



**CITY OF LA PINE CITY COUNCIL MINUTES**

Wednesday, October 10, 2018

**6:00 p.m. Regular Session**

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order

Meeting called to order at 6:00 p.m.

2. Establish Quorum

Present: Mayor Dennis Scott, Councilor Briese, Councilor Heaton, Councilor Martinez, and Councilor Greiner.

Not present: Student Councilor Tennant.

Staff Present: City Manager Cory Misley, Public Works Manager Jake Obrist, Planning Manager Melissa Bethel and Accounting Clerk Tracy Read.

3. Pledge of Allegiance

Led by Jim Fleming

4. Added Agenda Items

Mayor Scott requested discussion on the DMV building and the Industrial Park.

5. Public Comments

None

6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

a. Approval of Minutes

i. September 12, 2018 City Council Meeting Minutes

- ii. September 20, 2018 City Council Meeting Minutes
- iii. September 25, 2018 City Council Meeting Minutes
- b. Reimbursements
  - i. Approval of Council and Staff Reimbursements

- c. Financial Reports

**Councilor Briese made a motion to approve the Consent Agenda as presented. Councilor Greiner seconded the motion with a comment that there is one error in the September 25, 2018 minutes. No objections. Unanimously approved pending correction of reference to 'T-Bone' in September 25, 2018 minutes.**

7. Update on Bicycle Pedestrian Advisory Committee and South County Representative

City Manager Misley opened discussion regarding South County's lack of representation on the Bicycle and Pedestrian Advisory Committee (BPAC), and suggested Scott Morgan to be the representative for our area. If Council concurs, a motion will be presented to the Board of County Commissioners. Council members all encouraged support for this nomination. Mayor Scott pointed out Scott's devotion to the project. Motion to accept Scott Morgan as BPAC representative for the La Pine area. Councilor Briese made a motion to accept, Councilor Greiner seconded. Unanimously approved.

8. Fall Economic Development Recap and Winter Project Update from Ryan Culp

Ryan Culp provided an update that interested parties are all from outside the Central Oregon area. The first forgivable loan will be executed on Monday by Legend Cider. There will be a Strategic Planning session at Sunriver Resort on November 16, 2018. Attendance and input by Council members was encouraged. The previous Strategic Plan ended in July 2018. The SLED plan for potential upcoming projects was reviewed (4-lane highway 97, creation of work force training facility, railbed and switch, increasing industrial space, broker events). Ryan will be leaving his position with EDCO on October 26, 2018. Council expressed appreciation for all Ryan's work. Councilor Greiner and Councilor Briese stated they will probably attend the Strategic Planning session on November 16. Further discussion on trade schools was requested prior to Ryan's departure.

9. Update from the LOC Conference

City Manager Misley provided an update and stated there was a lot of opportunity and good information shared as well as networking opportunities. The importance of a balance between Council members and staff is important. Melissa reviewed planning and urban renewal information shared. Councilor Briese shared that she attended Affordable Housing and provided information on a 1% construction tax which would be put toward affordable housing, which other communities including Bend have implemented with success. The lunch speaker focused on community members' input in planning and how to inspire involvement. Councilor Greiner reviewed Council member training opportunities. He discussed his experience visiting 3 homeless camps there including the requirements of tenants who reside in them as well as the impact on

surrounding communities. He also reviewed the session on Harassment that he attended. Mayor Scott also reviewed the previous visit to Bethlehem Inn and reiterated they are looking at assisting with providing a facility in La Pine.

10. Safe Routes to Schools Grant Application

City Manager Misley reviewed the program and stated we are in the final stages of the application. The deadline is Monday, October 15, 2018, at 11:59 p.m. The focus of the project would be sidewalk and crosswalk improvements in the Coach Road area. He reviewed letters of support received to date as well as some still pending. The Urban Renewal has pledged to match up to \$10,000 for the project. Total project cost could be up to \$300,000, of which the City of La Pine would contribute up to \$50,000. Councilor Martinez suggested we contact the Fire District, Sheriff's Department, and County Road Department for letters of support. Councilor Briese requested an East/West crosswalk at Coach Road and First Street be a priority. City Manager Misley stated the Johnson Building will likely be demolished.

**Councilor Greiner made a motion to approve, Councilor Briese seconded. Unanimously approved.**

11. Professional Services Agreement with Central Oregon Sanitation Services, Inc. for the City of La Pine

Jake Obrist provided an update on the project and agreement. He stated the services provided as a result of the Agreement will allow his staff to be more proactive and stay ahead of potential problems. He requested authorization for the City Manager to approve the Agreement pending final review by legal. Council expressed appreciation for the dedication to the project.

