



CITY OF LA PINE CITY COUNCIL – MEETING MINUTES  
Wednesday, February 13, 2019  
5:30 p.m. Regular Session  
La Pine City Hall  
16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order  
Meeting called to order at 5:30 p.m. by Mayor Daniel Richer
2. Establish Quorum  
**Present:** Mayor Daniel Richer, Councilor Connie Briese, Councilor Don Greiner, Councilor Michael Harper, Councilor Mike Shields  
**Absent without prior arrangement:** Student Councilor Trentyn Tennant  
**Staff Present:** City Manager Melissa Bethel, Public Works Manager Jake Obrist, Accounting Clerk Tracy Read
3. Pledge of Allegiance  
Led by Council.
4. Added Agenda Items  
Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council.
5. Public Comments
  - a. Bea Chapman, La Pine resident and Rotary Club member; stated Finley Butte Park is being renamed, Rotary will request funding for Music in the Pines. Bea also requested Council consider service signage in La Pine.
  - b. Phil Klug and Mike Love, La Pine residents – concerns regarding local law enforcement, they feel there is bullying occurring. Mayor Richer asked that they request to be placed on the Agenda for the next Regular Session to address their concerns.
6. Consent Agenda  
Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.
  - a. Approval of Council Minutes
    - i. January 07, 2019 Meeting Minutes

- ii. January 23, 2019 Meeting Minutes
  
- b. Acknowledgement of Committee Meeting Minutes
  - i. December 4, 2018 Urban Renewal
  
- c. Reimbursements
  - i. Approval of Council and Staff Reimbursements
  - ii. Approval of American Leadership Forum Payment
  
- d. Financial Reports
  - i. Approval of Financial Reports

Motion to accept the Consent Agenda by Councilor Greiner with the exception of the payment to American Leadership Forum and a spelling correction to January 7 meeting minutes. He requested the American Leadership Forum be added to the Agenda for the next Regular Session meeting. Seconded by Councilor Briese.

**Roll call vote, all in favor. Unanimously approved.**

7. Community Funding Requests

- a. Memo from Accounting Clerk re Funds Availability
  - i. Deschutes County Fair & Rodeo
  - ii. Yunity – April McDaniel spoke in support of the request

Motion to approve by Councilor Harper, seconded by Councilor Shields.

**Roll call vote, all in favor. Unanimously approved.**

8. Action on EDCO Contract and Area Director Replacement

Roger Lee of EDCO gave a presentation outlining the 4 options available.

There was discussion regarding the need for more communication from EDCO going forward. Additional discussion was held regarding previous development efforts and the challenges presented by EDCO staff turnover. Roger stated La Pine branding was a part of the initial work as well as outreach to local businesses, sharing resources with Deschutes County, and expanding the enterprise zone. He will also continue work on the Biogreen project, looking for a way to move it forward. Vic Russell stated he is confident that local businesses will fulfill their financial commitments. He feels one of the biggest challenges is building space for new businesses to provide more living wage jobs.

Councilor Harper made a Motion to approve the City of La Pine hire a full-time Sunriver/La Pine Economic Development Director through our contract with EDCO, which will result in an increase in investment of an additional \$3,000 this fiscal year for a total contribution of \$28,000, and an increase to total investment of \$35,000 for the 2019/2020 fiscal year. Seconded by Councilor Greiner. Unanimously approved pending modifications to the MOU. Melissa stated an amended MOU will be presented at the next Council meeting.

9. Action on Resolution No. 2019-03: 2018-2019 City Council Goals, Mission and Vision Statement

Discussion requesting a report of where Council is to date, what goals have been accomplished and what remains. Melissa will prepare a report for the next meeting.

Motion to approve by Councilor Briese, seconded by Councilor Greiner.

**Roll call vote, all in favor. Unanimously approved.**

10. Action on Resolution No. 2019-04: A Resolution Amending Resolution No. 2011-13, a Resolution Creating City of La Pine's Public Works Advisory Committee to Change the Committee's Membership and Establish the Existing Committee Members' Terms of Office

Jake provided an oral staff report. Motion to approve by Councilor Harper, seconded by Councilor Greiner.

**Roll call vote, all in favor. Unanimously approved.**

11. Other Matters: Only those matters properly added to this Agenda under line item No. 4

None.

12. Public Comments

None.

13. Staff Comments

- a. Melissa: February 27 will be a Regular Session. There will be a joint meeting with County Commissioners on March 12. The EDCO Annual Luncheon is tomorrow, Councilor Harper will attend on behalf of the City. LOC Spring Conference will be April 12 in Ashland. Melissa asked for council thoughts on attendance. Melissa, Councilor Briese and Councilor Harper will attend. Melissa provided an update on the work of the Urban Renewal Agency and presented the storefront renewal program flyers. She will speak on this at the Chamber breakfast this Friday. She also asked everyone to like us on Facebook if they have not already and praised Kelly's work on doing such an outstanding job keeping the site current and informative.
- b. Jake: Asked for patience as crews deal with the snow, provided an update on the ongoing wastewater expansion program.
- c. Tracy: The Oregon Department of Revenue is hosting a Local Budget class in Sisters on February 26; she and Melissa will attend. Reviewed realignment of some of Kelly and Tracy's duties. The new utility billing date change has gone smoothly.

14. Council & Mayor Comments

Councilor Briese: Attended the COIC meeting last week; she provided an update regarding funding, plans for a regional emergency training facility in Redmond, and discussions regarding preparation for a Cascadian event.

Councilor Shields: None.

Councilor Greiner: Good, productive meeting. Thanked everyone for attendance and encouraged community members to continue to attend even if they do not have a topic to address.

Councilor Harper: Attended City Day at the Capitol and provided a summary of the day's activities. Attended the Urban Renewal meeting on February 5, is excited about the progress being made.

Mayor Richer: Apologized that he missed the COCO meeting due to a family emergency.

15. Adjourn Meeting

Mayor Richer adjourned the meeting at 7:22 p.m.

Attest



Melissa Bethel, City Manager