



CITY OF LA PINE CITY COUNCIL – MEETING MINUTES

Wednesday, March 13, 2019

5:30 p.m. Regular Session

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

**A. Executive Session – 5:00 p.m.**

1. Call to Order

Executive Session called to order at 5:00 p.m. by Mayor Richer

2. Establish Quorum

**Members present:** Mayor Richer, Councilor Griener, Councilor Harper, Councilor Shields

**Absent by Prior Arrangement:** Councilor Briese

3. Executive Session – ORS 192.660(2)(i)

An executive session will be held under ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing

4. Adjourn Meeting

Executive Session Adjourned at 5:34 p.m.

**B. Regular Session – immediately following Executive Session**

1. Call to Order

Called to order at 5:31 p.m. by Mayor Richer

2. Establish Quorum

**Members Present:** Mayor Richer, Councilor Griener, Councilor Harper, Councilor Shields

**Staff Present:** City Manager Melissa Bethel, Administrative Assistant Tracy Read

**Council Absent by Prior Arrangement:** Councilor Briese

**Council Absent without Prior Arrangement:** Student Councilor Tenant

**Staff Absent by Prior Arrangement:** Jake Obrist

3. Pledge of Allegiance

Led by Council

4. Added Agenda Items

None

5. Public Comments

None

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted

or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- a. Approval of Council Minutes
  - i. February 27, 2019 Meeting Minutes
- b. Reimbursements
  - i. Approval of Council and Staff Reimbursements
- c. Financial Reports
  - i. Approval of Financial Reports

Motion to approve the Consent Agenda by Councilor Greiner with one correction to Agenda Item No. 12, seconded by Councilor Shields. No objections. Unanimously approved.

7. Discussion Regarding City Manager Compensation – Action Item

Councilor Greiner shared the results of his research on compensation for city managers in similar sized cities in the area. Councilor Harper made a motion to approve Melissa’s starting wage to be \$90,000. Seconded by Councilor Shields. No objections. Unanimously approved.

8. Intergovernmental Agreement #32978 – Wickiup Junction Area Refinement Plan – Action Item for Approval by Mayor and Council President

Funding for this project will come from ODOT funds not used on the Wickiup Junction overpass project. Melissa advised that the Transportation System Plan Update, if approved, will address all modes of transportation including pedestrian, motor vehicle, and bicycle traffic, and will extend from Wickiup Junction to First Street. If approved, an advisory committee will be formed with a focus on community input. Councilor Greiner moved to accept the proposal, Councilor Harper seconded. No objections. Unanimously approved.

9. Other Matters: Only those matters properly added to this Agenda under line item No. 4

None

10. Public Comments

None

11. Staff Comments

Melissa: At the next meeting, Council will be asked to appoint the Budget Officer and Budget Committee members. Update on Legends Cider and Huntington Headquarters openings. There have been many new business inquiries. Goal is to have the ODOT multi-use path agreement ready for consideration at the next meeting.

Melissa will be in Redmond tomorrow for the COACT meeting and expects a decision on funding of the transit center grant request. If approved, it will go to the County for final approval.

Tracy: Provided an update on security, reminded everyone to check their mailboxes. Reminder of the Small Cities luncheon on March 15. Councilor Greiner and Councilor Harper will attend.

12. Mayor and Council Comments

Councilor Shields: None

Councilor Greiner: With regard to approval of council expense reimbursements, he feels that should be the responsibility of the Mayor. He feels the Mayor should approve City Manager PTO. Oregon LOC has a code book which provides code and ordinance templates. He suggested we purchase that item.

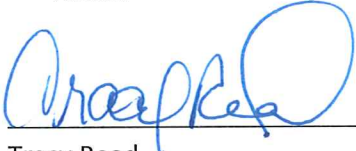
Councilor Harper: Reviewed his visit to the Capitol yesterday.

Mayor Richer: Stated Council Rules & Procedure and City Charter will be reviewed and will include a citizen committee. He is working with Jake on the rapid-flashing pedestrian lights along Hwy. 97. Jake will address the potential need for additional lighting with ODOT.

13. Adjourn Meeting

Adjourned at 5:52 p.m.

Attest



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Tracy Read