**Councilor Greiner made a motion to approve the Services Agreement pending final review by legal, Councilor Briese seconded. Approved unanimously.**

12. Discussion on October 25, 2018 Town Hall BBQ

City Manager Misley provided an overview of plans thus far. City Admin Kelly Notary has been in touch with Michelle at the Lion's Club regarding food prep and set up. She is also working on a board for a City Transit Center name game; name tags for staff, advisory committee and council members; and posters describing functions of our various departments and committees. Jake and his department will evaluate parking and mark off areas accordingly. Councilor Briese will take care of the cannon. Councilor Martinez requested a flag-raising ceremony if the project is complete. Other groups to consider for participation include Band of Brothers, Veteran organizations, Sheriff and Fire departments. Councilor Martinez will follow up with these groups. Councilor Briese gave input on the descriptive nametag idea to encourage community member communication. Councilor Greiner suggested we increase the amount of food to plan for.

13. Other Matters: Only those matters properly added to this Agenda under Item No. 4

a. Industrial Park

Mayor Scott opened discussion on the Industrial Park, following up on the October 9 Board

of County Commissioners (BOCC) meeting. Ryan provided clarification on the SLED Committee's recommendation to focus on maximizing the return on currently owned assets, collecting data to assist in determining timing, infrastructure and access, and asked Council to make a recommendation. The BOCC is requesting a clear directive of what to vote on in order to begin the discussion. City Manager stated action items would be to request the County clarify language in the IGA; and staff needs to determine how best to use those funds. The current contract expires in 2019. After discussion was agreed that the City request either the City be given ownership of the property, or a determination made as to how the City and County can best work together. Ryan provided additional input regarding the financial benefits of some County involvement. City Manager Misley requested clarification on timeline expectations. City Manager Misley will send out a letter to the BOCC as soon as the Safe Routes to School Grant is submitted.

**A Motion to Approve was made by Councilor Martinez, seconded by Councilor Briese. Approved unanimously.**

#### 14. Closing of DMV office:

Mayor Scott has received several calls from concerned citizens, and received a call from the regional director of ODOT, Gary Farnsworth. Gary is willing to work with La Pine to try to find a new location. Gary will work on requirements to keep the facility in La Pine.

Councilor Briese spoke with KTVZ and sent a letter to Mike McClain, she stressed that we all need to work together. Concern was expressed with how the announcement was interpreted by some community members. There was agreement that the DMV wants to work with the City to continue providing the service. The history of the current DMV location was reviewed as well as current restrictions regarding parking, fire egress, restrooms, etc. There is a potential one-year lease extension possible. Mayor Scott will take the lead on communicating with interested parties.

#### 15. Public Comments

Jim Fleming - Stated the Industrial Park was essential part of the formation of the City. He also stated he is working to clarify misconceptions on the DMV.

Michael Harper - Thank you for the work on the Industrial Park. He requested we look at the new crosswalk on Highway 97 and Finley Butte Road, he feels it will make it even more difficult to navigate that intersection.

Daniel Richer - Commended the Council on their work on the Industrial Park and the DMV and the importance of written documentation.

#### 16. Staff Comments

City Manager Misley discussed concern he has received regarding the 4<sup>th</sup> Street & William Foss pedestrian refuge island. He stated the project is nearing completion and will be a much safer environment. There was a concentrated effort to inform community members of the changes prior to the project. He stated Council can express concerns to ODOT, but any changes would be after

completion and be a separate project. It was reiterated that the purpose of the project was to slow down traffic moving through the area and to increase pedestrian safety.

November/December Council meeting dates were discussed. City Manager Misley recommended moving the December work session since the current date falls the day after Christmas. It was determined there should be two meetings in November, to be held November 14 and 28. A decision will be made regarding December soon, possibly the 5<sup>th</sup> and 19<sup>th</sup>.

Jake Obrist has received many of the same concerns regarding the Industrial Park and DMV. The Public Works department will work on completing the remaining surveys by going door to door.

Melissa Bethel advised that public hearings on the new code will be held in December.

Tracy Read asked if anyone needed hard copies of the Budget – all Council members have them. The HRA/Veba benefit is being implemented as of October 1. She advised that the La Pine office of Deschutes County Community Development is only open one day per week for the near future due to staffing issues.

#### 17. Council Comments

Councilor Briese is attending the NeighborWorks American Community Leadership Institute conference this weekend. She expressed the importance of everyone working together on all the projects currently underway and in the planning stages.

Councilor Greiner - Expressed his gratitude for the ODOT project. He feels traffic still moves too fast through town.

Councilor Heaton - Reiterated the support for ODOT project.

#### 18. Mayor's Comments

Mayor Scott stated that with regard to differing community sentiment for the DMV and Highway 97 projects, it is important for everyone to work together, remain cohesive and communicate the positive aspects of these topics. There will always be negative comments. He thanked Jake for the department's work on temporary sign placements. Park & Ride project is beginning. Felt last night's meeting was very productive.

#### Adjourn Meeting

Councilor Heaton made a motion to adjourn. Councilor Briese seconded. No Objections. Meeting adjourned at 8:15 p.m.



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Dennis Scott, Mayor

Attest



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Cory Misley, City Recorder