*Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.*

Don Greiner spoke of the importance to have the Senior Center paved.

#### 11. STAFF COMMENTS:

**Public Works Report** – Breaking ground on the water/wastewater project this month.

**City Manager Report** – The ODOT Pathway Project Phase 1 will break ground next week. There is an ODOT Path Ramp Program that would initiate Phase 2 to potentially get lighting, alcoves or hard scape paving along the trail.

The Transit Center project is wrapping up. The diminished landscaping and stripping have yet to be done due to cost cutting. Meeting with the regional Regional Project Manager from ODOT to discuss Phase 2.

Signing a contract with the Department of Administrative Services from the State for \$300,077.00 as well as a maximum of \$250,000.00 from the ODOT SCA grant which is a paving and transportation grant program. Cost structure sheet and plans have been drawn up for the east side of Highway 97 sidewalk improvements that will run from Reed Road to William Foss Road.

#### 12. MAYOR & COUNCIL COMMENTS:

**Councilor Scott** – Thanked the Staff for keeping relationships with ODOT, County, and COIC. This has helped put these projects in motion.

**Councilor Shields** – None.

**Cathy Van Damme** – Pleased that we are moving forward with all of the aforementioned projects.

**Mayor Richer** – Thanked everyone for their hard work.

**13. ADJOURNMENT:** Meeting was adjourned 6:07p.m.

**Pursuant to ORS 192.640:** This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.